

August 6, 2018 – REGULAR SESSION

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a regular session at 6 p.m. Monday, August 6, 2018, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Perry, and Mr. Sauls. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Ken Embry, Service Director, Brad Harris, Zoning Inspector, and Deputy Dowers, Clermont County Sheriff's Department.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the August 6, 2018 agenda as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees approve the minutes of the July 9, 2018 regular meeting as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the July financial reports as presented.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the July, 2018 financial reports as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

Ms. Haley presented a preliminary audit report which is not finalized yet. Once approved, it will be posted on the website.

**DEPUTY REPORT**

Deputy Dowers gave the July, 2018 crime report and Batavia Township activity. For the month of July, the theft offenses were 25, drug offenses were 19, and criminal damage offenses were

16. This was a decrease of 5.22%. For the Township activity there were 15 adult arrests, 2 juvenile arrests, 24 warrant attempts, and served 23. The offense reports were down for the month.

**PUBLIC HEARING**

**Zoning Case B-01-16 PDFD Phases 3 and 4**

Zoning consultant Jonathan Woche presented the case and offered a summary of the final development plan for Estrella Development.

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Zoning Case B-01-16** final development plan for the Estrella Development as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**REPORTS OF THE ZONING ADMINISTRATOR/INSPECTOR**

Mrs. Kelley gave the July report, including the BZA and Zoning Commission updates.

Brad Harris gave his report including the permit report and nuisance property.

**PUBLIC HEARING**

**Zoning Case B-01-18Z PH Hoffman (continued)**

Zoning consultant Jonathan Woche presented the case and offered a summary. Jason Brown, applicant from Ryan Homes, spoke about the development.

Jill Brooks, 1295 Autumnview, spoke about the gate at the end.

Suzanne Vaillancourt, 1301 Autumnview Dr., commented about the gate at the end.

Denise Butet, 4240 Leafwood Ct., had questions about the traffic.

Howard Stewart, 3106 Pebblecreek Ln., had concerns about traffic and construction noise.

Mark Monnin, 1324 Autumnview Dr., spoke about the density and traffic.

Dave Humphries, 486 Apple Rd., wants sewer for his property.

John Carlson, 601 Apple Rd., commented about the noise and traffic.

Lee Jones, 1303 Autumnview Dr., spoke about the traffic problem.

Gentleman from 1339 Autumnview questioned the road connection opening after the bond is removed.

Stephanie Humphries, 406 Apple Road asked about resource plans such as stores and schools.

Patty Collins, 1703 Apple Hill Lane spoke about the traffic on Apple.

Robert Wilks, 4243 Glenstream Dr., spoke about larger lots, less houses.

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Zoning Case B-01-18Z PH Hoffman**, with the listed 17 conditions. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

There was a ten minute recess at 7:30 pm.

### **REPORTS OF THE SERVICE DIRECTOR**

Mr. Embry gave an update on the bobcat repair. It has not been started on yet.

This year's paving project may start at the earliest, next week. Four days is anticipated.

Mr. Embry spoke about the ROW permit fees. There was discussion.

Mr. Embry would like to have the wetting system for the truck for this year.

The curb work has been completed.

### **REPORTS OF THE TOWNSHIP ADMINISTRATOR**

Mr. Parsons spoke about the Waste/Recycling contract implementation including a service guide with FAQ. Mr. Parsons thanked John Mineer with Republic for bringing in his team to speak about this endeavor.

Mr. Parsons received the report from the Auditor's office for the election fees. We received the credit.

The National Night Out is tomorrow night from 6-9 pm.

Mr. Parsons received the application for the Clermont County Park grant program for this year which is due on September 20, 2018.

Mr. Parsons was appointed to the Port Authority Board.

The Trustees were awarded a Business Award for June 2018 by the Viet Nam Veterans of America.

The September and November meeting dates were decided.

Two employees from the Service Dept. took the CPR class.

Mr. Parsons presented a draft of the new website redesign.

### **COMMITTEE REPORTS**

Ms. Haley reported on CJFED. The tax budget was approved for 2019. May had 309 patients and 120 fire runs. June had 274 patients and 116 fire runs.

Mr. Perry reported on Union Cemetery.

Mr. Dowdney is now on the Local Government Fund Committee. There has not been a meeting yet. The Clermont Sun had a nice article about the Committee.

### **OLD BUSINESS**

Mr. Parsons spoke about the Snyder Road/State Disaster Relief Program.

### **NEW BUSINESS**

#### **Wetting System**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the purchase of a wetting system on the new Kenworth truck from Henerson Products at a total install price of \$6,369.00. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

#### **Resolution 8-04-2018**

Mr. Dowdney motioned the Batavia Township Board of Trustees adopt **Resolution 8-04-2018** declaring a 1982 Ford F8000 Tanker truck and an Exmark Turf Ranger Mower surplus and authorize their sale on GovDeals.com. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

#### **Resolution 8-02-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 8-02-2018** as it relates to declaring 4307 Gary Lane a public nuisance. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

Mr. Parsons spoke about the baseball complex. He met with UC Clermont. There was discussion about marketing Brian Wilson Field.

**Trick or Treat**

Mr. Perry motioned the Batavia Township Board of Trustees set Trick or Treat hours in Batavia Township for Wednesday, October 31<sup>st</sup> from 6-8 pm. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls                    yes  
Mr. Perry                    yes  
Mr. Dowdney                yes                                Motion carried

**Resolution 8-01-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 8-01-2018** as it relates to amending the parcel attachment sheet for TIF District number 4. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney                yes  
Mr. Perry                    yes  
Mr. Sauls                    yes                                Motion carried

**Resolution 8-03-2018**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 8-03-2018** declaring items from the fire dept. as surplus and order them sold on Gov.Deals or disposed of using the best available means. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry                    yes  
Mr. Dowdney                yes  
Mr. Sauls                    yes                                Motion carried

**Contractor Payment**

Mr. Sauls motioned the Batavia Township Board of Trustees authorize payment to Above and Beyond Carpentry for improvements to baseball dugouts in the amount of \$10,075. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney                yes  
Mr. Perry                    yes  
Mr. Sauls                    yes                                Motion carried

**Curb Work**

Mr. Sauls motioned the Batavia Township Board of Trustees approve payment to Christine Concrete, LLC for tear out and replacement of 311 lineal feet of concrete curb at \$50.25 per foot. Total payment authorized is \$15,627.75. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry                    yes  
Mr. Sauls                    yes  
Mr. Dowdney                yes                                Motion carried

The Trustees received a thank-you note from June Cole.

**ADJOURNMENT**

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned at 8:32 pm.

Randy Perry,  
Chairman

Jennifer Haley,  
Fiscal Officer