

RECORD OF PROCEEDINGS
January 2, 2025 – REGULAR MEETING

Minutes of

Meeting

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP

Held _____ 20 _____

The Board of Trustees of Batavia Township met for their Regular Meeting at 5:00 p.m. Thursday, January 2, 2025, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley, Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Parsons and Mr. Perry. Mr. Sauls was absent. Also present were Karen Swartz, Township Administrator, Taylor Corbett, Planning and Zoning Director, Cody Smith, Service Director, and Sheriff Deputy Benkelmann.

APPROVAL OF AGENDA, MINUTES, AND FINANCIALS

Mr. Parsons motioned the Batavia Township Board of Trustees approve the January 2, 2025 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve the December 17, 2024 Special Meeting Minutes, as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Ms. Haley reviewed the Financials for December 2024.

Mr. Parsons motioned the Batavia Township Board of Trustees approve the December 2024 Financials as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

SHERIFF'S DEPARTMENT REPORT

Deputy Benkelmann gave the Batavia Township crime stats for December, 2024.

There was a total of 130 offense reports, a decrease of 5% from last month. The highest crime type was theft with 17 of the offenses. We took a total of 13 violent offenses, 30 property crimes, 17 personal crimes, 7 drug or alcohol-related crimes, 55 informational reports, and 8 juvenile-related offenses. The total for the year was 1600 offense reports for the Township.

For our activity for December, we had 100 offense reports, 140 incident reports, 12 traffic arrests, 122 traffic warnings, 140 warrant services, 235 civil services, 78 assisting other Departments, 125 adult arrests, 2 juvenile arrests, and 182 business checks. We did 97% of the incident reports and 77% of the offense reports. There was no stolen property recovered for the month. We patrolled 366 neighborhoods. There were no overdoses this month. There was one burglary. There were two breaking and entering.

Deputy Benkelmann had a prepared slide for comparison from 2023 to 2024.

An explanation of how to maneuver roundabouts was given.

COMMITTEE REPORTS

Ms. Haley gave the update for Central Joint Fire & EMS District. There were 379 EMS and 135 fire runs. We have two new employees and two resigned. Kevin gave notice he is retiring.

Mr. Parsons gave the December report for Batavia Union Cemetery. They are asking to keep the contribution to the cemetery the same as last year. The Village has to match that. We ended the year down in every department. Cathy Turner will be the Chairperson.

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SERVICE DIRECTOR REPORT

Cody Smith, Service Director, gave the December report.

We participated in the 2024 Amelia Christmas Parade.

We replaced a driveway culvert and ditching for drainage improvement.

We completed the three additional sections of guardrail on Greenbriar Road. We also removed 7 dead trees.

There was a sinkhole report on Cecelia Drive. This was fixed the next day.

Due to the many storms, we performed quite a bit of tree clean-up.

We did some ditching and culvert reset on Union Chapel.

The manifold and control box were completed for the splashpad.

We received our new CAT305 excavator and personnel has been trained.

We have completed two small ice events. We are ready for the upcoming snow/ice event this weekend. We have used 12 ton of salt so far this season.

Cody reviewed the Clover Lane joint project with Ketan Patel.

Cody contacted Paul Grammas concerning the Madison Park hole and pipe replacement. Our staff will fix the culvert.

PLANNING AND ZONING DIRECTOR/INSPECTOR REPORT

Taylor Corbett, Planning and Zoning Director, gave the December report, including permit statistics.

The Planning Commission recommended approval of Case B-07-24ZPD, a Fairfield Homes submittal located on Bauer Road across from Crosspointe. The Zoning Commission will hear this on January 9th, and the Trustees will hear this on February 4th.

The Planning Commission recommended approval of Case B-08-24ZPD, a Spire Development submittal located on Hospital Drive. The Zoning Commission will hear this on January 9th, and the Trustees will hear this on February 4th.

We are awaiting the traffic volume study from ODOT for the Farmstead Development.

Permits issued in the Township PDs include 8 lots in Forest Grove, 0 in Billingsley, 2 in Rosewood, 0 in Heritage Farms, and 1 individual multifamily home. There are 57 units remaining in Rosewood, 32 in Forest Grove, 32 in Heritage Farms, 10 single-family units in Billingsley, and 14 condos left in Billingsley.

There is one unresolved nuisance issue. The Zoning Inspector issued 99 parking violation tags for 2024.

Planning updates include Batavia Ridge on Bauer Road and The Meadows on Hospital Drive.

TOWNSHIP ADMINISTRATOR REPORT

Karen Swartz, Township Administrator, gave her December report.

Karen complimented all involved with the Amelia Parade.

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The Deputy detail for the Clark's light display said only minor issues existed.

We are offering tree recycling in our front parking lot.

Karen spoke about the Adams-Clermont Solid Waste District Contract at 2403 Old SR32. There was a discussion about the activities on the property.

Karen is working on the capital project, paving project, splashpad, funding issues for the joint fire department and exploring options for funding, and other goals for this upcoming year.

PUBLIC PARTICIPATION

Michelle Balside gave an update on the Amelia Christmas Parade.

NEW BUSINESS

Resolution 1-01-2025

Mr. Parsons motioned the Batavia Township Board of Trustees adopt **Resolution 1-01-2025**, establishing assessment for abatement of nuisance and certifying same to the Clermont County Auditor related to previously adopted Resolution No. 11-07-2024 for the following parcels:

PARCEL ID#	ADDRESS	OWNER	Amount of Assessment
022011F063.	2519 Herold Road, Batavia, Ohio 45103	Courtney R. Pemberton (DECEASED)	\$600.00
012020B039.	2270 Chesterfield Lane Batavia, Ohio 45103	Michael K. & Sue Edmonds	\$650.00

Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Resolution 1-02-2025

Mr. Parsons motioned the Batavia Township Board of Trustees adopt **Resolution 1-02-2025** authorizing expenditures from the American Rescue Plan Act of 2021 ARPA Resolution in the amount of \$456,582.36, as designated in Resolution 05-10-2022 using the standard allowance.

Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Resolution 1-03-2025

Mr. Parsons motioned the Batavia Township Board of Trustees adopt **Resolution 1-03-2025** authorizing the abatement, control, or removal of vegetation, garbage, refuse, and/or other debris from land in the township for the following properties:

PROPERTY ADDRESS	PROPERTY OWNER	AUDITOR PARCEL ID #
2202 Union Chapel Road Batavia, Ohio 45103	Stephen & Michele Sergent	032019H141.

Mr. Perry seconded the motion. On the roll being called:

