

**RECORD OF PROCEEDINGS**

Minutes of

August 4, 2022 – REGULAR MEETING

Meeting

**RECORD OF PROCEEDINGS**

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP

The Board of Trustees of Batavia Township met for the May regular meeting at 6:00 p.m. Thursday, August 4, 2022, at the Batavia Township Community Center.

**CALL TO ORDER**

Following the Pledge of Allegiance, Jeff Uckotter, Township Administrator, gave the roll call for the Board of Trustees. Present were: Mr. Perry, Mr. Sauls, and Mr. Parsons. Jennifer Haley, Fiscal Officer was not able to attend. Also present were Jeff Uckotter, Township Administrator, Denise Kelley, Zoning Administrator, and Sheriff Deputy Benkelmann.

**APPOINTMENT OF TEMPORARY FISCAL OFFICER**

Mr. Sauls motioned the Batavia Township Board of Trustees to appoint Jeff Uckotter, Township Administrator, as temporary Fiscal Officer for the meeting of August 4, 2022. Mr. Parsons seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Parsons | yes |                |
| Mr. Perry   | yes |                |
| Mr. Sauls   | yes | Motion carried |

**APPROVAL OF AGENDA**

Mr. Parsons motioned the Batavia Township Board of Trustees to approve the August 4, 2022 agenda as presented. Mr. Sauls seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Perry   | yes |                |
| Mr. Sauls   | yes |                |
| Mr. Parsons | yes | Motion carried |

**APPROVAL OF MINUTES**

Mr. Sauls motioned the Batavia Township Board of Trustees to approve the July 12, 2022 Regular Meeting Minutes as presented. Mr. Parsons seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Perry   | yes |                |
| Mr. Sauls   | yes |                |
| Mr. Parsons | yes | Motion carried |

Mr. Parsons motioned the Batavia Township Board of Trustees to approve the July 20, 2022 Special Meeting Minutes as presented. Mr. Sauls seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Parsons | yes |                |
| Mr. Perry   | yes |                |
| Mr. Sauls   | yes | Motion carried |

Mr. Sauls motioned the Batavia Township Board of Trustees to approve the July 28, 2022 Special Meeting Minutes as presented. Mr. Parsons seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Sauls   | yes |                |
| Mr. Perry   | yes |                |
| Mr. Parsons | yes | Motion carried |

**APPROVAL OF FINANCIALS**

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Mr. Parsons motioned the Batavia Township Board of Trustees to approve the July, 2022 Financials as presented. Mr. Sauls seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Perry   | yes |                |
| Mr. Parsons | yes |                |
| Mr. Sauls   | yes | Motion carried |

### PUBLIC PARTICIPATION

Mr. Perry introduced the newest employee to Batavia Township, Cody Smith. The Trustees welcomed Cody and are looking forward to working with him.

### SHERIFF'S DEPARTMENT REPORT

Deputy Erik Benkelmann gave the Batavia Township crime report for the month of July, 2022. They took 162 offense reports which is an increase of 12.5% from last month. The highest crime type was theft (28 offenses) which included a decrease in violent crimes and an increase in property crimes. For the Township Deputy activity, they took 90% of the incident reports (211 total taken) and 78% of the offense reports. There was an increase in traffic arrests. There was an increase in adult arrests and business checks. They recovered approximately \$21,150.00 which included a stolen trailer. There were some checks stolen from mailboxes, washed, and attempted to be cashed. Some charges have been made. There have been 248 neighborhood patrols made this month. There was one overdose. There were 4 burglaries. The Township is very appreciative for the many patrols made at all hours, at the Township Park.

Mr. Parsons and Mr. Sauls noted the success of the National Night Out event August 3<sup>rd</sup> at the Township Park. The Township residents enjoyed talking with and seeing the Law Enforcement and Fire Departments from their community.

### PUBLIC HEARING B-04-22ZPD – SUMMERWOOD VILLAS

Jonathan Wocher, Zoning Consultant and Planner, presented the case and offered a summary. The existing zoning was a Preliminary Development Plan with 53 lots. This is for a new PD plan which includes 36 single-family detached homes with a minimum width of 60 feet, and 20 attached townhomes located on Clough Pike, totaling approximately 18.26 acres. All lots would be taken care of by the Homeowners Association (HOA). The two access points are Clough Pike and Amelia-Olive Branch Road. The net residential density is 2.76 dwellings per acre. There are two separate HOA's, one for the townhomes and one for the single-family homes. The detached single-family lots will be owner maintained. The townhomes HOA will do the maintenance of the yards.

