

**ARTICLE 4
DISTRICT CHANGES AND RESOLUTION AMENDMENTS**

4.01 GENERAL

Amendments or supplements to this Zoning Resolution may be applied for, initiated and accomplished as outlined under the provisions of Section 519.12 of the Ohio Revised Code which is hereby incorporated by reference and as it may be amended from time to time by the Ohio General Assembly. All procedures as outlined in said Code shall be followed.

Applications for zone changes may be initiated by the filing of a petition by the owner, lessee or his/her agent requesting a change, said petition setting forth the full facts and particulars involved and said petition to be filed with the Township Zoning Administrator.

4.02 REQUIRED INFORMATION

The burden shall be upon the applicant to furnish such details and information as may be pertinent to the application in order that the Township Zoning Commission and Trustees may be fully advised in all particulars. The application for amendment shall contain at least the following information:

- A. Name, address and phone number of the applicant;
- B. Proposed amendment to the text or legal description of property for a map change;
- C. Present use;
- D. Present zoning district and present school district(s) along with boundaries;
- E. Proposed use;
- F. Proposed zoning district;
- G. A vicinity map at a scale approved by the Zoning Administrator showing property lines, streets, existing and proposed zoning and such other items as the Zoning Administrator may require;
- H. A list of all property owners within, contiguous to, and directly across the street from the parcel(s) proposed to be rezoned and others that may have a substantial interest in the case;
- I. A statement on how the proposed amendment relates to the Batavia Township Growth Management Plan and a justification for the proposed amendment;
- J. A fee as established by the Batavia Township Trustees.