

RECORD OF PROCEEDINGS

Minutes of

December 22, 2025 – SPECIAL BOARD MEETING

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

RECORD OF PROCEEDINGS

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP

The Board of Trustees of Batavia Township met for a Special Board Meeting at 10:07 a.m. on Monday, December 22, 2025, at the Batavia Township Community Center.

CALL TO ORDER

Following the Pledge of Allegiance, Jennifer Haley, Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Perry, Mr. Sauls, and Mr. Parsons. Also present were Karen Swartz, Township Administrator, Taylor Corbett, Planning & Zoning Director, and Cody Smith, Service Director.

APPROVAL OF AGENDA

Mr. Sauls motioned the Batavia Township Board of Trustees approve the December 22, 2025 agenda as presented. Mr. Parsons seconded the motion. On the roll being called:

Mr. Parsons yes
Mr. Perry yes
Mr. Sauls yes
Motion carried

NEW BUSINESS

There was discussion about the mowing projects, equipment, and open P.O.’s.

Motion

Mr. Sauls motioned the Batavia Township Board of Trustees authorize the following payments:

Vendor	Amount \$	Fund/PO	Purpose
AG-PRO	\$14,515.50	PENDING	Repairs to John Deere Insurance Claim
Motorola	\$ 9,891.36		Radio Payment
TOTAL:	\$24,406.86		

Mr. Parsons seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Sauls yes
Mr. Parsons yes
Motion carried

Resolution 12-14-25

Mr. Parsons motioned the Batavia Township Board of Trustees adopt Resolution 12-14-2025 entering an agreement with the Clermont County Engineer to participate in the 2026 Road Resurfacing Program in the amount of \$560,000.00, with contingencies, and to issue a purchase order for 2026 funds. Mr. Sauls seconded the motion. There was discussion. On the roll being called:

Mr. Sauls yes
Mr. Parsons yes
Mr. Perry yes
Motion carried

Resolution 12-15-25

Mr. Parsons motioned the Batavia Township Board of Trustees adopt Resolution 12-14-2025 creating a taxing district to provide fire and emergency services in the unincorporated territory of the township, known as Batavia Township Fire Department, effective January 1, 2027,

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pending the passage of a levy. Mr. Sauls seconded the motion. There was discussion. On the roll being called:

Mr. Parsons yes  
Mr. Perry yes  
Mr. Sauls yes Motion carried

MOTION

Mr. Sauls motioned the Batavia Township Board of Trustees approve the Employment Contracts for the Administrator, Service Director, and Planning and Zoning Director, effective January 1, 2026, for a term of three years through December 31, 2028, adding to Article 3, item #10: Employees shall give the township a 30-day notice of intent to leave employment with the township, etc. There was discussion about sick leave and vacation leave during that period. Karen will consult with Dave Frey. Mr. Parsons seconded the motion. There was discussion. On the roll being called:

Mr. Perry yes  
Mr. Sauls yes  
Mr. Parsons yes Motion carried

PERSONNEL ACTION

Mr. Parsons motioned the Batavia Township Board of Trustees remove the Probationary Employment for Alex Simmermon, effective 12/10/2025. Mr. Sauls seconded the motion. On the roll being called:

Mr. Perry yes  
Mr. Parsons yes  
Mr. Sauls yes Motion carried

PERSONNEL ACTION

Mr. Sauls motioned the Batavia Township Board of Trustees hire a Temporary/Seasonal Service Worker, Lane Bruan, effective 12/11/2025, at a rate of \$25.00/hour. Mr. Parsons seconded the motion. On the roll being called:

Mr. Sauls yes  
Mr. Parsons yes  
Mr. Perry yes Motion carried

DISCUSSION

Karen will get the resolution updated about the fire levy, for the education of the township residents, after she has a meeting with the County Auditor.

PUBLIC PARTICIPATION

Don Gates spoke in favor of the Township forming a fire department. He also thanked Mr. Sauls for his years of service.

Julie Toliver, Stonelick Woods Drive, requested the township meetings to be live streamed.

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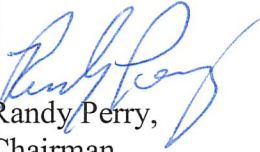
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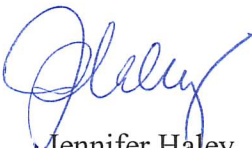
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ADJOURNMENT

With no further business to come before the Board, Mr. Sauls motioned to adjourn the meeting. Mr. Perry seconded the motion. Meeting adjourned at 10:45 a.m.

  
Randy Perry,  
Chairman

  
Jennifer Haley,  
Fiscal Officer

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