There are two streets proposed. All streets have 50 feet of right-of-way. There will be green space between each building that is not part of the lots. A minimum of 20% of the development is preserved as open space. Open space is proposed in 3 lots. The large open space area includes an existing farm pond with an existing tree cover. There will be a play area in the open space north of Road B, west of the townhomes. Street B is a public street. There will be no parking in the cul-de-sac or on Street B.

There is a proposed white split rail fence along the townhome lot frontages along Clough Pike. As a condition of approval, a pedestrian crossing is planned to be included with the crossing being located across from the entrance to the park and Gatetree Subdivision. -

The minimum lot sizes for the single-family detached lots is 7,500 SF and the attached townhome lots have a minimum lot size of 4,100 SF.

The single-family homes will be a combination of ranch and two-story homes.

The townhomes will have detached garages with a one-car garage and two off-street parking spaces. The garages will be built in pairs (two, one car garages). The townhomes will be two-





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Jeff Uckotter gave his July report. He is still awaiting reports on the roof and HVAC improvements.

He is working on the Corporation sign project. The sandblasted redwood is proposed. Mr. Uckotter is seeking three quotes and proposals.

ODOT responded about the Stonelick-Olive Branch and SR32. They noted they did a study in June, 2022 and they noted traffic signals are not warranted yet due to the lower volumes. ODOT will consider doing some re-striping to alleviate the concerns. Mr. Parsons noted there were 3 accidents there last week and had spoken with the Clermont County Engineer about it. This is a very dangerous intersection. The Trustees recommended Mr. Uckotter draft a letter to ODOT about the conditions and the re-directing of traffic.

Mr. Uckotter spoke about Energy Alliances. When the Trustees give the approval, Mr. Uckotter will sign the contract. Citizens can opt out of the aggregation.

Jeff is working on bid documents for projects such as Burnham Woods property and the splash pad. The survey was completed at Burnham Woods and will evaluate the detention.

The Amelia auction brought in about \$20K and Batavia Township received about \$5,500.

There was an incident a few weeks ago at the park. We were unable to pull footage due to hard drive issues. The cameras in the park need to possibly be rebuilt in 2023.

Mr. Uckotter will get more information about Cintas.

Incoming Service Department Director Cody Smith will be starting his employment at the Township August 24<sup>th</sup> and Chris Kennedy will be starting August 9<sup>th</sup> or 10<sup>th</sup>.

### COMMITTEE REPORTS

Mr. Perry gave an update for Central Joint Fire & EMS District. For the last two months the runs were about 335 and 340. The fire runs were about 129-130. A discussion was had on a new fire house built and to begin studies.

Mr. Parsons gave the update for Batavia Union Cemetery. We sold 24 graves in one month. Year to date we have had 35 burials, on track to have about 70. We will spend about \$15K and make some full-depth repairs. We got two bids. We will have the gates sandblasted and painted.

### NEW BUSINESS

Mr. Parsons received a card from Clermont County Solar Company concerning solar farms. Discussion was had on solar development in the area.

### Resolution 8-01-2022

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 8-01-2022**, establishing assessment for abatement of nuisance and certifying same to the Clermont County Auditor for the following properties:

|             |  |                           |          |
|-------------|--|---------------------------|----------|
| 032023F102. | 422 Amelia Olive Branch Road, Amelia, OH 45102 | Mary Hobbs                | \$380.00 |
| 032022E004W | 23 Hitchcock Lane, Amelia, OH 45102            | Mary Giwer                | \$330.00 |
| 030105A035. | 46 Huntington, Amelia, OH 45102                | Carroll & Janet Ward      | \$405.00 |
| 014506.005. | 4302 Gary Lane, Batavia, OH 45103              | Caitlynn Noe              | \$455.00 |
| 014726.019. | 1000 Minning Drive, Batavia, OH 45103          | Paulette Pollard          | \$555.00 |
| 032023A212  | 2019 Laurel Oak, Amelia, OH 45102              | Keith & Alexandra Lampkin | \$355.00 |

Mr. Parsons seconded the motion. On the roll being called:

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|-------------|-----|----------------|
| Mr. Sauls   | yes |                |
| Mr. Parsons | yes |                |
| Mr. Perry   | yes | Motion carried |

