

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a regular session at 6 p.m. Tuesday, December 4, 2018, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Brad Harris, Zoning Inspector, Ken Embry, Service Dept. Director, Deputy Dowers, Clermont County Sheriff's Department, and Sheriff Leahy, Clermont County Sheriff's Department.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the December 4, 2018 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the October 31, 2018 special meeting and November 1, 2018 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the November financial reports as presented.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the November, 2018 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**DEPUTY REPORT**

Deputy Dowers gave the November 2018 Township activity report. There were 10 adult arrests and 1 juvenile arrest. There were 57% of incident reports taken by the Township cars. There were \$224 in stolen property recovered. There were 4 overdoses in the Township, not all opiate related.

Mr. Parsons welcomed Sheriff Leahy who spoke about the Department and introduced the new deputies.

## **REPORTS OF THE ZONING ADMINISTRATOR**

### **Administrative Review Derby Place B-03-03ZPD**

Zoning consultant, Jonathan Woche presented the case and offered a summary.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the administrative review **B-03-03ZPD** as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

### **Public Hearing Billingsley B-02-18ZPD**

Zoning consultant, Jonathan Woche presented the case and offered a summary.

Mr. Sauls motioned the Batavia Township Board of Trustees approve Public Hearing Case **B-02-18ZPD** with the following conditions: A total of 15 feet for side yard in the single families, 1400 sq feet minimum, 35 feet setback on the single families, and no on street parking posted in the condo area. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

## **PUBLIC PARTICIPATION**

### **Reds Rookie Success Sponsor Appreciation 2018**

Mr. Parsons gave an overview of the Reds Rookie Success League. This is the 6<sup>th</sup> year Batavia Township has been involved. Mr. Parsons introduced and thanked all the sponsors and volunteers. Pictures were taken.

## **REPORTS OF THE ZONING ADMINISTRATOR/INSPECTOR**

Mrs. Kelley gave the November activity reports including the BZA and Zoning Commission updates. Mr. Harris is starting to use the new zoning program. There were 23 varying type permits issued.

### **Resolution 12-01-2018 Road Vacation Law Enforcement Contract**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-01-2018** as it relates to vacating the right of way for Union Street in the Maywood Subdivision located in Afton. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
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Mr. Perry                    yes  
Mr. Dowdney                yes                                Motion carried

Auto Temp is building a very large building. A portion of it is located in Batavia Township. The Village of Batavia has started the annexation process for that portion.

**REPORTS OF THE SERVICE DIRECTOR**

Mr. Embry shared some pictures of basketball goals being placed in the right of way where there are HOAs.

Mr. Embry spoke about the Gary Lane turn around issue.

The F550 that was damaged needs a replacement.

Mr. Dowdney had to leave the meeting.

**Truck Purchase**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the purchase of a 2019 Ford F550 cab and chassis 4 x 4 for \$49,000 thru State contract pricing from Fuller Ford. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry                    yes  
Mr. Sauls                    yes                                Motion carried

**Equipment Purchase**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the purchase and installation of a Truckcraft 9 ft. combo and dump body, Truckcraft salt spreader and snow plow from Kaffenbarger for \$34,420. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls                    yes  
Mr. Perry                    yes                                Motion carried

**REPORTS OF THE TOWNSHIP ADMINISTRATOR-Rex Parsons**

Mr. Parsons spoke briefly about a street light request at the intersection of Woodbury Glen and Apple Road. Mr. Parsons will get a price.

Mr. Parsons had a tax incentive review council meeting today. He will report to the Trustees at a later date.

Concerning the carry-out on Donna Drive, Mr. Parsons has been in conversations with the owner about trying to rectify lighting issues. The lights are on a timer to go off at 11 p.m.

**OLD BUSINESS**

The dog park still needs a name. The park will be dedicated in the spring.

**NEW BUSINESS**

**Speed Sign Purchase**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the purchase of one portable speed sign from A&A Safety at a cost of \$3,540. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry                    yes  
Mr. Sauls                    yes                                    Motion carried

**CHAMBER DUES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve payment of the 2019 Clermont Chamber dues in the amount of \$600. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls                    yes  
Mr. Perry                    yes                                    Motion carried

**Workers Compensation Payment**

Mr. Sauls motioned the Batavia Township Board of Trustees approve payment of our 2019 Workers Compensation premium in the amount of \$6,360. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry                    yes  
Mr. Sauls                    yes                                    Motion carried

**Liquor Permit**

Mr. Sauls motioned the Batavia Township Board of Trustees approve a new C1 liquor permit for Dolgen Midwest, DBA Dollar General 2633 Old State Route 32, Batavia. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry                    yes  
Mr. Sauls                    yes                                    Motion carried

**Resolution 12-02-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-02-2018** as it relates to increasing the permanent appropriations in the permissive MLV fund 2231 by \$60,000. Action made necessary due to salt truck being damaged in an accident requiring purchase of a new truck. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls                    yes  
Mr. Perry                    yes                                    Motion carried

**Fencing Contractor**

Mr. Sauls motioned the Batavia Township Board of Trustees authorize payment to Hatton's Fencing for installation of fencing for the dog park in the amount of \$24,891. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**Resolution 12-03-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-03-2018** as it relates to increasing appropriations in the general fund \$8,000 under line items number 1000-760-720-000 buildings and grounds. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**Sidewalk Contractor**

Mr. Sauls motioned the Batavia Township Board of Trustees authorize payment to DJ Drew Company for completion of sidewalks and concrete pads for the dog park in the amount of \$18,000. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**Guardrail Replacement**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the installation of a replacement of a damaged guardrail at the intersection of Judd Road and St. Rt. 132 for \$4,250 by Security Fence. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**Resolution 12-04-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 12-04-2018** as it relates to declaring the damaged 2008 Ford F550 truck as irreparable and authorize the Township Administrator to transfer the vehicle to Erie Insurance for a settlement of \$45,000. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned.

Randy Perry,  
Chairman

Jennifer Haley,  
Fiscal Officer