

RECORD OF PROCEEDINGS
May 7, 2025– REGULAR MEETING

Minutes of

Meeting

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-8838 FORM NO. 10148

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP 20

The Board of Trustees of Batavia Township met for their Regular Meeting at 5:00 p.m. Wednesday, May 7, 2025, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley, Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Perry, Mr. Sauls, and Mr. Parsons. Also present were Taylor Corbett, Planning & Zoning Director, Cody Smith, Service Director, and Sheriff Deputy Eyre.

APPROVAL OF AGENDA, MINUTES, AND FINANCIALS

Mr. Sauls motioned the Batavia Township Board of Trustees approve the May 7, 2025 agenda as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve the April 1, 2025 Regular Meeting Minutes and April 7, 2025 Special Meeting Minutes as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees approve the April 2025 Financials as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Parsons yes
Mr. Sauls yes Motion carried

SHERIFF’S DEPARMENT REPORT

Deputy Eyre gave the Batavia Township crime stats for April, 2025.

The Sheriff’s office took 171 offense reports in April. We had 32 violent crime reports, 29 property reports, 12 personal reports, 13 drug/alcohol related arrests, 75 information reports, and 10 juvenile reports. The highest crime type was mental health reports. The second highest was theft.

The Township Deputies took 137 offense reports, 142 incident reports, 33 traffic arrests with 99 traffic warnings. We served 129 warrants with 276 civil services. We assisted other departments 74 times. We had 58 adult arrests, with only 1 juvenile arrest. We performed 196 business checks. The Deputies took 99% of the incident reports, and 80% of the offense reports. We recovered \$1609.00, mainly two different cases. We patrolled 531 neighborhoods. We had 4 overdoses for April. We had one burglary on Armstrong. There were no breaking and entering reports for April.

World MS Day

May 30, 2025 is World MS Day. The Trustees recognized Batavia Township Resident Charlotte Clifton who holds regular monthly MS Chapter meetings at the Township Community Center. She is also a 2020 Salute to Leaders recipient for the Township. Charlotte thanked the Township for the upgrades at the Center and spoke about the MS Chapter members and all they do. There are 15-20 who attend the meetings and are having an event in July at the park to support MS awareness. Charlotte was given a recognition certificate.

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REPUBLIC SERVICES

Annie Swift, Manager of Municipal Sales spoke about the different areas they will improve on their communications with the Township including the Community Reinvestment Initiative.

COMMITTEE REPORTS

Jennifer Haley and Mr. Sauls gave the update for Central Joint Fire & EMS District. For April there were 155 fire calls, 344 EMS calls, for a total of 499 for the month of April. At the last meeting, Division Chief Deimling gave a strategic plan about the future in the Township including the financial impact.

Mr. Parsons gave the report for Batavia Union Cemetery. We are still short one member. A Board member will be appointed at the next meeting, May 12th at 6:00 pm, not 6:30 pm. We’ve had 8 internments and 1 cremation. We’ve had 1 cemetery plot sale. Next week the local boy scout group will place flags on all the Veterans’ graves.

PLANNING AND ZONING DIRECTOR/INSPECTOR REPORT

Taylor Corbett, Planning and Zoning Director, presented the April report, including permit statistics.

Residential permit activity for the month included:

- Forest Grove: 3 new home permits
- Billingsley: 0 new single-family permits; however, 1 multi-family permit was issued
- Rosewood: 7 new home permits
- Heritage Farms: 2 new home permits
- Additional individual single-family homes (not in subdivisions): 2 permits

In total, 14 single-family home permits were issued in April. Year-to-date, the Township has issued 51 single-family home permits. The average price of homes permitted in April was \$410,059, bringing the year-to-date average to \$394,537.

Most zoning complaints received during the month have been resolved.

Mr. Corbett also discussed a range of ongoing planning efforts, including housing and technical assistance, community grants, and the need to initiate an update to the Township’s Growth Policy Plan.

He noted a recent change in how the Township handles public notices. In response to new legislation, Batavia Township will now post public notices on its official website and social media platforms instead of publishing them in a local newspaper. As a result, notices will no longer be submitted to the *Clermont Sun*.

Updates on subdivision activity included:

- Olivewood Park** (located across from the Township Park): Construction plans were approved prior to final development plan approval.
- Kinsdale** (across from Judd Road): Approved on April 14.
- Willow Grove** (on Judd Road): Approved on April 22.

