

RECORD OF PROCEEDINGS

July 1, 2025– REGULAR MEETING

Minutes of

Meeting

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP 20

The Board of Trustees of Batavia Township met for their Regular Meeting at 5:00 p.m. Tuesday, July 1, 2025, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Karen Swartz gave the roll call for the Board of Trustees. Present were: Mr. Perry, Mr. Sauls, and Mr. Parsons. Fiscal Officer, Jennifer Haley was absent. Also present were Karen Swartz, Township Administrator, Taylor Corbett, Planning & Zoning Director, Cody Smith, Service Director, and Sheriff Deputy Eyre.

MOTION

Mr. Parsons motioned the Batavia Township Board of Trustees appoint Karen Swartz, as the temporary Fiscal Officer. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Sauls yes
Mr. Perry yes Motion carried

APPROVAL OF AGENDA, MINUTES, AND FINANCIALS

Mr. Sauls motioned the Batavia Township Board of Trustees approve the July 1, 2025 agenda as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve the June 3, 2025 Regular Meeting Minutes as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Sauls yes
Mr. Perry yes Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve the June 2025 Financials as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Sauls yes
Mr. Perry yes Motion carried

State Representative Adam C. Bird, District 63 – Legislative Update

Mr. Perry introduced Adam C. Bird who gave an update on HB-113. This bill deals with annexation. It gives County Commissioners the right to say no to type 2 expedited annexation and would put type 2 expedited annexation in with similar types of annexation in Ohio. It would also give School Boards more authority to say no to a Community Reinvest Area (CRA) tax incentives. This bill has had three hearings. Representative Bird noted that Batavia Township Board gave excellent testimony as well as many others who testified in favor of the Bill. This Bill provides checks and balances to the annexation. Those who oppose the Bill feel it inhibits housing growth.

Representative Bird gave an update of HB-335. It had a Committee Hearing. This bill would remove inside millage and would allow the County Commissioners to put onto the ballot a sales tax to replace the lost property taxes from inside millage. Ohio Law already allows School Boards to put on the income tax if they so choose. School Districts would lose inside money from millage as well. This bill would allow School Districts to put on the ballot income tax to

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try and replace property taxes. Representative Bird will continue working on the Bill in September.

SHERIFF’S DEPARMENT REPORT

Deputy Eyre gave the Batavia Township crime stats for June, 2025.

The Sheriff’s office took 173 offense reports in June. We had 48 violent crime reports, 30 property reports, 14 personnel reports, 13 drug/alcohol related reports, 50 information reports, and 18 juvenile reports. The highest crime type was theft at 29 reports.

The Township Deputies took 79% of the incident reports and 69% of the offense reports. The Township Deputies took 120 of the offense reports, 124 incident reports, 23 traffic arrests, 53 traffic warnings, 105 warrant serves, 229 civil papers served, 80 assists to other departments, 59 adult arrests, 6 juvenile arrests, and 193 business checks. Recovered property total was \$15,500.00. We patrolled 415 neighborhoods. We had one overdose. We had one burglary, located in Stonelick Woods. We had three breaking and entering.

Scout Recognition

The Board introduced Isabel Jones, for her Eagle Scout Project 2025, for adding ten trees to the Batavia Township Community Center. She was presented a certificate. Isabel spoke about her project.

Special Olympics Recipient

The Board introduced Austin Porter, Special Olympics Medal Recipient, for receiving two Bronze and one Silver Medal for Bench Press & Deadlift. Austin was presented with a certificate for his accomplishments.

Solid Waste District Plan Update

Hannah Luebbers, Director, reviewed the plan and gave an update about the services offered at the Adams Clermont Solid Waste District, that is located in Batavia Township at 2401 Old State Route 32.

COMMITTEE REPORTS

Mr. Sauls gave the June update for CJFED. The Fire Board meets tomorrow at 3:00 p.m.

Mr. Parsons gave the June report for Batavia Union Cemetery. The Cemetery is about 85% within the Village, and 15% within the Township. There are three members on the Committee. There is a meeting tomorrow.

PLANNING AND ZONING DIRECTOR/INSPECTOR REPORT

Taylor Corbett, Planning and Zoning Director gave the June report including the permit stats.

