

RECORD OF PROCEEDINGS

Minutes of

August 2, 2023 – REGULAR MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 304E

RECORD OF PROCEEDINGS

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP

The Board of Trustees of Batavia Township met for the August regular meeting at 6:00 p.m. Wednesday, August 2, 2023, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley, Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Sauls, Mr. Parsons, and Mr. Perry. Also present were Karen Swartz, Township Administrator, Taylor Corbett, Planning and Zoning Director, Cody Smith, Service Director, and Sheriff Deputy Benkelmann.

APPROVAL OF AGENDA, MINUTES, AND FINANCIALS

Mr. Perry motioned the Batavia Township Board of Trustees approve the August 2, 2023 agenda as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve the July 11 2023 Regular Meeting Minutes as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Ms. Haley reviewed payments made for July.

Mr. Parsons motioned the Batavia Township Board of Trustees approve the July, 2023 Financials as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

SHERIFF'S DEPARMENT REPORT

Deputy Benkelmann gave the crime stats for July 2023. The National Night Out was a wonderful evening with great weather. There were 159 offense reports taken by the Deputies which is about a 11.59% decrease from last month. Theft and possession of drugs was the highest crime type. The Narcotics Unit now has an in-house testing unit. For the Township, the Deputies took 118 offense reports, 183 incident reports, 16 traffic arrests, 54 traffic warnings, 123 warrant service, 229 civil service, 59 assisting other departments, 26 adult arrests, 19 juvenile arrests and 180 business checks. We took 91% of the incident reports total and 74% of the offense reports. We recovered \$2,013 in property which was a gaming computer stolen from a porch. We patrolled 372 neighborhoods this month. There were only two overdoses. There were no burglaries in July. There were 2 reports of breaking and entering. We have new medical supply kits in the cars. Deputy reported on resolved cases.

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

PUBLIC HEARING 6:15 PM – Case # B-06-23Z

Anyone who wished to speak during this case were sworn in.

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Taylor Corbett, Planning and Zoning Director, gave a summary of the case which is the Patel Property, 2650 Old State Route 32, Zone Change from “T” Industrial District to “B-2” General Business District. The Zoning Commission recommended approval on July 13th.

Carl Hartman, 3478 Holly Ridge Drive, Cincinnati, engineer, spoke on behalf of the applicant.

Mr. Parsons motioned the Batavia Township Board of Trustees approve **Case #B-06-23Z – 2640 Old State Route 32**, as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

EXECUTIVE SESSION

Mr. Parsons motioned the Batavia Township Board of Trustees move into Executive Session pursuant to: ORC Section 121.22(G)(2) to consider the sale of property. Time: 6:23 p.m. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

The Board returned to Regular Session at 6:38 p.m. with no action taken.

TOWNSHIP ADMINISTRATOR REPORT

Karen Swartz, Township Administrator, gave her July report.

There is a need for a Zoning Board member.

We are waiting for updates for the HVAC.

Options on Amelia property were discussed.

There is construction on Olive-Branch Stonelick Rd, adjacent to the Olive-Branch Cemetery. We have not heard from the property owner about future plans. There will need to be buffering adjacent to the cemetery. Cody obtained fencing quotes and Couch Fencing gave the lowest bid for fencing.

Karen spent time with the Clermont County Disk Golf Club and spoke about having a disk golf area at the township park. This can be played year-round.

The fountain is operational as of today.

We need a special work session to discuss park improvements, park events, future funding, and park grants, etc. It is scheduled for Wednesday, August 9th at 1:30 p.m.

Karen gave an update on the National Night Out.

PLANNING AND ZONING DIRECTOR/INSPECTOR REPORT

Taylor Corbett, Planning and Zoning Director, gave the July report.

For single family permits there were 4 new lots in Forest Grove, 3 from Derby Place, 2 from Rosewood, 1 from Billingsley, 1 from Carriage Run, and 1 from Mt. Holly Preserve. There were 3 multi-family units in Billingsley, and 4 from Estrella. The average sales for July are \$371,236.

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Taylor reported on the nuisance violations.

Taylor spoke about the UDF Property and the site plan. We should receive it by Friday.

Concerning Rosewood, options were discussed about speed humps that are in the construction plans, planters, traffic commerce, speed tables, etc. These humps are an issue for the fire department.

The proposed roadway dedication for Summerwood is currently in review. It's on the west side of the park. The review is currently in the hands of the prosecutor's office. It is not decided who will be the builder for the sites fronting Clough Pike.

Taylor has been in discussion with Andy from Huber Homes about an agricultural exemption approved in 2023. The plan submitted showed where the building was supposed to be used as an agricultural barn, 75-100%. Per the interior and proposed uses in the application, they do not line up with what is shown.

SERVICE DIRECTOR REPORT

Cody Smith, Service Director, gave the July report for maintenance activities.

There was some storm damage from high winds, cutting, trimming, and chipping.