SERVICE DIRECTOR REPORT

Cody Smith, Service Director, gave his April report for the Township.

There was quite a bit of storm damage in April and quite a bit of heavy rain. The rain caused a land slide on old SR222 which was stabilized.

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There was a large crack on Elklick Road.

We installed a gravel berm on Erion and Apple Roads as well as some ditching on Apple.

We set up for the Easter Egg Hunt which was a successful event.

Junk Days was a success; we took in 52.07 tons of junk, seventeen 30-yard dumpsters, and recycled 19,820 pounds of scrap metal.

Roadside mowing has begun. We cleaned up the cemeteries, removed old decorations, put in new flags, etc. We had one full burial at Lucy Run and we sold one grave at Lucy Run.

Cody spoke about sod versus hydroseeding and the quotes for both.

We crack filled the basketball court before it was paved. Paving in the parking lots and basketball court is completed.

Cody spoke about the damaged fence on Ross Road and Lexington Run.

JR Jurgensen was awarded the bid for the 2025 Paving Project.

Public Hearing – Case B-04-25Z – 4932 State Route 32, 17.05 Acres A to ER

Taylor swore in all those who wished to make public comments. No public comment was taken.

Taylor Corbett gave a summary of the case which is located at the corner of SR132 and Elmwood Road. The zoning change request is to change the zoning from Agricultural to ER Estate Residential. The total is 17.05 acres.

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees approve the zone change for **Case B-04-25Z** as presented with all the specifications discussed. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Public Hearing – Case B-05-25Z – Batavia Road, 59.53 Acres R-3 & PD to PD

Vista Meadows PD Expansion – Preliminary Development Plan

Taylor Corbett provided an overview of the case, which involves the proposed Vista Meadows Planned Development (PD) Expansion and Preliminary Development Plan submitted by the Schnicke Development Group, based in Loveland, Ohio. The property owners are Todd Winemiller and the estate of Doug Auxier.

Public and Applicant Comments:

- **Matt Gatson**, representing the Schnicke Development Group, 600 West Loveland Avenue, spoke on behalf of the proposed development.
- **Micheala Miller**, with D.R. Horton Homes, provided information about the inclusion of both basement and slab home units in the development.
- **Mark Schnicke**, 600 West Loveland Avenue, spoke in support of the project.
- **Todd Winemiller**, 6475 Taylor Pike, also spoke in support of the development.

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Public Comments and Questions:

- **Kyla Hucker**, 1520 Leeds Drive, inquired about whether the homes would be rental or single-family and asked about the possibility of a grocery store in the area.
- **Julie Dahlheimer**, 2381 Vista Lake Drive, expressed concerns about the proposed road connections to her subdivision, increased traffic, and the current condition of the narrow Herold Road.
- **William Albright**, 4316 Marbe Lane, expressed opposition to the amount of development taking place.
- **Don Kroner**, 2186 Union Chapel Road, raised questions regarding potential impacts to the village and issues related to annexation.

Motion

Mr. Parsons motioned the Batavia Township Board of Trustees approve the zone change for **Case B-05-25Z** as proposed with the conditions as presented and the road connecting to the property line. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

There was a 5-minute break.

TOWNSHIP ADMINISTRATOR REPORT

Karen Swartz, Township Administrator, was not present. Taylor Corbett gave the April report.

The Easter Egg Hunt on April 19th was a great success. There were approximately 1500 people at the park for the event. There were over 100 who showed up for the sensory egg hunt.

We are discussing locations to schedule food trucks at the Township Park. The targeted dates are June and August.

We have vendors to paint the surface of the basketball courts.

Southern Ohio CDL training met with the Township.

The Gateway sign was knocked down, and we will replace it through the insurance claim.

The Board visited the State Ohio concerning HB-113. Karen was pleased with the visit.

NEW BUSINESS

Resolution 05-01-2025

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 05-01-2025** designating Public Depositories with Peoples Bank and Park National Bank for a period of five years, beginning April 1, 2025. Mr. Parsons seconded the motion. There was discussion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Resolution 05-02-2025

Mr. Parsons motioned the Batavia Township Board of Trustees adopt **Resolution 05-02-2025** authorizing the Roth 457(b) option to the Retirement Plan with the Ohio Public Employees

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Deferred Compensation Program (Ohio DC). Mr. Sauls seconded the motion. There was discussion. There was discussion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Parsons yes Motion carried

