

Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP

Held _____ 20 _____

The Board of Trustees of Batavia Township met for their Regular Meeting at 5:00 p.m. Tuesday, September 2, 2025, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley, Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Perry, Mr. Sauls, and Mr. Parsons. Also present were Karen Swartz, Township Administrator, Taylor Corbett, Planning & Zoning Director, Cody Smith, Service Director, and Sheriff Deputy Eyre.

APPROVAL OF AGENDA, MINUTES, AND FINANCIALS

Mr. Parsons motioned the Batavia Township Board of Trustees approve the September 2, 2025 agenda as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Mr. Sauls motioned the Batavia Township Board of Trustees approve the August 6, 2025 Regular Meeting Minutes as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Mr. Parsons motioned the Batavia Township Board of Trustees approve the August 2025 Financials as presented. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

SHERIFF’S DEPARMENT REPORT

Deputy Eyre gave the Batavia Township crime stats for August, 2025.

For the Township, the Sheriff’s office took 222 offense reports in August, an increase of 28%. We had 37 violent crime reports, 37 property reports, 23 personnel reports, 24 drug/alcohol related reports z98 OVIs), 89 information reports, and 12 juvenile reports. The highest crime type was theft at 37 reports, normally averaging around 20.

The Township Deputies took 133 offense reports and 121 incident reports. There were 25 citations, 74 traffic warnings, 94 warrants served, 243 civils, and 87 assists to other departments. We had 47 adult arrests, 9 juvenile arrests, and 166 business checks. The Township Deputies took 78% of the incident reports in Batavia Township, and 60% of the offense reports. We recovered \$393 in property. We had 452 neighborhoods patrolled. We had 4 vacation checks in August. We checked those residents 20 times. Our traffic safety Deputy is stepping it up on SR125 and subdivisions. We had zero overdoses for August. We had one burglary. There were two breaking and entering reports. There were some B&Es in Lexington Run this past weekend. These are still under investigation.

BrightView

Alexis Dethridge, Outreach Coordinator for BrightView, introduced Andrea Hackathorn, Center Director, and Whitney Botner, Nurse Practitioner, who spoke on behalf of their organization. They are located on Hospital Drive and are celebrating their 7th anniversary. We offer same-day visits and serve those who do or do not have insurance. We accept all insurance. We see a

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GOVERNMENT FORMS & SUPPLIES UNIT 224-3832 FORM NO. 10-102

Held _____ 20 _____

variety of different addictions. Unfortunately, there is a product available in Energy Drinks, capsule formulations, usually available at the front counter in gas stations, some version of Kratom, which puts them back into the cycle of addiction.

Clermont County Mental Health and Recovery Board

Lee Ann Watson, Executive Director, spoke about their upcoming renewal levy. There are no new taxes.

COMMITTEE REPORTS

Ms. Haley and Mr. Sauls gave the August update for CJFED. Their next meeting is next Monday due to Labor Day this past Monday.

Mr. Parsons reported that Batavia Union Cemetery meets tomorrow.

PLANNING AND ZONING DIRECTOR/INSPECTOR REPORT

Taylor Corbett, Planning and Zoning Director gave the August report including the permit stats.

We had 4 homes sold in Forest Grove, 0 in Billingsley in the single-family section which is complete with no more lots for single family; 2 in Rosewood, 5 in Heritage Farms, and 1 individual new build off Amelia-Olive Branch.

For total single-family homes, we had \$362,502 average cost in August; and year to date average is \$382,891.

The total August single-family homes were 12, and total year-to-date is 108.

We have 10 lots left in Rosewood, 3 in Forest Grove, 9 in Heritage Farms, 0 in Billingsley single family, and 6 condo lots.

There were 3 unresolved yard nuisances, 2 unresolved for vehicles (now being addressed in September), and 1 unresolved for no permits. complaints and 4 unresolved. There was 1 vehicle complaint resolved and 2 unresolved.

We brought in \$6,423.78 in zoning permits.

There have been 166 vehicles tagged for parking regulation violations since July 1, 2024. Eight were tagged in August, 5 resolved.

The next Zoning Commission meeting will be October 9th and the next BZA will meet October 27th if there are cases.

SERVICE DIRECTOR REPORT

Cody Smith, Service Director, gave his August report for the Township.

We had 3 full burials and 3 cremation burials, and sold 2 graves at Olive Branch.

We continue the normal mowing routes.

All single-axel trucks have been serviced and inspected for the winter.

A pipe liner was installed at Buxton Meadows and Green Tree Terrace, and we completed a restoration where a sinkhole had formed.

We assisted CJFED on another structure fire off SR132. This was an abandoned house.

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GOVERNMENT FORMS & SUPPLIES 848-224-3335 FORM NO. 10148

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We have repaired many sinkholes this year. One was at the intersection of Whispering Trees Drive and Whispering Winds Lane by the manhole cover, and one was on Statewood in Bristol Lake.

Two catch basins were installed on Madison Park Drive.

Curb repair is complete for our prep work in the paving project. Paving is completed except for residential.

