

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a regular session at 6 p.m. Monday, February 4, 2019, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, and a moment of silence for the loss of Detective Bill Brewer, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Brad Harris, Zoning Inspector, and Ken Embry, Service Dept. Director,

**APPROVAL OF AGENDA AND MINUTES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the February 4, 2019 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the January 15, 2019 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the January financial reports as presented.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the January 2019 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowendy	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the 2018 year end reports as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**REPORTS OF THE ZONING ADMINISTRATOR**

Denise Kelley, Zoning Administrator, gave her report which included the BZA and Zoning Commission updates.

**REPORTS OF THE SERVICE DIRECTOR**

Mr. Embry gave an update on the basketball goals. They are being moved back.

The new Ford F550 has been delivered to Kauffenbergers.

Mr. Sauls motioned the Batavia Township Board of Trustees authorize the purchase of a tool box and fuel tank for the new Ford F550 at a cost not to exceed \$4,000. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

The new guardrail on Judd Road has been completed.

There have been 12 rounds of salt applied this year to date. There have been 9 events.

**Surplus Equipment**

Mr. Dowdney motioned the Batavia Township Board of Trustees declare the 2015 CAT Model 289D with approximately 290 hours as surplus and authorize its transfer to Ohio CAT as trade in. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**Equipment Purchase**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the purchase of a 2019 CAT Model 289D C3H3 from state bid for \$60,239 price tag, less trade in of \$45,580 for a total purchase price of \$14,659.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**Substitute Snow Plow Operator**

Mr. Sauls motioned the Batavia Township Board of Trustees hire Zachary Embry as a seasonal snow plow operator at an hourly rate of \$25. The position does not include any benefits. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
-------------	-----	--

Mr. Perry                    yes  
Mr. Sauls                    yes                                    Motion carried

**REPORTS OF THE TOWNSHIP ADMINISTRATOR-Rex Parsons**

Mr. Parsons gave a list of donations received for the David J. Stricker Dog Park.

**Acceptance of Donations**

Mr. Sauls motioned the Batavia Township Board of Trustees accept donations of \$485.00 for the David J. Stricker Dog Park from the listed individuals, for a total of \$965.00. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney                yes  
Mr. Sauls                    yes  
Mr. Perry                    yes                                    Motion carried

**2018 Annual Road Mileage**

Mr. Sauls motioned the Batavia Township Board of Trustees accept the 2018 road mileage report, effective 12/31/18, of 69.88 miles. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls                    yes  
Mr. Perry                    yes  
Mr. Dowdney                yes                                    Motion carried

**Credit Card Policy**

Mr. Parsons has a policy that is not yet ready for presentation. Mr. Parsons discussed this with the Trustees as it was due February 1st.

The guardrail on Judd Road was hit on September 7<sup>th</sup>. Mr. Parsons has the traffic crash report. The driver did not have insurance.

Mr. Parsons gave an update on the dog park.

We are still getting some calls for Republic trash service issues.

The Township Clean up/Shred event date was discussed.

Mr. Parsons is working on the OTARMA Insurance renewal to be presented next meeting.

It has been three years since our copier contract. Mr. Parsons will get three prices.

Mr. Parsons presented drawings for the Special Assessment Project for Olive Branch-Stonelick Road.

**NEW BUSINESS**

The CVIZ evaluation group, as a part of the renewal of the OTARMA group, gave a full report of the physical evaluation of our property.

Mr. Parsons gave a 2018 financial summary of the Township. Total expenditures and revenue increased.

Mr. Parsons gave a recap about the OTA Winter Conference. There is a flash drive with a summary of all the classes.

**Law Enforcement Contract Payment**

Mr. Sauls motioned the Batavia Township Board of Trustees authorize payment of the 2019 contract with the Clermont County Sheriff for law enforcement per our 3-year contract in the amount of \$340,510.99. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 7:27 p.m.

Randy Perry,  
Chairman

Jennifer Haley,  
Fiscal Officer