Resolution 05-03-2025

Mr. Sauls motioned the Batavia Township Board of Trustees adopt Resolution 05-03-2025 authorizing the Natural Gas Aggregation Supplier Agreement. Mr. Parsons seconded the motion. There was discussion. On the roll being called:

Mr. Parsons yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Resolution 05-04-2025

Mr. Parsons motioned the Batavia Township Board of Trustees adopt Resolution 05-04-2025 authorizing the Township Department Directors to prepare and submit applications for Grants upon the approval and recommendation of the Township Administrator. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Sauls yes
Mr. Perry yes Motion carried

Resolution 05-05-2025

Mr. Sauls motioned the Batavia Township Board of Trustees adopt Resolution 05-05-2025 adopting an AED Action Plan, as required by ORC 755.13 (D)(1). Mr. Parsons seconded the motion. There was discussion. On the roll being called:

Mr. Perry yes
Mr. Parsons yes
Mr. Sauls yes Motion carried

Resolution 05-06-2025

Mr. Parsons motioned the Batavia Township Board of Trustees adopt Resolution 05-06-2025 authorizing the transfer of funds in the amount of \$72,794.63 from the General Fund #1000-910-910 to Debt Service Fund #3101-931-000 to pay Park National Bank Loan. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Parsons yes Motion carried

Resolution 05-07-2025

Mr. Parsons motioned the Batavia Township Board of Trustees adopt Resolution 05-07-2025 to establish an assessment for abatement of nuisance and certifying same to the Clermont County Auditor for the following:

ASSESSMENT AMOUNT	PROPERTY OWNER	AUDITOR PARCEL ID #
\$750.00	Robert L. Bradford	034509D025.

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(Deceased)
2164 State Route 125
Amelia, Ohio 45102

Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Perry yes
Mr. Parsons yes Motion carried

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees award the bid to Roberts Paving for the Batavia Township Park Pickleball Courts in an amount not to exceed \$165,916.00 per their best and lowest bid opened on May 1, 2025. Mr. Parsons seconded the motion. There was discussion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes Motion carried

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees approve the Standard Operating Procedure for the Public Notices on the Township Website and Social Media Accounts, effective April 14, 2025. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Perry yes
Mr. Sauls yes Motion carried

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees approve Scenario #2 relative to the Clear Mountain Tax Distribution Scenario with Savion Energy in coordination and agreement with the Williamsburg and Jackson Township Trustees. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Sauls yes
Mr. Perry yes Motion carried

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees acknowledge receipt of the Referendum Petitions for Zoning Case B-03-25ZPD (Farmstead PD), as received on May 5, 2024, at 11:05 a.m., and to direct the petition be transmitted to the Clermont County Board of Elections. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Parsons yes
Mr. Sauls yes Motion carried

Motion

Mr. Parsons motioned the Batavia Township Board of Trustees authorize the following payments:

Vendor	Amount	Fund/PO	Purpose
Clermont	\$7,897.09	29-2025	2025 Stormwater Permit

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County/OMB

Batavia Athletic Boosters	\$300.00	General Fund	Donation for assistance at 2025 Easter Egg Hunt
Ohio Township Association Membership Fees	\$455.00	General Fund	Made payable to Clermont County Township Association
Ohio Department of Rehabilitation & Correction	\$7,258.61	General Fund/RID	4 Picnic Tables, 2 ADA Picnic Tables & Bike Rack for Splashpad Area
Republic Services	\$8,571.84	R&B	Junk Day Dumpsters
TOTAL:	\$82,374.97		

Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees authorize the following payments:

Vendor	Amount	Fund/PO	Purpose
Motz Turf Farm	\$9,900.00		Splashpad 1800 yards of Sod

Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

CEMETERY DEED

Cemetery Deed were sold:

Lucy Run Cemetery, Section A, Lot 44, Grave 1 to Charles Snider.

PERSONNEL ACTION

Mr. Parsons motioned the Batavia Township Board of Trustees approve the wage continuation for Chris Kennedy effective 4/23/2025 through 05/02/2025 acknowledging per injury. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 8:02 p.m.

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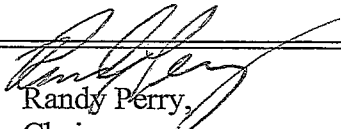
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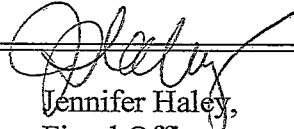
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Randy Perry,
Chairman


Jennifer Haley,
Fiscal Officer