

June 8, 2021 – REGULAR SESSION  
**RECORD OF PROCEEDINGS**

Minutes of

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Meeting

GOVERNMENT FORMS & SUPPLIES FORM NO. 101-224-3328 FORM NO. 101-224-3328  
**Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP**

Held \_\_\_\_\_ 20 \_\_\_\_\_

The Board of Trustees of Batavia Township met for a re-scheduled regular session at 6:00 p.m. Tuesday, June 8, 2021, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jennifer Haley gave the roll call for the Board of Trustees. Present were: Mr. Parsons, Mr. Perry, and Mr. Sauls. Also present were Jennifer Haley, Fiscal Officer; Denise Kelley, Zoning Administrator; Adele Evans, Township Administrator; Ken Embry, Service Director; Steven Tyminski, Assistant Service Director; and Deputies Kidder and Swallen, Law Enforcement Officers.

**APPROVAL OF AGENDA AND MINUTES**

Mr. Perry motioned the Batavia Township Board of Trustees approve the June 8, 2021 agenda as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees approve the Minutes of the May 4, 2021 regular meeting and June 1, 2021 special meeting as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the May 10, 2021 Special Joint Board Annual Meeting of the Batavia Union Cemetery Board as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	abstain	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

**FINANCIAL REPORTS**

Ms. Haley gave the May 2021 financial reports. There are currently no outstanding issues with the State Audit.

Mr. Sauls motioned the Batavia Township Board of Trustees approve the May 2021 financial reports as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

**LAW ENFORCEMENT MONTHLY REPORT**

Deputy Jesse Kidder gave the Batavia Township crime report for the month of May. There were 154 offense reports, down 16% from April. The highest crime type report was drug offenses. For the Batavia Township deputy activity there were 17 adult arrests and 3 juvenile arrests; 95 warrant services and attempts; 97 civil paper services; 19 traffic citations and 18 warnings. There were 163 business checks in the Township, and township deputies assisted outside agencies 28 times. There was a total of 427 calls for service in May. Of the 154 offense reports taken, 67 were taken by the township deputies. \$120 was recovered in stolen

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property. There was one overdose and one burglary. There were two breaking and entering reports.

Adele Evans stated that Deputy Swallen is being promoted and will be recognized at the July trustee meeting. Our new deputy, Howard Glancy, will also be introduced to the Board at the July meeting.

**CEMETERY DEEDS**

The following cemetery deeds were presented to the Trustees for signature:

- a. Transfer from Garnet Dhonau to Sheri Willman: Lot 299 in Olive Branch Cemetery, Graves 2, 3, 4, 5, 6, 7, and 8.
- b. Transfer from Garnet Dhonau to Dottie Elliott: Lot 300 in Olive Branch Cemetery, Graves 1, 3, 4, 5, 6, 7, and 8.
- c. Purchase by Richard Bradburn: Lot 298A in Olive Branch Cemetery, Graves 1 and 2.
- d. Purchase by Richard Bradburn: Lot 298A in Olive Branch Cemetery, Graves 5, 6, 7, and 8.

**EMPLOYEE RECOGNITION**

Ben Webber was recognized for his 3-year anniversary with the Township this week on June 11, 2021. Steven Tyminski was recognized for his 3-year anniversary with the Township on June 18, 2021. The Trustees thanked Ben and Steven for their continued service to the residents of Batavia Township.

**SERVICE DIRECTOR REPORT**

Steven Tyminski gave the May report. Ryan Collins, our newest employee, starts June 14, 2021. He will be a great addition to the Township.

The paving project is expected to start in July due to weather delays.

The John Deere road mower had four new tires replaced.

There were six dumpsters in total used for Junk Days. The Service team also recycled the collected scrap metal and Jennifer received the check payments for the recycled scrap.

Adele Evans and Steven Tyminski met with Loretta Rokey, Pierce Township Administrator, and John Koehler, Pierce Township to review the remaining equipment and personal property items in the former Amelia maintenance facility. Round Bottom Recycling will provide a dumpster for the scrap metal, which they will deliver and pick up. Any compensation for the scrap metal over the cost of the dumpster, will be divided between Pierce and Batavia Townships per the approved 65/35 split.

**ZONING ADMINISTRATOR/INSPECTOR REPORT**

Denise Kelley, Zoning Administrator, gave her May report and updates.

There were ten single family home permits.

The Lexington Run Carry-Out permit was obtained this past month.

