

RECORD OF PROCEEDINGS

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP –

The Board of Trustees of Batavia Township met for a regular session at 6:00 p.m. Monday, October 7, 2019, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Dowdney, Mr. Sauls, and Mr. Perry. Also present were Jennifer Haley, Fiscal Officer, Rex Parsons, Township Administrator, Denise Kelley, Zoning Administrator, Brad Harris, Zoning Inspector, Ken Embry, Service Dept. Director, and Deputy Kidder, Clermont County Sheriff's Department.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the October 7, 2019 agenda as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Dowdney motioned the Batavia Township Board of Trustees approve the minutes of the September 9th regular meeting and the September 23, 2019 special meeting as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Dowdney	yes	Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the September 2019 financial reports as presented.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the September 2019 financial reports as presented. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

**CEMETERY DEED**

A cemetery deed for the Olive Branch Cemetery, purchased by E.C. Nurre Funeral Home, was presented to the Trustees for signature.

## **LAW ENFORCEMENT REPORT**

Deputy Jesse Kidder gave the September 2019 Sheriff report. Batavia Township Deputies took 169 offense reports for September, an 11% from September. There was a year-low number of assaults. Drug overdoses have dropped down to 2. There were 16 adult arrests, 1 juvenile arrest. There was \$500 of stolen property recovered.

## **PUBLIC PARTICIPATION**

Mr. Parsons introduced Weston Gruber, who gave an update on his Eagle Scout Project, a gaga pit.

Ethan Kinner gave an update on his Eagle Scout Project, Dog Park enhancements.

Ed McCoy spoke about the status of Amelia.

## **REPORTS OF THE ZONING ADMINISTRATOR/INSPECTOR**

Denise Kelley, Zoning Administrator gave her September reports, and Brad Harris's reports, which included the Housing permits, and BZA and Zoning Commission updates.

## **REPORTS OF THE SERVICE DIRECTOR**

Mr. Embry gave an update on the 2019 Road Paving Program. It has been completed.

We are still accepting applications for one position.

## **REPORTS OF THE TOWNSHIP ADMINISTRATOR**

Mr. Parsons spoke about the Clermont County Park grant application. The splash park pad design was revised. Mr. Parsons will ask for a partial grant for the park.

The carpets will be cleaned after elections.

## **OLD BUSINESS**

Mr. Parsons spoke about the Capital Bill Community Project Application.

For the joint meeting with Pierce/Amelia, Mr. Parsons will get information together and notify newspapers that Batavia Township will be represented at the meeting.

Mr. Parsons spoke about quotes on security cameras. The next meeting Mr. Parsons will have a recommendation for the quote.

## **NEW BUSINESS**

There was a request for easement/offer to purchase of Mt. Holly Lane property that the Township owns.

Commissioner Painter and Mr. Parsons toured the Huhtamaki plant for the Chamber Board of Advisors. They recycle almost everything.

The Township received a Worker's Compensation rebate.

**CHAMBER DUES**

Mr. Sauls motioned the Batavia Township Board of Trustees approve the 2020 Clermont Chamber of Commerce dues in the amount of \$615. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Dowdney	yes	Motion carried

**CONTRACTOR PAYMENT**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve payment to John R Jurgensen Paving Co in the amount of \$68,543.22 for the 2019 paving project balance for 2019. Mr. Sauls seconded the motion. On the roll being called:

Mr. Dowdney	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

**SIGN PAYMENT**

Mr. Sauls motioned the Batavia Township Board of Trustees approve payment to FASTSIGNS for the dog park signs in the amount of \$2,968.82, and hold the payment until the sign is repaired. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Dowdney	yes	
Mr. Perry	yes	Motion carried

**ACCEPTANCE OF ROADS**

Mr. Dowdney motioned the Batavia Township Board of Trustees accept the following roads into the township road inventory. In Glenwood Trails, Green Valley Court .025, Autumview Drive .110; in Forest Glen, Pheasant Ridge Court .093, and Milstream Drive 0.57 for a total of .285 mile. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Dowdney	yes	
Mr. Sauls	yes	Motion carried

**RESOLUTION 10-01-2019**

Mr. Sauls motioned the Batavia Township Board of Trustees approve **Resolution 10-01-2019** as it relates to adopting an employee dishonesty and faithful performance of duty policy for all elected officials and key employees thru OTARMA. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Perry                    yes  
Mr. Dowdney                yes  
Mr. Sauls                    yes                                Motion carried

**RESOLUTION 10-02-2019**

Mr. Dowdney motioned the Batavia Township Board of Trustees approve **Resolution 10-02-2019**, as it relates to supporting an application for the 2020 Capital Bill Community Project for a spray park and 3<sup>rd</sup> ballard to be located at Batavia Township Community Park not to exceed \$100,000 commitment. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls                    yes  
Mr. Perry                    yes  
Mr. Dowdney                yes                                Motion carried

**LIQUOR PERMIT**

Mr. Sauls motioned the Batavia Township Board of Trustees approve a D1 liquor permit for Amelia Deli DBA Amelia Carryout. Mr. Dowdney seconded the motion. On the roll being called:

Mr. Dowdney                yes  
Mr. Perry                    yes  
Mr. Sauls                    yes                                Motion carried

**EXECUTIVE SESSION**

Mr. Perry motioned the Batavia Township Board of Trustees move into Executive Session to discuss applicants for job vacancies here at the Township. Mr. Dowdney seconded the motion at 7:30 pm. On the roll being called:

Mr. Sauls                    yes  
Mr. Dowdney                yes  
Mr. Perry                    yes                                Motion carried

**REGULAR SESSION**

Mr. Perry motioned the Batavia Township Board of Trustees return to Regular Session. Mr. Sauls seconded the motion at 8:09 pm. On the roll being called:

Mr. Sauls                    yes  
Mr. Perry                    yes  
Mr. Dowdney                yes                                Motion carried

**ADJOURNMENT**

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Dowdney seconded the motion. Meeting adjourned.

Randy Perry,  
Chairman

Jennifer Haley,  
Fiscal Officer