BATAVIA TOWNSHIP
BOARD OF TRUSTEES
Regular Board Meeting
October 6, 2026
5:00 P.M.
Batavia Township Community Center

A. CALL TO ORDER – Fiscal Officer

B. THE PLEDGE OF ALLEGIANCE

C. ROLL CALL

Rex Parsons, Chairman	_____
Randy Perry, Member	_____
Danielle Wessel, Member	_____
Jennifer Haley, Fiscal Officer	_____

D. APPROVAL OF AGENDA, MINUTES AND FINANCIALS

A recommendation to the Board of Trustees to approve the October 6, 2026 Agenda as presented.

A recommendation to the Board of Trustees to approve the September 1, 2026 Regular Meeting Minutes.

A recommendation to the Board of Trustees to approve the August 2026 Financials.

A recommendation to the Board of Trustees to approve the September 2026 Financials.

E. SHERIFF'S DEPARTMENT REPORT – Sheriff
Introduction of Deputy Jace Canter
Recognition of Deputy Dylan Bailey and Bloodhound Annie

F. INSTRUST IT - Dave Hatter and Amy Rigby

G. COMMITTEE REPORTS – Central Joint Fire & EMS District and Batavia-Union Cemetery

H. PLANNING & ZONING DIRECTOR/ INSPECTOR REPORT – Taylor Corbett

I. SERVICE DIRECTOR REPORT – Cody Smith

J. TOWNSHIP ADMINISTRATOR REPORT – Karen Swartz

K. FIRE LEVY DISCUSSION

L. PUBLIC PARTICIPATION – Please fill out the form on the table at the back of the room and return it to Jennifer Haley, Fiscal Officer.

M. Old Business

N. NEW BUSINESS – Subject to Change

1. **Resolution 10-01-2026**, A recommendation to create a Parks and Events Advisory Committee and related appointments for the following residents: Jason Petty, Jody Stephens, Granville Jacobs, and Jeff Burschard and to appoint the Township Administrator or a staff member designated by the Township Administrator serve as the chair of the Board.

2. **Resolution 10-02-2026**, a recommendation to the Board of Trustees to observe Thursday, December 24, 2026 as a holiday for 2026 for Batavia Township Staff.

3. **Resolution 10-03-2026,** A recommendation to the Board of Trustees, to establish an assessment for abatement of nuisance and certifying same to the Clermont County Auditor related to previously adopted Resolution No. 08-03-2026 and Resolution No. 09-01-2026 for the following locations and amounts:

PROPERTY ADDRESS	PROPERTY OWNER	AUDITOR PARCEL ID #	ASSESSMENT AMOUNT
4277 Taylor Road Batavia, Ohio 45103	Pamela Hamm	014549.007.	$ 550.00
3915 Greentree Terrace, Amelia, Ohio 45102	CVG Home Buyers	032023C238.	$ 600.00
2265 Old State Route 32 Batavia, Ohio 45103	Walter & Deana McCoy	012010A045.	$1,150.00

4. **Resolution 10-04-2026,** A recommendation to the Board of Trustees to adopt and authorize the abatement, control or removal of vegetation, garbage, refuse or debris for the following properties:

PROPERTY ADDRESS	PROPERTY OWNER	AUDITOR PARCEL ID #
3611 BURNHAM WOODS DR. AMELIA, OHIO 45102	MARCIAL SEGUNDO RICOUZ NUNEZ	034538.068.
3700 CHARTER OAK AMELIA, OHIO 45102	SAMUEL R BOLLINGER	032023D281.
23 DONNA DRIVE AMELIA, OHIO 45102	BEVERLY A GARRETT	034437.009.
376 JUDD ROAD AMELIA, OHIO 45102	DALLAS P CONING	032023D216.

5. **Resolution 10-05-2026,** A recommendation to the Board of Trustees to adopt and declare a motor vehicle(s) located on public or private property in Batavia Township, Clermont County, Ohio, to be junk motor vehicle(s) under r.c. 505.173 and ordering the removal of such vehicle(s) under resolution number 05-03-2022 and r.c. 505.871. The properties and descriptions are as follows:

PROPERTY ADDRESS	PROPERTY OWNER	AUDITOR PARCEL ID #	DESCRIPTION OF VEHICLE(S)
4039 State Route 132. Batavia, Ohio 45103	Forrest E. Keel	012009B026	Silver Pontiac Sunfire VIN: 4G2JB32T3YB200168 Plate: FGZ5454

6. **Resolution 10-06-2026,** A recommendation to the Board of Trustees to adopt and certifying assessments to the Teegarden and Hopkins Subdivisions Lighting District, at a cost to affected properties of $34.09 each for the 2025-2026 billing cycles.

7. **Resolution 10-07-2026,** A recommendation to the Board of Trustees to authorize Karen Swartz, Township Administrator, to execute contracts with Developers/Builders to provide snow and ice removal for the undedicated streets within Batavia Township within planned developments Snow Contracts.

