

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP
20

The Board of Trustees of Batavia Township met for August regular meeting at 5:00 p.m. Tuesday, September 3, 2024, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley, Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Parsons, Mr. Perry, and Mr. Sauls. Also present were Karen Swartz, Township Administrator, Taylor Corbett, Planning and Zoning Director, Cody Smith, Service Director, and Sheriff Deputy Benkelmann.

APPROVAL OF AGENDA, MINUTES, AND FINANCIALS

Mr. Perry motioned the Batavia Township Board of Trustees approve the September 3, 2024 agenda as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees approve the August 7, 2024 Regular Meeting Minutes, as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees approve the August 12, 2024 Special Meeting Minutes as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Ms. Haley reviewed the financials.

Mr. Perry motioned the Batavia Township Board of Trustees approve the August, 2024 Financials as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

SHERIFF’S DEPARMENT REPORT

Deputy Benkelmann gave the Batavia Township crime stats for August, 2024.

The Batavia Township Deputies took a total of 182 offense reports which was an 8% increase from last month. Theft was the highest crime type. Violent crimes were slightly up. There were more informational reports. There were four juvenile related offenses. There have been over 1,000 offense reports for the year.

For the Township activity, the Deputies conducted 142 offense reports, 128 of the incident reports, 39 traffic arrests, 75 traffic warnings, 148 warrants, 478 civil papers, 100 assists, 55 adult arrests, 2 juvenile arrests, and 194 business checks. Of the totals, we took 83% of the incident reports and 78% of the offense reports. There was \$1,000 in recovered property. There were 448 neighborhoods patrolled. There was one overdose for August. We had one reported burglary. There was one attempted breaking and entering.

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The round-about at SR222 and SR132 has shortened drive time now that the construction is complete. The intersections at Bauer Road and Herold Road are listed on GPS as dangerous intersections. The traffic count going through SR 32 per day is over 30,000 with 10,000 cars getting off SR 32 at Bauer. There is legislation that villages do not want to maintain state highways that run through their villages. They want the states to maintain the state roads.

COMMITTEE REPORTS

Jennifer Haley gave the August update for Central Joint Fire & EMS District. The next meeting is Monday, September 9th. They are up to 400 runs a month.

Mr. Parsons gave the August report for Batavia Union Cemetery. There is a meeting tomorrow night. The paving project approved in May is scheduled to happen next week. There is a new sign installed on old SR32.

SERVICE DIRECTOR REPORT

Cody Smith, Service Director, gave the August report.

The bridge replacement and paving has been completed on Summit Road. They are doing some berming on the new pavement.

A couple dead trees were removed from the walking trail at the park.

The cornhole pads at the park are ready for concrete.

We installed three 4x8 concrete pads to mount park benches. Two are by the pickleball court, one by the new playground, and one at the Brian Wilson field.

The Service Department cleared the wooded area where the park connects to Glenwood Trails. This is the main drainage area.

We need to create a list of roads to be repaved for next year. This needs to be completed by October 4th.

PLANNING AND ZONING DIRECTOR/INSPECTOR REPORT

Taylor Corbett, Planning and Zoning Director gave the August report.

For the single-family home permits, we had zero in Forest Grove. They are still under construction in section two. There were four in Billingsley, two in Rosewood, zero in Derby Place as it is complete. There were two in Heritage Farms. Hangar flats is complete. There were three non-PD single family homes throughout the Township, one was on Greenbriar. The monthly total for August is \$401,975, and year to date average is \$391,066 with eleven single family homes.

For availability, there are no single-family homes left in Derby Place, 73 are available in Rosewood. There are 47 in Forest Grove (we are at 50%). There are 39 in Heritage Farms. There are 13 single family units left in Billingsley. There are 15 Billingsley condos still available.

For total permits for the year, we are at 355.

Taylor reviewed the nuisance complaints, parking violations, etc.

Taylor gave the planning updates, site plans, variances coming to the BZA.

TOWNSHIP ADMINISTRATOR REPORT

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Karen Swartz, Township Administrator, gave her August report.

The listing for the property at 119 W. Main Street should be listed within the next week. The list price will be \$994,900.00 with conditions.

The community shred event is October 12th from 9 until noon at CDFED. This is open to Village and Township Residents.

Batavia Township is having an Ohio Open Doors Event at the Community Center. We will have historical articles, old pictures, and light refreshments, etc.

The paving bids came in and FILLMORE Construction was the low bid at \$196,998.00.

Karen reviewed ARPA funding ideas for the Community Park property.

Karen reviewed the Village plan proposed for the recently annexed properties and the developer has revised the plan. The number of homes started at 321 and after annexation the number of homes rose to 794. Taylor reviewed the plan and number of homes on a private drive off the ends of cul-de-sacs is alarming. These homes are not funding the Fire Board or any levied service. This property is on Clough Pike which connects to The Crossing Church. The Public Hearing will be held on September 17th at 7:00 p.m. at the Village Offices.

Karen spoke about the Christmas Display in Pleasant Acres at Christmas time. The traffic flow needs to be addressed as this is a very popular display.

There was a two-minute break.

PUBLIC HEARING

6:00 p.m. Hearing Continued from August Meeting. Public Hearing for Case B-04-24ZPD from "R1" to "PD", 295 Judd Road, PIN 032021C068 and 032021C040.