### Resolution 8-02-2022

Mr. Parsons motioned the Batavia Township Board of Trustees to adopt **Resolution 8-02-2022** to approve participation in Region 14 governance structure under The One Ohio Memorandum of Understanding (the Ohio Opioid settlement). Mr. Sauls seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Parsons | yes |                |
| Mr. Perry   | yes |                |
| Mr. Sauls   | yes | Motion carried |

### Request For a Motion

Mr. Parsons motioned the Batavia Township Board of Trustees to authorize the invoice from Covia for \$3,609 for 60 tons of new volleyball court sand; \$2,097 is for the new sand and \$1,4512 is for the shipping. Mr. Sauls seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Perry   | yes |                |
| Mr. Sauls   | yes |                |
| Mr. Parsons | yes | Motion carried |

### Request For a Motion

Mr. Sauls motioned the Batavia Township Board of Trustees to authorize the fuel mileage rate to increase from 58.5 cents to 62.5 cents for the remainder of 2022 (7/1/22 to 12/31/22). Mr. Parsons seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Perry   | yes |                |
| Mr. Sauls   | yes |                |
| Mr. Parsons | yes | Motion carried |

### Request For a Motion

Mr. Perry motioned the Batavia Township Board of Trustees to approve Perkins Carmack Pay Application 7 for Park Bathroom (Project 02-2021) totaling \$36,080.20. Mr. Parsons seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Parsons | yes |                |
| Mr. Perry   | yes |                |
| Mr. Sauls   | yes | Motion carried |

### Request For a Motion

Mr. Sauls motioned the Batavia Township Board of Trustees to approve Clermont County's fuel invoice for the total of \$4,218.74. Mr. Parsons seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Sauls   | yes |                |
| Mr. Perry   | yes |                |
| Mr. Parsons | yes | Motion carried |

### Request For a Motion

Mr. Sauls motioned the Batavia Township Board of Trustees to approve the renewal of liquor licenses for the following institutions: Amelia Carry-Out at 208 Amelia Olive-Branch Rd.,

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Benjy's Drive-Thru, 2640 Old SR 32, and Family Dollar at 1230 SR 125. Mr. Parsons seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Parsons | yes |                |
| Mr. Sauls   | yes |                |
| Mr. Perry   | yes | Motion carried |

**Request For a Motion**

Mr. Parsons motioned the Batavia Township Board of Trustees to approve the IWORQ Invoice for September 2022 through August of 2023 for the amount of \$3,750.00. Mr. Sauls seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Sauls   | yes |                |
| Mr. Perry   | yes |                |
| Mr. Parsons | yes | Motion carried |

**Request For a Motion**

Mr. Parsons motioned the Batavia Township Board of Trustees to affirm acceptance of the Morton Salt Inc. rock salt commodity bid price of \$88.89 per ton, and for the winter of '22-23' and to authorize the Service Director to purchase necessary salt, to achieve the Township's mission of clearing roads during the winter months. Mr. Sauls seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Perry   | yes |                |
| Mr. Parsons | yes |                |
| Mr. Sauls   | yes | Motion carried |

**Request For a Motion**

Mr. Parsons motioned the Batavia Township Board of Trustees to approve the Township Administrator to move the Township's cell phone service to T-Mobile from Sprint. The savings will result in approximately \$14 of savings, per month, per line. (Approximately \$40 to \$26 per line). This is pending the solution based on our needs. Mr. Sauls seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Sauls   | yes |                |
| Mr. Perry   | yes |                |
| Mr. Parsons | yes | Motion carried |

**EXECUTIVE SESSION**

Mr. Perry motioned the Batavia Township Board of Trustees to move into an executive session under ORC Section 121.22(G)(1) to consider the appointment, employment, or compensation of a public employee. Time: 9:13 p.m. Mr. Parsons seconded the motion. On the roll being called:

|             |     |                |
|-------------|-----|----------------|
| Mr. Parsons | yes |                |
| Mr. Perry   | yes |                |
| Mr. Sauls   | yes | Motion carried |

Return to regular session at 9:56 p.m.

The record shows that Mr. Sauls had to excuse himself prior to the Board returning from of Executive Session. To adjourn the meeting only Mr. Perry and Mr. Parsons remained.

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### ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Parsons seconded the motion. Meeting adjourned at 9:56 p.m.

  
Randy Perry  
Chairman

  
Jennifer Haley,  
Fiscal Officer