We had 7 single family home permits in Forest Grove, 0 in Billingsley, 6 in Rosewood, 4 in Heritage Farms, and zero individual single family home permits, and one multi-family home permit. There are 20 lots left in Rosewood, 8 left in Forest Grove, 15 left in Heritage Farms, 9 in Billingsley family section, and 6 left in Billingsley condos. There is a lack of open lots. We are growing at the same pace as 2019.

There were five nuisance complaints, addressed and resolved, 4 are unresolved. We addressed all the vehicle complaints and no-permits.

A speed hump has been installed in Millstream.



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Taylor reviewed the revisions to the parking regulations.

There will be a July 10<sup>th</sup> Zoning Commission meeting that will be a reviewing workshop.

The BZA Public Meeting will be July 28, 2025 at 5:30.

SERVICE DIRECTOR REPORT

Cody Smith, Service Director, gave his June report for the Township.

Curbs and gutters were repaired, rebuilt, resealed, etc., throughout the month. There are still roads that need work.

We had two cremation burials at Lucy Run Cemetery.

There was a sinkhole on Lori Lane as well as Cedar Trace.

We assisted CJFED with a barn fire on Harold Road.

There was a paving blister formed on Derby Place.

Cody obtained quotes for culvert pipe.

Cody obtained a few truck quotes.

Cody obtained two quotes for plumbing for the splashpad.

TOWNSHIP ADMINISTRATOR REPORT

Karen Swartz, Township Administrator gave her June report.

There have been many e-bikes in the parking lots at the park. Karen shared video footage of the activity of these motorized bikes. They are violating rules.

We had a movie night June 28<sup>th</sup>.

National Night Out will take place August 5<sup>th</sup> from 6 pm to 9 pm. Our meeting will be August 6<sup>th</sup>.

We met with the County to discuss Capital Grant Applications. Karen suggested having a sidewalk between shelter 1 and shelter 2. Hiking trail improvements would be a nice addition as well.

NEW BUSINESS

Resolution 07-01-2025

Mr. Sauls motioned the Batavia Township Board of Trustees adopt Resolution 07-01-2025 declaring the intent to conduct an internet auction for the sale of unneeded, obsolete, or unfit personal property, for the sale of the 2005 Ford F-550. Mr. Parsons seconded the motion. There was discussion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

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Resolution 07-02-2025

Mr. Parsons motioned the Batavia Township Board of Trustees adopt Resolution 07-02-2025 for the approval of the Solid Waste Management Plan adopted on June 11, 2025, by the Solid Waste Management District Board. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Resolution 07-03-2025

Mr. Sauls motioned the Batavia Township Board of Trustees adopt Resolution 07-03-2025 for adopting park regulations, with revisions from the previously adopted regulations on Batavia Township Streets. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Motion

Mr. Parsons motioned the Batavia Township Board of Trustees authorize the purchase of a truck, brand to be determined, in an amount not to exceed \$74,000.00 and to issue a purchase order from the Road & Bridge Fund. Mr. Sauls seconded the motion. There was discussion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees approve a quote QU-90-967838-1 for the steel combination body dump package for the 2025 Ram 5500 or 600 from Knapheide and issue a purchase order not to exceed \$48,474.00 from the Permissive MVL Fund. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Motion

Mr. Parsons motioned the Batavia Township Board of Trustees approve a quote QU-90-967409-1 for an Aluminum Service Body for the 2023 Ram 2500, from Knapheide and issue a purchase order in the amount of \$17,722.00 from Permissive MVL Fund. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Motion

Mr. Parsons motioned the Batavia Township Board of Trustees execute an Amendment to the Agreement for Resurfacing of Townships Roads, to add Donna Drive and Lori Lane as outlined in Exhibit A and within the previously budgeted amount of \$350,000.00 with the Clermont



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County Engineer for the 2025 Road Resurfacing Program. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Sauls yes
Mr. Perry yes
Motion carried

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees approve a quote with Hydro-Klean LLC/CME Pipe Lining for a culvert pipe repair at the intersection of Buxton Meadows and Greentree Terrace in the amount of \$24,625.00, Purchase Order 51-2025, from the Motor Vehicle Tax Fund. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes
Motion carried

