

RECORD OF PROCEEDINGS

Minutes of

November 4, 2020 REGULAR SESSION

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

RECORD OF PROCEEDINGS

Held

20

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP

The Board of Trustees of Batavia Township met for a regular session at 6:00 p.m. Wednesday, November 4, 2020, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Sauls, Mr. Perry, and Mr. Parsons. Also present were Jennifer Haley, Fiscal Officer; Adele Evans, Township Administrator; Denise Kelley, Zoning Administrator; Ken Embry, Service Director; and Deputy Kidder, Law Enforcement Officer.

APPROVAL OF AGENDA AND MINUTES

Mr. Perry motioned the Batavia Township Board of Trustees approve the November 4, 2020 agenda as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve the minutes of the October 6, 2020 regular meeting as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

FINANCIAL REPORTS

Ms. Haley gave the October financial reports.

Mr. Perry motioned the Batavia Township Board of Trustees approve the October financial reports as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

LAW ENFORCEMENT MONTHLY REPORT

Deputy Jesse Kidder gave the Batavia Township crime report for the month of October. There were 130 offense reports, down 11% from last month. The highest crime type report was drug offenses. For the Batavia Township Deputy activity: There were 25 adult arrests and 2 juvenile arrests; 72 warrants served; 8 traffic citations and 26 warnings; and 121 business checks in the Township. They assisted other law enforcement agencies 25 times. There was a total of 457 calls for service in October. There was a total of \$1,210 recovered in stolen property.

Mr. Parsons asked about the Adopt-A-Senior program. This is still an active program. Corporal Cooper runs the program.

The Trustees recognized Deputy Chad Popham for his service and dedication to the Township and congratulated him for his new position. The Trustees welcomed Deputy Eric Benkelman who will replace Deputy Popham for the Township.

FINAL DEVELOPMENT PLAN

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The Ridge PD – Final Development Plan – Phase 1 Case #B-02-10z-PD-FD1

Jonathan Woche gave a summary of the case. Mr. Merrill from McGill Smith was present to give details about the case.

Mr. Perry motioned the Batavia Township Board of Trustees approve the final development plan of The Ridge PD-Phase 1 **Case B-02-10Z-PD-FD1** as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

SERVICE DIRECTOR REPORT

Mr. Embry said we are currently ready to go for winter. All salt spreaders are ready.

There have been no adjustments made to our cemetery fee schedule since 2012. Mr. Embry will research other townships' fees and provide a recommendation to the board.

Mr. Embry suggested, due to Covid, we purchase a new hot water pressure washer for sanitizing bathrooms, picnic shelters, etc. There was discussion about size, quality, and price.

ZONING ADMINISTRATOR/INSPECTOR REPORT

Denise Kelley gave her report for October. Permit activity included 47 miscellaneous permits, 15 of which are single family homes.

Mrs. Kelley presented the Zoning Inspector report for Brad Harris.

The Zoning Commission met last month with the only case being The Ridge. There is nothing on the agenda for the next couple of months.

Mrs. Kelley gave the October report for the BZA. There will be 4 cases presented next month on the 16th.

TOWNSHIP ADMINISTRATOR REPORT

Adele gave an Amelia update. Mediation for the Amelia Council case is set for November 16th at 9:30 via Zoom.

The disbursements for the Coronavirus relief funds are being worked out. The funds must be encumbered by November 20th. These funds must be spent by year end. There was discussion.

Mrs. Evans shared with the Trustees the 2021 benefit renewals. There will be a special meeting to talk about benefits, possibly the 16th if Dan Slusher is available.

November 30th there will be a changeover of Republic services for about 212 households. This effects old SR 32 and Batavia Lakes subdivision area.

On Junk Day, October 24th, there were 3 filled dumpsters and one additional overflow dumpster.

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mitigating or responding to the COVID-19 public health emergency and furthermore authorizing a subgrant agreement between the Board of Trustees and the Central Joint Fire & EMS District utilizing up to \$580,000.00 of CARES Act relief Funds for the reimbursement of personnel costs associated with COVID related or indicated fire/EMS runs from March 1, 2020 through December 31, 2020. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons yes

Mr. Sauls yes

Mr. Perry yes

Motion carried

Resolution 11-04-2020

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 11-04-2020** establishing assessment for abatement of nuisance and certifying same to the Clermont County Auditor related to previously adopted **Resolution 09-05-2020** for parcel identification number 032023F102, located at 422 Amelia Olive Branch Road. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry yes

Mr. Parsons yes

Mr. Sauls yes

Motion carried

Resolution 11-05-2020

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 11-05-2020** authorizing the abatement, control, or removal of vegetation, garbage, refuse, or debris for Parcel Identification Number 032023D048, located at 178 Amelia Olive Branch Road. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls yes

Mr. Parsons yes

Mr. Perry yes

Motion carried

4th Quarter Payment

Mr. Parsons motioned the Batavia Township Board of Trustees authorize the 4th quarter 2020 payment to Batavia Union Cemetery in the amount of \$5,000 retroactive to October 14, 2020. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons yes

Mr. Sauls yes

Mr. Perry yes

Motion carried

Plumb Tech Services Proposal

Mr. Sauls motioned the Batavia Township Board of Trustees accept the proposal from Plumb Tech Services for the labor and materials related to replacing all standard fixtures at the Batavia Township Community Center and Park Complex, located at 1535 & 1539 Clough Pike, as well as the Batavia Township Maintenance facility and CJFED Station located at 2401 Old State Route 32 in the amount not to exceed \$40,000. This project is declared to be an eligible use of CARES Act funding in order to help prevent the spread of COVID-19 and was not a previously budgeted project. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons yes

Mr. Perry abstain

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Mr. Sauls yes Motion carried

Hotsy Hot Water Pressure Washer Proposal

Mr. Perry motioned the Batavia Township Board of Trustees accept the proposal from Hotsy as recommended by Ken Embry for the purchase of a hot water pressure washer per the proposal specifications in an amount not to exceed \$10,000.00. This purchase is declared to be an eligible use of CARES Act funding in order to help prevent the spread of COVID-19 and was not a previously budgeted item. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Perry yes
Mr. Sauls yes Motion carried

DWA Recreation Proposal

Mr. Parsons motioned the Batavia Township Board of Trustees accept the proposal from DWA Recreation for the purchase of 21 six-foot vinyl plastic plank coated picnic tables in the amount of \$17,715.00. This project is declared to be an eligible use of CARES Act funding in order to help prevent the spread of COVID-19 and was not a previously budgeted item. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes Motion carried

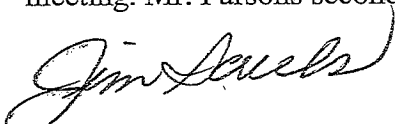
Road Acceptance

Mr. Perry motioned the Batavia Township Board of Trustees accept the following roads within Twin Gates Subdivision into the Batavia Township road system effective immediately for a total accepted road mileage of 0.656 miles. Roads include: Ivy Wood Drive (0.145 miles); Cypress Court (0.039 miles); Windsong Court (0.028 miles); Twin Gate Run (0.419); and Indigo Court (0.025 miles). Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Parsons seconded the motion. Meeting adjourned at 8:35 p.m.



Jim Sauls,
Chairman



Jennifer Haley
Fiscal Officer