8. **Resolution 10-08-2026,** A recommendation to the Board of Trustees to commit to employ all current employees of the Central Joint Professional Fire-EMS District and commit to accept the terms of the current Collective Bargaining Agreement with Local 4273 relative to staffing, employee benefits with onboarding to the Batavia Township Fire Department in 2028, contingent on the passage of the November 3, 2026 Fire Levy by Batavia Township Voters.

9. **Resolution 10-09-2026,** A recommendation to the Board of Trustees amending appropriations for the current expenses for 2026, increasing the ESID 1 Amelia Shop Center Rund #2401-190-599 from $39,896.65 to $79,793.30 effective October 5, 2026.

10. **Resolution 10-10-2026,** A recommendation to the Board of Trustees to accept the amounts and rates as determined by the Budget Commission and authorize the necessary tax levies and certifying them to the County Auditor.

11. A recommendation to the Board of Trustees, to authorize Karen Swartz, Township Administrator, to execute agreements with Duke Energy, relative to the installation of up to ten (10) new streetlights annually on township roads, based on review of existing lighting and development in the township.

12. A recommendation to the Board of Trustees to release the **Right of Way Bond** for work being completed at 4246 Grissom Drive for Garrett Excavating, in the amount of $5,000.00 for work completed and inspected.

13. A recommendation to the Board of Trustees, to authorize Cody Smith, Service Director to notify Jeremy Evans, County Engineer of Batavia Township's intent to participate in the 2027 Road Resurfacing Program and to determine an estimated budget and list of roads to be bid for paving, as discussed. A formal agreement will be presented to the Board in 2027.

14. A recommendation to the Board of Trustees, to approve Quote #BT_MGS4a_PA, dated September 14, 2026 with Sign Graphics & Design of Milford Ohio in the amount of $7,450.00 for the approval and installation of the gateway sign on State Route 32, due to the accident that occurred on August 31, 2026, with all expenses reimbursable through Westfield Insurance, Claim#0002764509.

15. A recommendation to the Board of Trustees, to approve a lease agreement with the Central Joint Fire and EMS District (CJFED) Board for space occupied and/or shared property located at 2401 OLD State Route 32, in Batavia Township for the provision of Fire/EMS services, for a term of ten years from May 1, 2026 and ending April 30, 2036, in the amount of $1.00, with cost sharing services as outlined in the agreement for repairs, utilities and insurance.

16. A recommendation to the Board of Trustees to approve the 2027 membership to the Clermont Chamber of Commerce in the amount of $719.00.

17. A recommendation to the Board of Trustees that we do not request a hearing with the Ohio Division of Liquor Control, relative a new license to Epic Smoke LLC, Choice Cigars & Tobacco#1, 2234 Bauer Road, Unit D.

18. A recommendation to the Board of Trustees that we do not request a hearing with the Ohio Division of Liquor Control, relative to a new license to Marbe Carryout, 1451 Old State Route 74.

19. A recommendation to the Board of Trustees that we do not request a hearing with the Ohio Division of Liquor Control, relative to the transfer of a license for the Los Cabos Mexican Restaurant located at 1248 State Route 125, from Cervantes Enterprise LLC to Aztec International Foods Inc.

20. Recommendation to the Board of Trustees to authorize the following payments:

Vendor	Amount $	Fund/PO	Purpose
A & A Safety, Inc	$12,215.13	PO 74-2026	Road Striping on Judd Road and Apple Road
A & A Safety, Inc	$6,911.37	PO 63-2026	Road Striping on Greenbriar Road
Treasurer, State of Ohio	$20,000.00	PO 90-2026	Refund for Shine A Light on Dumpers Grant
Tri-State Visual	$25,520.00	PO 59-2026	Audio and Video Upgrades
Sign Graphics	$3,725.00	PO 86-2026	50% Deposit for Sign Replacement for SR 32
TOTAL	**$68,371.50**		

O. **CEMETERY DEED –** Olive Branch Cemetery, Section B, Lot 111, Graves 5 & 6 sold to Penny Back.

P. **ADDITIONAL ITEMS MAY BE ADDED**

Q. **TRUSTEES DISCUSSION – A December Special Meeting to conduct year-end business, maybe December 15 or 17 at 2:00 pm.**

R. **EXECUTIVE SESSION -** Recommend the Board of Trustees move into executive session pursuant **to ORC Section 121.22(G)(1)** to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official and **ORC Section 121.22 (G)(8)** to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

S. ADJOURNMENT

October Trustee Meeting - Tuesday, October 6, 2026 at 5:00 p.m
November Trustee Meeting - Wednesday, November 4, 2026 at 5:00 p.m
December Trustee Meeting – Tuesday, December 1, 2026 at 5:00 p.m
December Special Meeting – Pending Approval