TOWNSHIP ADMINISTRATOR REPORT

Karen Swartz, Township Administrator gave her August report.

We have two petitions for initiatives. These will need to be budgeted for next year, as the Township pays for these elections.

Jennifer Haley and Karen attended the Ohio Township Association meeting last week. Legislative updates about Ohio Revised Code Section 504.14 were covered. There is a move towards statewide zoning. Initiative Reform takes effect September 30th. They also spoke about property tax relief.

A Township Touch a Truck event will take place in October 11. The Village, Fire Department, and Sheriff's Department were invited to participate. We will have free Kona Ice. It will be 10 a.m. to 12 p.m.

Our annual community shred event will be October 4th from 9 a.m. to noon at CJFED Fire Department on old SR32.

The basketball courts are completed.

Karen was asked by Clermont County Economic Development Department to participate in an interview with WVXU, a Cincinnati Radio Station to talk about the completed housing study and address growth issues in the area.

Karen spoke about Scout projects to be done at the park.

We are looking for names for the park trails.

Public Hearing – 6:07 p.m. – Zoning Text Amendments – Case B-06-25Z

Taylor Corbett conducted the public meeting by first swearing in public speaking participants. He gave a summary of the minor text amendments case.

Bill Albright, Marbe Lane, spoke about needing more parking spaces in driveways, etc.

Danielle Wessel, 1211 Churchill Ct., suggested posting draft agendas online for zoning meetings and livestreaming meetings.

The Public Hearing portion is now closed.

PUBLIC PARTICIPATION

Ms. Julie Dahlheimer, 2381 Vista Lake Drive, spoke about Republic trash pickup issues.

NEW BUSINESS

Resolution 09-01-2025

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GOVERNMENT FORMS & SUPPLIES 541-224-3585 FORM NO. 10148

Held _____ 20 _____

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 09-01-2025** for an increase in appropriations in the total amount of \$226,500.00 for the 2025 Appropriations, which are all covered by the Estimated Resources. Mr. Parsons seconded the motion. There was discussion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Resolution 09-02-2025

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 09-02-2025** authorizing Karen Swartz, Administrator, to execute the Shine A Light Grant agreement to address dumping issues. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Mr. Sauls	yes	Motion carried

Resolution 09-03-2025

Mr. Parsons motioned the Batavia Township Board of Trustees adopt **Resolution 09-03-2025** authorizing the reduction of speed on Zagar Road from 40 mph to 35 mph, as warranted by the speed study conducted by Clermont County Engineer's Office. Mr. Sauls seconded the motion. There was discussion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees acknowledge the Tax Incentive Review Council Meeting held on August 6, 2025, where the review of the local agreements and the compliance status was discussed. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	
Mr. Perry	yes	Motion carried

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees participate in the 2026 Road Resurfacing Program for the amount of \$350,000.00 with the Clermont County Engineer. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees move the November Trustee Meeting to Monday, November 3, 2025 at 5:00 p.m. due to the General Election held at the Township Building on Tuesday, November 4, 2025. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Sauls	yes	

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

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GOVERNMENT FORMS & SUPPLIES UNIT 21-3984 P&M NO. 10-10-13

Held _____ 20 _____

Amelia, OH 45102

3687 Charter Oak Conrex Residential 032023D291. \$600.00
Amelia, OH 45102

Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Resolution 09-07-2025

Mr. Parsons motioned the Batavia Township Board of Trustees adopt **Resolution 09-07-2025** an amendment to the Township Zoning Resolution. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Sauls	yes	
Mr. Parsons	yes	Motion carried

Resolution 09-08-2025

Mr. Sauls motioned the Batavia Township Board of Trustees adopt **Resolution 09-08-2025** accepting the amount and rates for the necessary tax levies as determined by the Budget Commission of Clermont County, Ohio. Mr. Parsons seconded the motion. There was discussion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Mr. Sauls	yes	Motion carried

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees authorize the following payments:

Vendor	Amount	Fund/PO	Purpose
Hydro-Klean LLC/CME Pipe Lining	\$24,625.00	51-2025 MV Tax	Pipe Repair on Buxton Meadows Dr.
Southwestern Ohio Services	\$17,020.00	44-2025 Capital Grant	Painting of Basketball Courts & New Hoops
TOTAL:	\$41,645.00		

Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

TRUSTEES DISCUSSION/OTHER ITEMS

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees donate \$500.00 to sponsor Kiwanis Fields of Honor. Mr. Parsons seconded the motion. On the roll being called:

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GOVERNMENT FORMS & SUPPLIES 242-222-3336 FORM NO. 10148

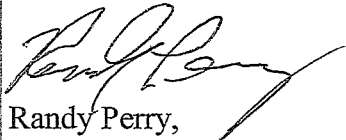
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Mr. Sauls yes
Mr. Perry yes
Mr. Parsons yes

Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Parsons motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned at 7:00 p.m.


Randy Perry,
Chairman


Jennifer Haley,
Fiscal Officer