Motion

Mr. Parsons motioned the Batavia Township Board of Trustees authorize the Administrator, Karen Swartz, to execute the Memorandum of Understanding between the University of Cincinnati (UC) Clermont and the Board relative to the use and expenses for the Brian Wilson Field located on the grounds of the Batavia Township Community Park for a 2-year agreement effective July 1, 2025 through June 30, 2027. Mr. Sauls seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Sauls yes
Mr. Perry yes
Motion carried

Resolution 07-04-2025

Mr. Sauls motioned the Batavia Township Board of Trustees adopt Resolution 07-04-2025 authorizing the abatement, control, or removal of vegetation, garbage, refuse, or debris for the following property located in Batavia Township:

PROPERTY ADDRESS	PROPERTY OWNER	AUDITOR PARCEL ID
3700 Charter Oak Amelia, Ohio 45102	Patrick Emmett (New Owner) 2206 Townsend Road Cincinnati, Ohio 45238	032023D281.

Mr. Parsons seconded the motion. There was discussion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes
Motion carried

Resolution 07-05-2025

Mr. Parsons motioned the Batavia Township Board of Trustees adopt Resolution 07-05-2025 establishing assessment for abatement of nuisance and certifying same to the Clermont County Auditor related to following properties:

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PROPERTY ADDRESS	PROPERTY OWNER	AUDITOR PARCEL ID#	AMOUNT OF ASSESSMENT
2202 Union Chapel Rd. Batavia, Ohio 45103	Stephen & Michele Sergent	032019H141.	\$800.00
23 Hitchcock Lane Amelia, Ohio 45102	Mary E. Giwer	032022E004W.	\$500.00
23 Donna Drive Amelia, Ohio 45102	Beverly A. Garrett	034437.009.	\$600.00
3262 Yelton Lane Amelia, Ohio 45102	John C & Danelle C Smith	032018A046.	\$700.00
Mr. Sauls seconded the motion. On the roll being called:			
Mr. Parsons	yes		
Mr. Sauls	yes		
Mr. Perry	yes	Motion carried	

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees authorize the following payments:

Vendor	Amount	Fund/PO	Purpose
Clermont County Engineer	\$326,670.30	46-2025 Gas Tax	2025 Road Resurfacing Program-Full Payment
TOTAL:	\$326,670.30		

Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

EXECUTIVE SESSION

Mr. Sauls motioned the Batavia Township Board of Trustees move into Executive Session pursuant to ORC Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employee. Mr. Parsons seconded the motion. Time: 7:26 p.m. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

The Board returned to Regular Session at 8:26 p.m.

PERSONNEL ACTION

Motion

Mr. Parsons motioned the Batavia Township Board of Trustees to approve a salary increase for Brett Grant as provided on the matrix effective June 30, 2025. Mr. Sauls seconded the motion. There was discussion. On the roll being called:

Mr. Parsons	yes
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Mr. Sauls yes  
Mr. Perry yes Motion carried

Motion

Mr. Parsons motioned the Batavia Township Board of Trustees to add an additional Service Worker I and authorize posting this position at a rate of \$25.00/minimum, depending on qualifications. Mr. Sauls seconded the motion. There was discussion. On the roll being called:

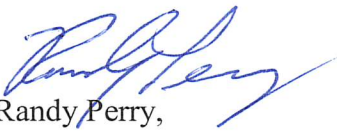
Mr. Parsons yes  
Mr. Sauls yes  
Mr. Perry yes Motion carried

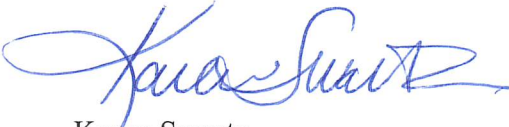
TRUSTEES DISCUSSION/OTHER ITEMS

The Board had discussion about the expense and ownership of the approximately 600 flags that the Kiwanis display in many locations. Karen will follow-up.

ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned.

  
Randy Perry,  
Chairman

  
Karen Swartz,  
Temp. Fiscal Officer