Jonathon Woche, Zoning Consultant, swore in all public participants and gave a summary of the continued hearing.

The Board had questions and suggestions.

Nick Fore, spoke in favor of the revised plan.

Rob Smith with D.R. Horton also spoke on behalf of the revised plan.

Doug Smith with Abercrombie & Associates, the civil site engineer for the project gave details about the revised plan.

Chris Wren, 208 Judd Rd. lives directly across the street from the development. He had questions about the bus stop/pick-up and the safety issues with that.

Debra Smith, 240 Judd Rd. has issues with the traffic on Judd Rd. It was suggested she contact the Amelia Post Office and have the mailbox placed on her side of the street to avoid crossing the street.

Mr. Woche gave a final review of the Case.

Mr. Sauls motioned the Batavia Township Board of Trustees approve Case B-04-24ZPD with the 21 new conditions as noted. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

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PUBLIC PARTICIPATION

Michelle Balside spoke about the planning of the Christmas Parade in Amelia. This will take place December 8th at 2:00 p.m.

Chris Wren asked about condos, zoning standards, and possibly new guidelines.

OLD BUSINESS

There was discussion about the flashing signs and/or rumble strips on Stonelick-Olive Branch Rd. Karen reached out to the County Engineer and ODOT. Neither ODOT or the County Engineer liked the idea of flashing lights or rumble strips. There is an issue with the stop sign not being visible when going south on Stonelick Olive Branch. Cars drive through the stop sign without stopping. When coming off the west going east exit ramp from SR32 to Stonelick Olive Branch, it's difficult to see cars coming from the north side of Stonelick Olive Branch.

NEW BUSINESS

Resolution 09-01-2024

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 09-01-2024**, accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the County Auditor. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Resolution 09-02-2024

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 09-02-2024** authorizing the abatement, control, or removal of vegetation, garbage, refuse or debris.

PROPERTY ADDRESS	PROPERTY OWNER	AUDITOR PARCEL ID#
61 Apple Road Amelia, Ohio 45102	Jason Wardlow 61 Apple Road Amelia, Ohio 45102	032022A118.

Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Resolution 09-03-2024

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 09-03-2024** authorizing expenditures from the American Rescue Plan Act of 2021 ARPA Resolution in the amount of \$235,989.84, for uses as designated in **Resolution 5-10-2022** using the standard allowance. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

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Resolution 09-04-2024

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 09-04-2024** authorizing the Township Administrator to execute a contract with FILLMORE Construction LLC, for the Batavia Township Parks Lot Resurfacing in an amount not to exceed \$196,998.00 per their best and lowest bid opened, received on August 29, 2024. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Purchase Authorization

Mr. Sauls motioned the Batavia Township Board of Trustees approve the following purchases from the ARPA Fund:

VENDOR	\$ AMOUNT	PURPOSE
Game Time, Inc.	\$1,896.31	2 – ADA Swings
	Retroactive to 8/29/2024	
Austin Niederhelman DBA as A&S	\$3,500.00 Retroactive to 8/24/2024	Veteran Memorial Stone Repairs
TOTAL	\$5,396.31	

Mr. Perry seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Payment Authorization

Mr. Sauls motioned the Batavia Township Board of Trustees to authorize the following payments:

VENDOR	\$ AMOUNT	FUND	PURPOSE
Santel Electric	\$5,130.00	PO# 51-2024 General	Electric/Soccer Concession Stand
Office of Management of Budget/County Sheriff	\$454,231.27	PO# 58-2024 Police Fund	Sheriff Contract
Team All Sports	\$20,100.00	PO# 55-2024 ARPA	Baseball Field Improvements
Motorola Solutions	\$21,194.30	PO# 1-2024 Road & Bridge	Portable Radios for Service Dept.
TOTAL	\$500,655.60		

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Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Quote Authorization

Mr. Sauls motioned the Batavia Township Board of Trustees authorize a quote and services from JDC Cincinnati, 377 Cavett Ave, Cincinnati, Ohio 45215 for emergency maintenance repairs to the Vac Truck in the amount of \$18,228.08, retroactive to 8/14/2024. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Participation Authorization

Mr. Perry motioned the Batavia Township Board of Trustees participate in the Clermont County Engineer’s 2025 Road Resurfacing Program and authorize the Batavia Township Service Director to notify the County Engineer’s Office of our participation at a budget amount not to exceed \$350,000 and furthermore to provide the County Engineer’s Office with a final list of roads and anticipated road work. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Bid Acceptance

Mr. Perry motioned the Batavia Township Board of Trustees accept the lowest and best bid, secured thru the SWOP4G Program, from Compass Minerals America Inc. for the 2024-2025 winter season to purchase an estimated 700 tons of road salt for a cost at a rate of \$84.07 per ton delivered, and direct the Township Administrator to execute a letter of intent to use the bid for the 2024-2025 season. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Administrator Authorization

Mr. Sauls motioned the Batavia Township Board of Trustees authorize Karen Swartz, Township Administrator, to execute Amendment #1 to the Playground Project Agreement originally dated October 10, 2023, relative to the schedule of construction with a fully completed and tested date not later than November 15, 2024. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Personnel Action

Mr. Sauls motioned the Batavia Township Board of Trustees approve the end of probationary period for Jim DeCamp effective 09/03/2024 and approve the mid-probationary period for Brianna Ramsey effective 09/03/2024. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
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