

**RECORD OF PROCEEDINGS**

Minutes of

December 15, 2020 – SPECIAL SESSION

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

**RECORD OF PROCEEDINGS**

Held

20

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP

The Board of Trustees of Batavia Township met for a special meeting at 2:00 p.m., Tuesday, December 15, 2020, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were Mr. Sauls, Mr. Perry, and Mr. Parsons. Also present were Jennifer Haley, Fiscal Officer, and Adele Evans, Township Administrator.

**APPROVAL OF AGENDA**

Mr. Perry motioned the Batavia Township Board of Trustees approve the December 15, 2020 agenda as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**EXECUTIVE SESSION**

Mr. Parsons motioned the Batavia Township Board of Trustees move into executive session pursuant to ORC Section 121.22(G) (1) to consider the appointment, employment, or compensation of a public employee. Mr. Perry seconded the motion at 2:01 p.m. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

The Board returned to regular session at 2:29 p.m.

**NEW BUSINESS**

**Zoning Commission/BZA Appointment/Re-Appointment**

Mr. Parsons motioned the Batavia Township Board of Trustees re-appoint Bob Santel to the Batavia Township Zoning Commission. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees re-appoint Hearsel Gorman to the Batavia Township Board of Zoning Appeals. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**Resolution No 12-06-2020**

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution No. 12-06-2020** to compensate elected Trustees in year 2021 the maximum amount by law for

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townships per the salary standard method for a budget between \$3.5 and \$6 million. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

#### Resolution No 12-07-2020

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution No. 12-07-2020** to compensate the Fiscal Officer the maximum amount by law for townships per the salary standard method for a budget between \$3.5 and \$6 million. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

#### Resolution No 12-08-2020

Mr. Parsons motioned the Batavia Township Board of Trustees adopt **Resolution No. 12-08-2020** to include Trustees and Fiscal Officer in current township health and dental plans if each so desires to continue coverage and furthermore includes reimbursement for cost of outside plans up to Batavia Township's policy cost. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

#### Resolution No 12-09-2020

Mr. Parsons motioned the Batavia Township Board of Trustees adopt **Resolution No. 12-09-2020** to request advance for both half year collections in 2021 of real estate taxes collected by the Clermont County Auditor. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

#### Resolution No 12-10-2020

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution No. 12-10-2020** to approve dispensing the reading of all resolutions a second time and to authorize their adoption on the first reading in calendar year 2021. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

#### Resolution No 12-11-2020

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution No. 12-11-2020** to set regular meeting dates for 2021 as the first Tuesday of each month, except for

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August and November, which will be the first Wednesday. Mr. Parsons seconded the motion with discussion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes Motion carried

Resolution No 12-12-2020

Mr. Parsons motioned the Batavia Township Board of Trustees adopt Resolution No. 12-12-2020 to approve David Frey as the Township’s Legal Counsel for 2021 at the rate of \$160 per hour. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Parsons yes
Mr. Sauls yes Motion carried

Resolution No 12-13-2020

Mr. Parsons motioned the Batavia Township Board of Trustees adopt Resolution No. 12-13-2020 approving the 2021 Temporary Appropriations as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Sauls yes
Mr. Perry yes Motion carried

Resolution No 12-14-2020

Mr. Parsons motioned the Batavia Township Board of Trustees adopt Resolution No. 12-14-2020 approving all reasonable expenses for elected officials, township administrator and department heads and staff to attend the 2021 OTA annual winter and summer conferences and other educational seminars, in person or virtual. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Parsons yes Motion carried

Bills

Mr. Perry motioned the Batavia Township Board of Trustees approve all usual and customary bills between now and the end of the year. List of bills will be provided at the January regular meeting. Mr. Parsons seconded the motion with discussion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Parsons yes Motion carried

Resolution No 12-15-2020

Mr. Perry motioned the Batavia Township Board of Trustees adopt Resolution No. 12-15-2020 authorizing Subgrant Agreement 3 between the Board of Trustees and the Central Joint Fire-EMS District utilizing up to \$20,000 of CARES Act relief funds from the redistributed

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BEAR GRAPHICS 800-325-6084 FORM NO. 10128

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### Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP

funds from Clermont County and appropriated by the Board of Trustees on December 1, 2020, for the reimbursement of personnel costs associated with COVID related or indicated fire/EMS runs from March 1, 2020 through December 31, 2020. Mr. Parsons seconded the motion with discussion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

There was a 5-minute break from 2:55 p.m. to 3:00 p.m.

#### Health Insurance Renewal (3:00 p.m.)

Teresa Slater with ARC Benefit Solutions virtually participated concerning the three different plans offered, cost savings, rates, prescription plans, reimbursements, copays, etc.

Mr. Parsons motioned the Batavia Township Board of Trustees select the Anthem HSA plan, option 1, and to increase our HRA reimbursement to 80% of the maximum out of pocket and authorize Mrs. Adele Evans to sign all documents. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees select the Anthem dental plan if 70% of our employees' dentists are in network and authorize Mrs. Adele Evans to sign all documents. If less than 70% are in network, then the township will stay with Dental Care Plus. The vision plan will be the same as dental. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

#### Cemetery Deeds

The Trustees were presented deeds for signatures; one grave at Lucy Run Cemetery to William Delabar, and two graves at Lucy Run Cemetery to Mary Richmond.

#### OTARMA Board of Directors Election

There was no action taken at this time. There was no vote.

#### Amelia Street Lights Transfer by Duke

Mr. Sauls motioned the Batavia Township Board of Trustees request Duke Energy to transfer former Village of Amelia streetlights per those listed on Exhibit A and located on State Route 125 to Batavia Township responsibility, and furthermore authorize Mrs. Adele Evans, Township Administrator to enter into the necessary agreements with Duke Energy and the Ohio Department of Transportation. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

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The County Engineer asked what the Township’s asphalt preference would be in the road paving bid. The Trustees concurred that the asphalt the County Engineer’s Office chose would be fine for the 2021 road paving program.


There was discussion about what to do with the Amelia furniture. The Trustees agreed to allow Pierce Township to have the mobile desks and office chairs, except for one office chair for Adele’s office.

Mr. Parsons complimented Adele for the great job she has done through this year.

**ADJOURNMENT**

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 4:35 p.m.

  
Jim Sauls,  
Chairman

  
Jennifer Haley,  
Fiscal Officer