

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a regular session at 6 p.m. Thursday, January 4, 2018, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Director, and Deputy Dowers, Clermont County Sheriff’s Department.

CHAIR AND VICE CHAIR APPOINTMENTS

Mr. Dowdney motioned the Batavia Township Board of Trustees appoint Mr. Randy Perry as Chairman for the Board of Trustees for 2018. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees appoint Mr. William Dowdney as Vice-Chairman for the Board of Trustees for 2018. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Committee Appointments

The CJFED appointments will remain the same, Mr. Dowdney and Mr. Sauls.

The CCTA appointment is Vice-Chairman, Mr. Bill Dowdney.

Mr. Perry will remain on the Union Cemetery Committee.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the January 4, 2018 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the December 19th, 2017 special meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the December financial reports as presented.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the December, 2017 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

DEPUTY REPORT

Deputy Brian Dowers gave the December 2017 report for Batavia Township. There were 21 adult arrests in the Township, 3 juvenile arrests, and 40 warrants served. Mr. Dowdney asked about the reporting/documentation system. Deputy Dowers replied the system is very thorough and complete, with checks and balances.

Deputy Dowers spoke about the Good Samaritan Law. It provides an opportunity for people who seek assistance in an overdose situation.

There was one burglary in December. There were 3 breaking and entering offenses.

PUBLIC PARTICIPATION

Mr. Parsons introduced Paul Braasch from Adams and Clermont Solid Waste District. Mr. Braasch spoke about the various options, containers including recycling containers, and all the bids received. He will work with Batavia Township and provide the specs of 5 other townships. When the service is bid out, it can be structured to suit the Township.

Public Hearing

Case B-04-17Z Stonelick-Olive Branch/Chintu Patel

Mr. Jonathan Woche, zoning consultant, presented the plan and offered a summary. Mr. Patel spoke about the development plans. Sean House spoke and had a question about a traffic light.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the **Zoning Case B-04-17Z**, zone change to B-2 from agricultural. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	

Mr. Perry yes Motion carried

REPORTS OF THE ZONING ADMINISTRATOR

Denise Kelley gave her year-end report, including the BZA and Zoning Commission. There were 136 single family home permits in 2017.

REPORTS OF THE SERVICE DIRECTOR

Mr. Embry gave his report.

The repairs on the VAC truck have been completed.

The surplus items were put on govdeals.com. All three items have been sold.

The transfer of roads included Chapel, Mt. Holly, and Benton Roads. The transfers have helped the Service Dept. be much more productive in those areas.

The damage repairs are being done on Lucy Run Cemetery.

The salt use so far this year has totaled 65 ton.

Mr. Embry will get a final price from Mr. Shinkle for the GraveYard Groomer.

The Union Cemetery Board met and posted 2018 dates for the clean-up days for the Township and Village workers.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons spoke about the Aggregation certification steps.

Mr. Parsons was asked to apply to be a board member of the Port Authority Board. It is a tax exempt entity, but still pays property tax.

The CCTA dinner will be January 13th catered by 32-Q.

Mr. Parsons has not received an application yet for the Salute to Leaders and asked the Trustees to consider applicants and let Mr. Parsons know.

Mr. Parsons spoke about the CDBG grant application.

Resolution 01-01-2018

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt **Resolution 01-01-2018** grant application for sidewalk to be applied at the Chapel Road near the Amelia Elementary School. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Sauls yes
Mr. Perry yes Motion carried

Resolution 01-02-2018

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt **Resolution 01-02-2018** authorizing the Trustees to apply for a grant, CDBG, to extend the existing sidewalk in the village of Amelia out along Amelia Olive Branch Road to Lucy Run Road in Batavia Township. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Dowdney yes Motion carried

Mr. Parsons spoke about the Charmalee Road extension.

There was discussion about the Clough Pike pedestrian crossing.

Mr. Parsons provided a summary of fund balances for the past 5 years.

NEW BUSINESS

Liquor License

Mr. Sauls motioned the Batavia Township Board of Trustees approve the request for a new liquor license by Ketan Patel for Batavia Sunoco located at 4118 Curliss Lane, Batavia. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Dowdney yes Motion carried

Easement Approval

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the request by the Department of the Army for permission for an easement for the use and maintenance of a school bus turnaround on U.S. Government Property at the terminus of Zagar Road and to authorize Rex A Parsons to complete and sign the easement on behalf of Batavia Township. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Equipment Sale

Mr. Sauls motioned the Batavia Township Board of Trustees accept the sale of the 2001 International 4900 Dump Truck, Ford Power Star Tractor, and the Woods 60” Bush Hog for a total sale price of \$15,755 via GovDeals.com. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Dowdney yes
Mr. Perry yes Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 7:53 pm.

Randy Perry,
Chairman

Jennifer Haley,
Fiscal Officer