

May 7, 2018 – SPECIAL MEETING

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a special meeting at 9 a.m. Monday, May 7, 2018, at the Batavia Township Community Center.

CALL TO ORDER

Mr. Parsons gave the roll call for the Board of Trustees. Present were: Mr. Sauls, Mr. Perry, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, and Brad Harris, Zoning Inspector. Absent were Mr. Dowdney, and Fiscal Officer, Jennifer Haley, Fiscal Officer. Mr. Dowdney was present by phone call.

Temporary Fiscal Officer

Mr. Sauls motioned the Batavia Township Board of Trustees appoint Rex A. Parsons as temporary fiscal officer. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

DISCUSSION

IworkQ

Mr. Harris spoke about IworkQ. It was purchased as ZonePro about six months ago. IworkQ is fully supported and backed up weekly. Old permits are accessible from the old system. It is under GIS, so it can be brought up on a map. This will be on the agenda for the June Meeting.

Zoning Fee Schedule Revision

There will be an increase in the zoning fee schedule.

EMS Building at Clough and Taylor/TIF receipts

There will be a request on the May 14th meeting for a zoning application from Engineered Mobile Solutions to build an 80,000 square feet building at 4155 Taylor Road. They employ 51 employees and plan on hiring 15 more.

Law Enforcement Contract

Mr. Parsons shared with the Trustees the proposal from the Sheriff's Dept. There would be 24-hour coverage, 7 days a week. Mr. Perry spoke about being proactive and not reactive.

Batavia Proposal for Annexation Agreement

Mr. Parsons displayed the map of TIF District #2. Mr. Parsons and Mr. Perry met with Mr. Dennis Nichols and Mr. Thebout from Batavia Village. There was discussion.

Hotel Tax and Cable Franchise Fee

The Township instituted a cable franchise fee of 3% and years ago. There was discussion about increasing the fee.

Road Paving/Preservation Program 2018

There was discussion about other options to preserve our roads and cost adjustments.

Paving Project 2018

Mr. Sauls motioned the Batavia Township Board of Trustees proceed with advertising the 2018 Road Paving Project for the following roads:

Braxton Parke Drive, Golden Meadow, Creekside, full depth repair in Crosspointe, and Traditions Turn (TIF). Tar and chip: Short Judd, Brown Road, and Old 222.

Not to exceed \$175,000. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Snyder Road Slide

Mr. Embry spoke about not getting the FEMA funding. The decision is being appealed. We are still four months down the road. Mr. Embry secured some pricing for temporary repairs. It was recommended to get a structural engineer to get an estimate to fix the area on a permanent basis. Mr. Sauls gave some suggestions.

Waste and Recycling Contract

Mr. Parsons has this ready for advertising.

Dugout Improvement

Mr. Sauls commented about the dugouts being improved to coincide with the rest of the park.

Mr. Sauls motioned the Batavia Township Board of Trustees accept the bid from Above and Beyond Carpentry to re-trim all the dugouts in lieu of metal ceilings and install plywood, at a cost not to exceed \$20,000. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Park Improvements for 2018

Mr. Parsons asked if there were any improvements the Trustees wanted to address. Mrs. Kelley mentioned residents asked for corn hole equipment to be installed.

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned.

Randy Perry,
Chairman

Jennifer Haley,
Fiscal Officer