

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met in regular session at 6:00 p.m. Monday, February 6, 2017, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Director, and Deputy Dowers, Clermont County Sheriff's Department.

APPROVAL OF AGENDA AND MINUTES

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the February 6, 2017 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the minutes of the January 3rd regular meeting as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the January financial reports.

Mr. Perry motioned the Batavia Township Board of Trustees approve the January 2017 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the 2016 year end reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

CEMETERY DEED

A cemetery deed for two graves for Gary and Mabel Boyd was presented to the Trustees for signatures.

DEPUTY REPORT

Mr. Sauls introduced Deputy Brian Dowers who is replacing Deputy Sean Schubert. Deputy Dowers has 31 years in public safety. Deputy Dowers gave the report for January 2017.

PUBLIC PARTICIPATION

Mr. Fleming, from Tall Trees subdivision would like more Deputy patrol presence in their neighborhood.

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley gave the January report including the BZA and Zoning Commission. There were 5 family home permits.

There is a need to have another alternate member on the BZA. Mia Supe was recommended.

Mr. Perry motioned the Batavia Township Board of Trustees appoint Mia Supe as the alternate to the BZA. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

REPORTS OF THE SERVICE DIRECTOR

Mr. Embry spoke about salt use. They used 137.25 ton of salt so far this year. This is well below average.

Mr. Embry spoke about the 2017 road mileage. The County has not gotten anything from the state about the mileage. There are no numbers yet.

There was an incident on Greenbrier and Summit Road. Barricades have been set up but the problem keeps happening.

PUBLIC PARTICIPATION (Cont'd)

Mr. Parsons introduced Pierce Township Trustee Alan Freeman who spoke about the State Route 125 Corridor Study/transportation study for economic development.

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons presented the leave balance report to the Trustees.

Mr. Parsons spoke about the Olive Branch sidewalk project.

Mr. Parsons presented to the Trustees a cemetery proposal offered by the Moore family.

The OTARMA Insurance renewal will be available by the next meeting.

There was a playground equipment failure. We are working with the vendor to get the part replaced.

The Salute to Leaders is March 22nd. Mr. Dowdney motioned the Batavia Township Board of Trustees sponsor one table at the Salute To Leaders event. Mr. Perry seconded the motion. On the roll being called:

COMMITTEE REPORTS

Jennifer Haley is the 2017 Committee Chairperson for CJFED.

Mr. Perry gave an update on the Union Cemetery Committee.

Greg Carson is the Chairperson for MRDD.

DISCUSSION

Mr. Parsons gave a financial overview for 2016 via PowerPoint presentation. Our expenses went down.

NEW BUSINESS

2017 Stormwater Permit Fee

Mr. Perry motioned the Batavia Township Board of Trustees approve the 2017 Stormwater permit fee of \$7,051.14. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Law Enforcement Contract Payment

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the 1st half of the law enforcement contract with the Clermont County Sheriff for a total of \$202,081.35. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Liquor License

Mr. Perry motioned the Batavia Township Board of Trustees approve the request for a new liquor license for Batavia Bowl LLC, located at 1991 James Sauls, Sr. Drive. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Sauls yes
Mr. Perry yes Motion carried

Street Lights

Mr. Dowdney motioned the Batavia Township Board of Trustees approve option “B”, the installation of two street lights, 1 each at 109 Mt. Holly and 1 each at 149 Mt. Holly Road. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Dowdney yes Motion carried

Daily Meal Allowance

Mr. Dowdney motioned the Batavia Township Board of Trustees set the meal allowance for \$45.00 per day when attending an authorized educational workshop or conference. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Dowdney yes
Mr. Sauls yes Motion carried

Mileage Reimbursement

Mr. Perry motioned the Batavia Township Board of Trustees set the reimbursement rate of 53.5 cents per mile for personal vehicle use during 2017. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Dowdney yes Motion carried

Computer Purchase

Mr. Dowdney motioned the Batavia Township Board of Trustees authorize the purchase of a computer for the zoning department at a cost of \$2,348.93 Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

Executive Session

Mr. Perry motioned the Batavia Township Board of Trustees move into Executive Session to discuss personnel applications. Mr. Dowdney seconded the motion at 7:48 p.m. On the roll being called:

Mr. Sauls yes

Mr. Perry yes
Mr. Dowdney yes Motion carried

Regular Session

Mr. Perry motioned the Batavia Township Board of Trustees return to regular session. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Dowdney yes
Mr. Sauls yes Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Dowdney motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned at 8:43 p.m.

Jim Sauls,
Chairman

Jennifer Haley,
Fiscal Officer