

RECORD OF PROCEEDINGS

Minutes of

July 17, 2025 – SPECIAL BOARD MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

RECORD OF PROCEEDINGS

Held ~~Minutes of~~ BOARD OF TRUSTEES – BATAVIA TOWNSHIP ~~20~~

The Board of Trustees of Batavia Township met for a Special Board Meeting at 8:40 a.m. on Thursday, July 17, 2025, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley, Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Perry, Mr. Sauls, and Mr. Parsons. Also present was Karen Swartz, Township Administrator and Cody Smith, Service Director.

APPROVAL OF AGENDA

Mr. Sauls motioned the Batavia Township Board of Trustees approve the July 17, 2025 agenda as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

NEW BUSINESS

Resolution 07-06-25

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 07-06-2025** amending **Resolution 06-01-2025** and to authorize the Township Administrator, Karen Swartz to execute a Contract with Roberts Paving, Inc. of Mowrystown, Ohio for the installation of the two pickleball courts, in the corrected amount of \$165,916.00, and to issue a purchase order relative to Capital Grant Funding. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Motion

Mr. Parsons motioned the Batavia Township Board of Trustees authorize the Township Administrator, Karen Swartz, to execute Change Order #1 in the amount of \$13,000 for changes to the base aggregate for a revised contract amount of \$178,916.00 and to re-issue a purchase order relative to Capital Grant Funding. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees authorize the Partial Payment of Application #1 to Fillmore Construction, LLC in the amount of \$196,998.00 from PO 65-2024, as part of the ARPA Grant Funds. Mr. Perry seconded the motion. There was discussion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

RECORD OF PROCEEDINGS

Minutes of

July 17, 2025 – SPECIAL BOARD MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 16116

RECORD OF PROCEEDINGS

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP

Motion

Mr. Sauls motioned that the Batavia Township Board of Trustees authorize the Township Administrator, Karen Swartz, to send an acknowledgement of damages and to proceed and close out the contract with PES, pending verification of payment to subcontractors. Mr. Parsons seconded the motion. There was discussion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried


Motion

Mr. Parsons motioned the Batavia Township Board of Trustees approve a quote from Cornerstone Development, Inc., for a 4-inch water line to be installed for the Splashpad in the amount of \$46,559.00, as detailed in the quote and issue a purchase order for services from the General Fund. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Parsons motioned to adjourn the meeting. Mr. Sauls seconded the motion. Meeting adjourned at 8:56 a.m.

  
Randy Perry,  
Chairman

  
Jennifer Haley,  
Fiscal Officer