

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a regular session at 6 p.m. Monday, March 4, 2019, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Brad Harris, Zoning Inspector, Ken Embry, Service Dept. Director, and Deputy Dowers, Clermont County Sheriff's Department.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the March 4, 2019 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the February 4, 2019 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the February financial reports as presented.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the February 2019 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

DEPUTY REPORT

Deputy Dowers gave his January and February 2019 reports. The differences between 2017 and 2018 in overdoses, there 52 in 2017 and 38 in 2018. There were 2 burglaries in January and 2 in February. Breaking into a car is not a burglary. Deputy Dowers spoke about traffic law enforcement in subdivisions. Mr. Sauls suggested more visibility in the neighborhoods.

ZONING HEARING 6:20 pm

Case B-02-18ZPD FD1 Billingsley

Zoning Consultant Jonathan Wocher gave the case summary. There will be minor changes in the street design for the attached single family, based on topography and extension of the streets. The detached homes will not be patio homes. The amenities will be available to all homes.

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Case B-02-18ZPD FD1 Billingsley** as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

REPORTS OF THE ZONING ADMINISTRATOR

Denise Kelley, Zoning Administrator, gave her February report which included the BZA and Zoning Commission updates. There were 38 misc. permits. There were 17 single family homes.

REPORTS OF THE ZONING INSPECTOR

Brad Harris gave his housing report and baseball field update.

REPORTS OF THE SERVICE DIRECTOR

Ken Embry gave an update on the basketball goals being moved off the right away.

Mr. Embry spoke about the Bobcat skid steer surplus/track hoe trade-in value.

For this year’s budget, Mr. Embry would like to replace the 2004 Ford Truck.

Resolution 03-02-2019

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 03-02-2019** declaring 2008 Bobcat 8300 skid steer and the 2011 Bobcat E42 mini excavator surplus and authorize their trade-in to Bobcat Enterprises as soon as replacement equipment is available. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Equipment Purchase

Mr. Sauls motioned the Batavia Township Board of Trustees authorize the purchase of a new E42 Bobcat mini-X from Bobcat Enterprises for \$47,593.66 less the trade-in of the surplus equipment from the previous motion for a difference of \$3,593.66. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Dowdney yes
Mr. Sauls yes Motion carried

Mr. Embry spoke about the Phase II report.

REPORTS OF THE TOWNSHIP ADMINISTRATOR-Rex Parsons

Mr. Parsons spoke about the positive progress with Republic trash service.

Mr. Parsons and Mr. Embry met with Republic about our Trash Amnesty Day. A letter will be sent to Batavia Township residents.

There is a 5% increase in the OTARMA insurance renewal. This is a claims paid policy. It is noted in the audit every year.

The Family Fun Adventure Challenge will replace the Eastside Adventure Challenge. The date is Saturday, May 11, 2019. Registration will be at 9:30. The Trustees will be grilling food.

Mr. Parsons gave an update on the 2020 CBDG grant application. He will bring some ideas to the May meeting.

Saturday, April 20th there will be one Easter Egg Hunt at the Township Park, most likely at 1:00 pm.

OLD BUSINESS

Mr. Parsons gave an update on the special assessment project, which is the realignment of Stonelick Olive-Branch Road. He spoke to the developer and the property owners who are in agreement. Mr. Parsons will speak with the County Engineer.

NEW BUSINESS

The County applied for federal funds to make the necessary improvements on State Route 32. This will eliminate all traffic lights and all side roads complete as one project. Issues may arise at Bauer and Herold Road.

Mr. Parsons shared a spread sheet about the gas tax increase with the Trustees. This was provided by the State. This is a phased-in tax increase.

Mr. Parsons gave an update on the Crosspointe Subdivision streets. The main road needs a complete re-build. This will be a major expenditure.

Mr. Parsons spoke about soccer field use. Mr. Parsons asked for the direction of the Trustees about concession use, bathrooms, mowing, etc.

COMMITTEE REPORTS

Ms. Haley gave an update on CJFED which has a meeting Tuesday.

Mr. Perry gave an update on the Batavia Union Cemetery. March 22nd there is a hearing scheduled at the State of Ohio due to a complaint.

April Meeting Date Change

Mr. Sauls motioned the Batavia Township Board of Trustees change the April meeting date to April 8th due to a scheduling conflict. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Copier Purchase

Mr. Sauls motioned the Batavia Township Board of Trustees purchase from Millenium, the existing Sharp MX-4141N Copier for \$2,480. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Permanent Appropriations Resolution 03-01-2019

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolutoin 03-01-2019** approving the 2019 Permanent Appropriations as presented, totaling \$3, 202,883.00. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Vehicle Payment

Mr. Dowdney motioned the Batavia Township Board of Trustees approve payment to Peoples Bank for our Kenworth truck in the amount of \$29,753.11 retroactive to 2/24/2019. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Table Sponsorship

Mr. Sauls motioned the Batavia Township Board of Trustees sponsor a table at the Salute to Leaders Banquet on April 23rd for \$600. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	

Mr. Sauls yes Motion carried

Streetlight Approval

Mr. Sauls motioned the Batavia Township Board of Trustees authorize the Township Administrator to enter into an outdoor lighting service agreement with Duke Energy to place a streetlight at the corner of Apple and Apple Farm Road. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned.

Randy Perry,
Chairman

Jennifer Haley,
Fiscal Officer