

RECORD OF PROCEEDINGS

Minutes of

Meeting

April 2, 2020— REGULAR SESSION

DAYTON LEGAL BLANK, INC. FORM NO. 10148

RECORD OF PROCEEDINGS

Held \_\_\_\_\_ 20\_\_\_\_\_  
Minutes of BOARD OF TRUSTEES— BATAVIA TOWNSHIP

The Board of Trustees of Batavia Township met for a regular session at 6:00 p.m. Thursday, April 2, 2020, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Sauls, Mr. Perry, and Mr. Parsons. Also present were Jennifer Haley, Fiscal Officer, Adele Evans, Township Administrator, and David L. Frey, Law Director.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Perry motioned the Batavia Township Board of Trustees approve the April 2, 2020 agenda as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry                                yes  
Mr. Sauls                                yes  
Mr. Parsons                              yes                                Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve the minutes of the February 10, 2020 special joint meeting with Batavia Village Council; March 2, 2020 regular meeting, and March 4, 2020 special meeting as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry                                yes  
Mr. Parsons                              yes  
Mr. Sauls                                yes                                Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the March financial reports.

Mr. Perry motioned the Batavia Township Board of Trustees approve the March financial reports as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons                              yes  
Mr. Sauls                                yes  
Mr. Perry                                yes                                Motion carried

**CEMETERY DEED**

A cemetery deed for one lot with two graves for Horace Coppedge III was presented to the Trustees for signature.

**PUBLIC PARTICIPATION**

Holly Baker who works for Clermont Seniors asked for donations for the seniors. Hand sanitizers, wipes, cleaning supplies, canned goods, etc. It can be dropped off at Clermont Seniors in Batavia. The township will put out a social media post.

**TOWNSHIP ADMINISTRATOR REPORT**

Adele Evans began her report with the Ross Road vacation request. There are two options. The township can pass a resolution asking the County to vacate the road. The second option

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Held ~~is the applicant gets twelve property owners in the vicinity to sign a petition that goes directly~~<sup>20</sup> to the County Commissioners. The township will reach out to the property owners and schedule a special meeting for June or July.

The OTARMA renewal has a 9.7% increase which includes the maintenance building and skid steer.

Mrs. Evans gave an update on the Zoning Commission vacancy. Jonathan Dannemiller resigned, as he is moving out of the township. Kevin Cowam is the current alternate member and has expressed his interest as Mr. Dannemiller's replacement.

The BZA March hearing was postponed due to lack of a quorum. Mrs. Kelley is working on rescheduling.

Mrs. Evans gave the Trustees the permit activity. There are 40 so far this year. The Billingsley project is moving forward.

Ken Embry is working on getting prices for Crosspointe. Mr. Embry spoke with Jim West who is on the Crosspointe community's HOA.

Mrs. Evans gave an update on the Batavia Village Annexation of the Cincinnati United Contractors' parcels. There are 157 acres filed for regular annexation. There is one owner and two parcels. Mrs. Evans will reach out to Chris Mehlman, with the Auditor's Office and research the TIF. The County Commissioners have set a public hearing for June 3<sup>rd</sup> for this regular annexation.

There was discussion about scheduled live meetings and streaming on line meetings.

The Township Trustees will fill out the form for the 2018-2019 State Audit and will return to Adele. Ms. Haley said the audit fee is not to exceed \$7,913.00

The State Capital Bill has been put on hold for now. The OPWC grant program is part of the Capital Bill and has been delayed as well.

Mrs. Evans gave an update on the CDBG grant application. The County is still reviewing projects the township applied for which was for about \$75,000 for improvements to the 3607 Burnham Woods maintenance building. The sidewalk project was approved last week.

Mrs. Evans gave an update on Amelia. The two townships received direction from the State that only Amelia Council can terminate the income tax. Approval was given to divide the personal property less than \$1,000 in value between the two townships, in accordance with the 35%/65% split. A letter was received from Pierce Township requesting Pierce Township get use of the ten tasers. OTARMA provided an insurance quote for the jointly owned property, totaling \$3,739,000. Batavia will be responsible for 35% (65/35) which is \$1,308.65. There was discussion.

Jeremy Trudelle, 15 Tall Oak Lane, spoke about the Amelia Village issue.

## OLD BUSINESS

There was no old business.

## NEW BUSINESS

### Careworks

Mr. Parsons motioned the Batavia Township Board of Trustees approve Careworks to be the Township's PPO for 2020 and to approve payment in the amount of \$731.00 retroactive to February 24, 2020. Mr. Perry seconded the motion. On the roll being called:

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Mr. Perry yes 20

Mr. Sauls yes

Mr. Parsons yes Motion carried

**OTARMA**

Mr. Perry motioned the Batavia Township Board of Trustees approve renewing Batavia Township's insurance policy with OTARMA at a premium for 2020 in the amount of \$20,997, which represents an increase of 9.7%. This is retroactive to March 23, 2020. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls yes

Mr. Perry yes

Mr. Parsons yes Motion carried

**Road System**

Mr. Parsons motioned the Batavia Township Board of Trustees accept the following roads within Woodbury Glen Subdivision into the Batavia Township road system effective immediately for a total accepted road mileage of 0.453 miles. Roads included: Apple Farm Drive (0.185); Alexa's Way (0.183); Applegate Court (0.021); and Appleaseed Way (0.064). Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons yes

Mr. Sauls yes

Mr. Perry yes Motion carried

**EXECUTIVE SESSION**

Mr. Perry motioned the Batavia Township Board of Trustees move into executive session to discuss pending and threatened litigation related to Village of Amelia. Mr. Parsons seconded the motion at 7:29 p.m. On the roll being called:

Mr. Perry yes

Mr. Parsons yes

Mr. Sauls yes Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Parsons seconded the motion. Meeting adjourned at 8:28 p.m.



Jim Sauls,  
Chairman



Jennifer Haley,  
Fiscal Officer