

**BOARD OF TRUSTEES
BATAVIA TOWNSHIP, CLERMONT COUNTY, OHIO
RESOLUTION NUMBER 08-01-2026**

ESTABLISHING RULES FOR RECORDING MEETINGS

The Board of Trustees of Batavia Township, Clermont County, Ohio, met in a Special Session on August 25, 2026 at the Batavia Township Community Center with the following members present:

Rex Parsons
Randy Perry
Danielle Wessel

Trustee Wessel moved for the adoption of the following Resolution:

BE IT RESOLVED by the Board of Trustees of Batavia Township, Clermont County, State of Ohio by authority of Ohio Revised Code Section 504.09:

SECTION 1. Meetings of the Board and township committees, board of zoning appeals, and zoning commission shall be recorded according to the Rules of Procedure for the Recording of Meetings set forth in attached Exhibit A.

SECTION 2. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the passage of this resolution were taken in open meetings of this Board, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were taken in meetings open to the public, in compliance with all legal requirements, including (without implied limitation) Ohio Revised Code Section 121.22.

SECTION 3. The Trustees of Batavia Township upon majority vote do hereby dispense with any requirement that this resolution be read on two separate days, and hereby authorize the adoption of this resolution upon its first reading.

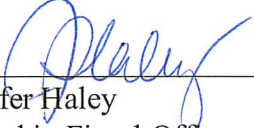
First Reading:	August 25, 2026
Second Reading:	Dispensed With

Trustee Perry seconded the Motion and roll being called upon its adoption the vote resulted as follows:

Mr. Parsons:	Yes
Mr. Perry:	Yes
Ms. Wessel:	Yes

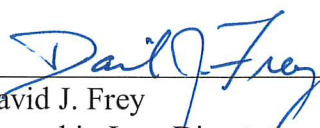
Resolution 08-01-2026 adopted August 25, 2026.

ATTEST:



Jennifer Haley
Township Fiscal Officer

APPROVED AS TO FORM:



David J. Frey
Township Law Director

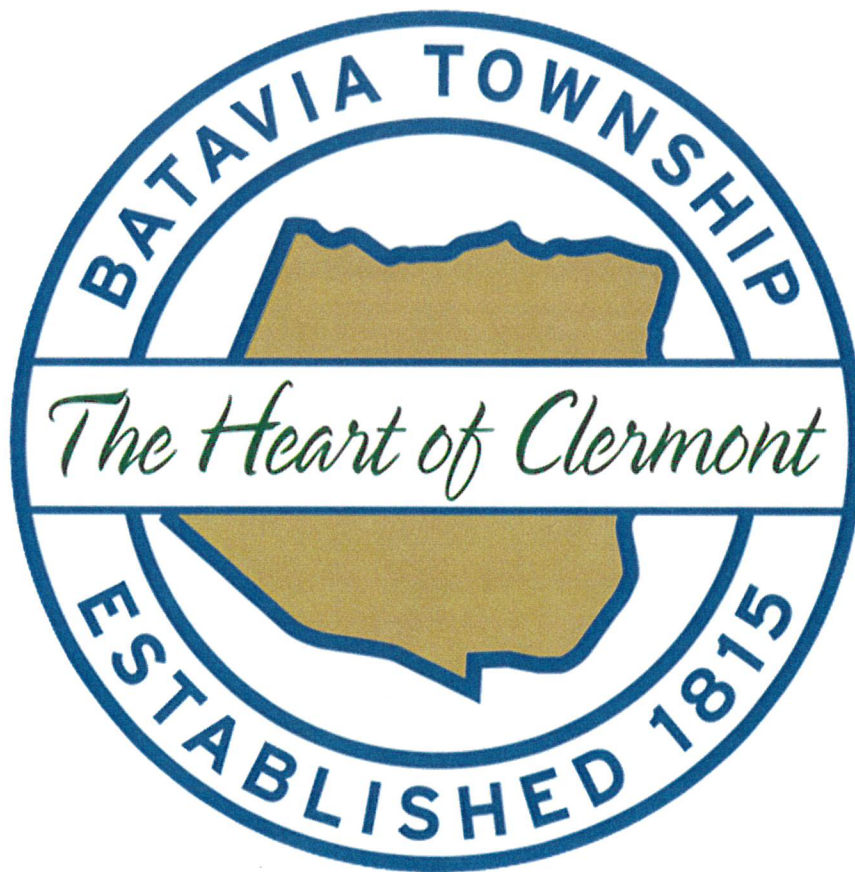
CERTIFICATION

I, Jennifer Haley, Fiscal Officer, hereby certify that the foregoing is taken and copied from the Record of the Proceedings of Batavia Township; that the same has been compared by me with the Resolution of said Record and that it is a true and correct copy thereof.



Jennifer Haley
Fiscal Officer, Batavia Township

**Rules of Procedure for the
Recording of Meetings
for the
Board of Trustees & Boards
Adopted August 25, 2026**



Purpose

Batavia Township records and livestreams designated public meetings to promote transparency and public access. The approved written minutes constitute the official meeting record. Recordings are supplemental to the minutes.

Meetings Covered

The Township will record and livestream the following meetings held at 1535 Clough Pike:

- Board of Trustees meetings
- Zoning Commission meetings – if approved by that Board
- Board of Zoning Appeals meetings – if approved by that Board

Emergency meetings will be recorded and livestreamed when reasonably practicable. Other Township meetings will not routinely be recorded or livestreamed.

Procedures

Recording and livestreaming will begin when the meeting is called to order and end upon adjournment. All portions conducted in open session, including public comment, will be included.

If an executive session occurs, recording and livestreaming will pause after the public vote and resume when the public body reconvenes in open session.

Recordings may be trimmed before the meeting, during recesses, and after adjournment. No substantive edits will be made.

Posting and Retention

Recordings will be posted to the Township's official YouTube channel and retained in accordance with the Township's approved records-retention schedule

Videos can be found on the Batavia Township YouTube Channel:

<http://www.youtube.com/@BataviaTownshipClermontCountyO>

Public and Media Recording

Nothing in these rules prohibits lawful recording by the public or news media, provided it does not disrupt or obstruct the meeting.

Disclaimer

Public comments reflect the views of the individual speakers and not Batavia Township. The Township does not control statements made during a livestream. Equipment failure, internet interruption, or other technical difficulties will not invalidate an otherwise lawful meeting or action.