We installed a bollard and sign at the back entrance of Autumn View. We're doing away with the concrete blocks. They were purchased from A&A Safety.

A catch basin picture on Woodbrook was taken by our camera to show how well the camera displays the pictures.

We repaired a bend on Woodbury Glen as well as Mistletoe Court.

There were complaints about standing water in front of a resident's driveway. Cody investigated and the Service Department removed and replaced the curb areas that were buckled and damaged.

Cody is still gathering information and answering questions about the CIMS program. This is a very tedious research process.

There were three full burials. Burials are starting in the new section. There are cemetery grave issues. Cody is working on the angles and layouts for the grave sites.

The irrigation systems are up and running/functioning. However, there are rotors that need replaced. The Township has 4 systems.

We have all the safety lights and strobes installed on all the trucks. There is only one truck left to finish up.

Cody got the skid steer and trailer out of the Amelia barn and cleaned them.

Everything is cleaned up after the National Night Out.

COMMITTEE REPORTS

Mr. Perry gave an update for Central Joint Fire & EMS District. There were a couple resignations and they have had some new hires.

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Mr. Parsons gave the update for Batavia Union Cemetery. We met today and had no formal action other than deciding we will not adopt a policy on poly vaults. We are still working on a Columbarium policy. We have had 27 interments for the year, 8 of which were cremations.

NEW BUSINESS

Mr. Perry motioned the Batavia Township Board of Trustees approve Payment #3 with Ford Development Corp. 11148 Woodward Lane, Cincinnati, Ohio 45241, for the Amelia-Olive Branch Road Sidewalk Phase 2 in an amount not to exceed \$40,684.00 as outlined in the Contractor's Application for Payment from 5/19/2023 to 6/13/2023 and as part of the Community Development Block Grant Program, retroactive to 7/12/2023. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees authorize a purchase order to Sign Graphics & Designs, 420 Main Street, Milford, Ohio 45150 with ARPA funds in the amount of \$1,822.50 for a revision to the quotes for the gateway signs and corporation signs relative to the color of the lettering. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Resolution 08-01-2023

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 08-01-2023** and authorize the execution of a Tax Increment Financing Agreement and approving related matters relative to the TIF #6 Redwood previously adopted by the Board of Trustees on June 4, 2023, **Resolution 06-04-2023**. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Resolution 08-02-2023

Mr. Parsons motioned the Batavia Township Board of Trustees adopt **Resolution 08-02-2023** authorizing the abatement, control, or removal of vegetation, garbage, refuse, or debris for the following properties:

AUDITOR'S PARCEL ID	OWNER/ADDRESS
032022EE004W	Mary Giwer 23 Hitchcock Lane, Amelia, Ohio 45102

Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Resolution 08-03-2023

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 08-03-2023**, declaring a motor vehicle(s) located on public or private property in Batavia Township, Clermont County, Ohio, to be junk motor vehicle(s) under r.c. 505.173 and ordering the

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removal of such vehicle(s) under **Resolution Number 05-03-2022** and r.c. 505.871. The properties and descriptions are as follows:

PROPERTY ADDRESS	PROPERTY OWNER	PARCEL ID	DESCRIPTION OF VEHICLE(S)
2580 Creekside Road Amelia, OH 45102	John & Elizabeth McDonald	032022B461.	Ford Taurus X
24 Apple Road Amelia, OH 45102	Karen Pilis	032022B262.	Pontiac Firebird
4018 State Route 132 Batavia, Ohio 45103	Bill F. Cooper, Trustee	012009B035.	Volkswagen Beetle Toyota Celica

Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Request for a Motion

Mr. Perry motioned the Batavia Township Board of Trustees accept a proposal from Couch's Fence, 5414 SR 133, Williamsburg, Ohio 45176, for installation of a fence around the perimeter of the Olive Branch Cemetery in an amount not to exceed \$20,000.00. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Cemetery Transfers

Presented to the Trustees for signatures was a purchase by Michael S. Foster for a cemetery lot in Olive Branch Cemetery, Lot 111, Grave 1.

Request for a Motion

Mr. Perry motioned the Batavia Township Board of Trustees reimburse Ketan Patel \$1,000.00 for an appraisal completed by Steven Evan, Inc. relative to property at 4422 Olive-Branch Stonelick Road. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Request for a Motion

Mr. Parsons motioned the Batavia Township Board of Trustees to authorize Karen Swartz, Township Administrator, to proceed with the installation of a 9-hole disc course at our park, not to exceed \$10,000.00. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

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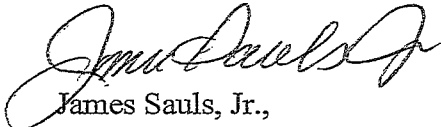
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ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Parsons seconded the motion. Meeting adjourned at 8:21 p.m.


James Sauls, Jr.,
Chairman


Jennifer Haley
Fiscal Officer