

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a regular session at 6 p.m. Monday, May 14, 2018, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Brad Harris, Zoning Inspector, and Deputy Dowers, Clermont County Sheriff’s Department.

APPROVAL OF AGENDA AND MINUTES

Mr. Sauls motioned the Batavia Township Board of Trustees approve the May 14, 2018 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the April 9, 2018 regular meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the April financial reports as presented.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the April, 2018 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

Resolution 5-01-2018

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 5-01-2018** as it relates to transfer of \$78,500 from the general fund to debt service fund and also authorize payment of the 1st half 2018 interest payment of \$7,014.00 due June 1st. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

DEPUTY REPORT

Deputy Dowers gave the April 2018 crime report and Batavia Township activity. For the month of April, the theft offenses were 20, drug offenses were 17, and criminal damage offenses were 8. There were 3 drug overdoses. The locations for April were at the hotel and University Apartments. There were 5 burglary offenses.

PUBLIC PARTICIPATION

Mr. Parsons introduced James Pierce, DDS, Amelia East Family Dentistry. Dr. Pierce was given a plaque of recognition for his work with underprivileged families. Dr. Pierce has practiced here for over 25 years.

DISCUSSION

Mr. Parsons gave a background about the solicitation ban in Batavia Township. Dave Frey spoke about the changes in the laws about solicitation bans.

Resolution 5-03-2018

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 5-03-2018** to repeal **Resolution 7-03-2008**. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Resolution 5-02-2018 Enterprise Zone Agreement

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 5-02-2018** as it relates to the enterprise zone application by Engineered Mobile Solutions to build a \$4.3 million dollar building and to create 15 new jobs over a 36-month period. Abatement is for 60% for 10 years. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

REPORTS OF THE ZONING ADMINISTRATOR

Mrs. Kelley spoke about changing from Zone Pro to iWorQ.

iWorQ

Mr. Sauls motioned the Batavia Township Board of Trustees approve contracting with iWorQ to provide programming and software to track zoning department records and receipts. The annual cost will be \$3,250. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Mrs. Kelley gave the April report including the BZA and Zoning Commission. It has been five years since there was a fee schedule increase. There were a total of 45 permits issued.

Fee Schedule Changes Resolution 5-04-2018

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 5-04-2018** as it relates to the zoning fee schedule changes as proposed. The new fees will be effective 8/1/2018. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

REPORTS OF THE SERVICE DIRECTOR

Mr. Embry gave an update on Snyder Road.

Huntington Road was closed this week to do the necessary repairs as well as install the speed humps. Pictures were taken. It will be blacktopped tomorrow.

Annual junk days will be the first weekend in June; Friday, June 1st from 8 am to 7 pm and Saturday, June 2nd 8 am to 5 pm. This will be held at both locations. The shredder will be at the Township Park location Saturday from 9am to noon. Tires will be taken for a small fee each.

Waste Recycling

Mr. Parsons spoke about the request for proposal for waste collection and recycling, and shared copies of the document with the Trustees. This is a franchise agreement. They are asking for a 4-year proposal and an optional 4-year renewal.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve advertising for RFP for providing waste/recycling service for the residents of the Township using the specifications proposed by Adams/Clermont Solid Waste District. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

REPORTS OF THE TOWNSHIP ADMINISTRATOR

Mr. Parsons spoke about the Law Enforcement Contract. There are three different schedule options. Deputy Dowers gave some input.

TIF receipts are in. They are relative to expenses in 2016-2017. The TIF districts benefit from these.

Mr. Parsons thanked Mr. Embry for his entire Department's service to the Eastside Adventure Challenge. There were just fewer than 500 people registered and many walk-ins. Mr. Parsons thanked the Trustees, Mrs. Kelley and Ms. Haley for helping at the event.

The Reds Rookie Success League starts June 4th. The Sponsor Day is June 8, 2018. There will be a series of All-Star games with the kids. Sponsors and Trustees are invited to play in the games.

Mr. Parsons has not yet heard back from the Board of Elections or the Auditor's office. The election fees we were charged were incorrect. There is no answer yet on the amounts.

DISCUSSION

Mr. Parsons gave a proposal for the phone systems at 1535 Clough Pike and 2401 Old State Route 32. They are two different analog systems.

Resolution 5-05-2018

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 5-05-2018** implementing the new phone system proposal which is voice over internet protocol, VOIP. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

NEW BUSINESS

Liquor License

Mr. Dowdney motioned the Batavia Township Board of Trustees approve request of a new D1 and D3 liquor license for Luz Santiago DBA Authentic Mexican Buffet at 2235 Bauer Rd. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Liquor License

Mr. Sauls motioned the Batavia Township Board of Trustees approve the renewal of a D3 liquor license renewal for Amelia Post 773 located at 137 E. Main, Amelia location. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Dowdney yes Motion carried

Executive Session

Mr. Sauls motioned the Batavia Township Board of Trustees move into Executive Session to discuss job performance in the Service Department. Mr. Dowdney seconded the motion at 8:19 pm. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Regular Session

Mr. Dowdney motioned the Batavia Township Board of Trustees return to Regular Session. Mr. Sauls seconded the motion at 9:16 pm. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Dowdney yes Motion carried

Letter of Resignation

Mr. Sauls motioned the Batavia Township Board of Trustees accept the letter of resignation from Gary Tuerck, from the Service Department effective 5/17/18. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Sauls yes
Mr. Perry yes Motion carried

Termination

Mr. Dowdney motioned the Batavia Township Board of Trustees terminate Jeremiah Zurmehly effective 5/15/18. Mr. Perry seconded the motion. On the roll being called:

Mr. Dowdney yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Insurance coverage

Mr. Sauls motioned the Batavia Township Board of Trustees carry Jeremiah Zurmehly's insurance coverage in June 2018. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Dowdney yes
Mr. Sauls yes Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Dowdney motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned.

Randy Perry,
Chairman

Jennifer Haley,
Fiscal Officer