During the Zoning Commission meeting in May, they reviewed and approved the final development plans for the Villas of Estrella.

The final development plan for the Billingsley Subdivision was reviewed and approved. This project will now consist of 125 attached condo units and 84 detached single family home lots as compared to the previously approved 66. There will be a total of 209 dwellings.



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~~The Zoning Commission also reviewed the final development plans for Derby Place.~~

The BZA had no meeting last month and most likely none this month.

**TOWNSHIP ADMINISTRATOR REPORT**

Adele Evans gave the Amelia update. There will be at least one more meeting as well as a meeting regarding the CIC property. We received only a partial bill for the Amelia State Route 125 lights. All HOA street lights have been transferred off the Amelia bill.

The K-9 memorial will be moved to our park by the end of July. Adele will reach out to the press about the Memorial being moved to the Township and will work with the K-9 organization to schedule an official ribbon cutting.

Mrs. Evans received confirmation from legal counsel regarding the signatures needed for the sewer and walkway easements.

The community shred event was successful, and numerous residents shared their appreciation that the Township Trustees provide this service to the community.

The State Auditor was in last week and we currently have no outstanding issues.

Regarding the American Rescue Plan funding for Ohio townships, the US Treasury has determined that the State of Ohio will determine the eligibility of the non-entitlement communities which includes townships. OTA is working with the State on determining what that looks like for townships. An upcoming webinar will be hosted by the Ohio Office of Management and Budget and Adele will attend that meeting to get a better understanding of eligible uses of the federal aid.

The number of complaints about transient vendors has decreased. Although some complaints are coming in as late as 9:00 p.m. Adele recommended the Trustees consider a time frame for when soliciting would be allowed, maybe 8 a.m. to 8 p.m.

There was discussion about the Community Center regulations and the cleaning fees. It was agreed to remove the fees. The special cleaning is still being completed every morning. The shelter usage has been limited to one group per day per shelter.

Mrs. Evans has reached out to Signarama about our electronic sign.

Mrs. Evans recommended the township donate \$400 to the VFW for their Memorial Day Services. They went to four of our cemeteries on Memorial Day. There is a item under new business regarding this.

Salute to Leaders event is Wednesday, July 21 at 5:30 pm. Our award winner is Martha Enriquez. The Board will purchase/sponsor a table for eight.

The Bethel to Batavia natural gas pipeline public hearing is scheduled for tomorrow June 9, 2021.

Mrs. Evans will move forward with bids on the restroom project.

**COMMITTEE REPORTS**

Ms. Haley reported there was no meeting in May for the Central Joint Fire & EMS District.

Mr. Parsons reported on the Batavia-Union Cemetery. There was a May meeting. Donna Amann, member-at-large, will be leaving her position at the end of the year, so the vacancy will need to be filled. There was a workday in May.

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**NEW BUSINESS**

Mr. Sauls motioned the Batavia Township Board of Trustees authorize payment of Invoice #8330 from Plumb Tech Services in the amount of \$39,257.00 from the CARES fund related to the replacement and installation of all plumbing fixtures at the Township properties, which is an increase of \$900 from the estimate due to the pouring of the concrete pad for the outdoor drinking fountain/bottle filler, and the change to touch free foaming soap dispensers for the 2401 Old SR 32 facility.

Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the donation of the items shown in Exhibit A related to the history of the Village of Amelia, to be displayed in the Batavia Township Community Center. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approved contracting with Jackson Construction Inc. to provide curb repairs for roads included in the 2021 paving program in an amount not to exceed \$50,000. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

**Resolution 06-02-2021**

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 06-02-2021** increasing Gas Tax Fund 2021 in the amount of \$50,000.00 to accommodate the above motion. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

**Resolution 06-01-2021**

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 06-01-2021** authorizing the abatement, control or removal of vegetation, garbage, refuse or debris for Parcel Identification Numbers 044437.009 - 23 Donna Dr.; and 032023F102 - 422 Amelia Olive Branch Rd. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees make a donation to the VFW Post 3954, in the amount of \$400.00, in recognition of the Memorial Day services that were provided at four Batavia Township cemeteries. Mr. Sauls seconded the motion. On the roll being called:





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GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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**ADJOURNMENT**

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Parsons seconded the motion. Meeting adjourned at 7:42 p.m.



Rex Parsons,  
Chairman



Jennifer Haley,  
Fiscal Officer