

RECORD OF PROCEEDINGS

May 6, 2026– REGULAR MEETING

Minutes of

Meeting

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP 20

The Board of Trustees of Batavia Township met for their Regular Board Meeting at 5:00 p.m. Tuesday, May 6, 2026, at the Batavia Township Community Center.

CALL TO ORDER

Pledge of Allegiance

Temporary Fiscal Officer Appointment

Mr. Perry motioned the Batavia Township Board of Trustees appoint temporary Fiscal Officer, Brianna Ramsey. Ms. Wessel seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Ms. Wessel	yes	Motion carried

Roll Call

Brianna Ramsey, Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Parsons, Mr. Perry, and Ms. Wessel. Also, present were Karen Swartz, Township Administrator, Taylor Corbett, Planning & Zoning Director, Cody Smith, Service Director, and Sheriff Deputy Kellerman.

APPROVAL OF AGENDA, MINUTES, AND FINANCIALS

Ms. Wessel motioned the Batavia Township Board of Trustees approve the May 6, 2026 agenda as presented. Mr. Perry seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the April 7, 2026 Regular Meeting Minutes as presented. Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the April 2026 Financials as presented. Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

SHERIFF’S DEPARMENT REPORT

Deputy Kellerman gave the Batavia Township crime stats for April, 2026.

For the Township the Sheriff’s office took 187 offense reports in April. We had 32 violent crime reports, 20 property crimes, 42 personal reports, 10 drug/alcohol related reports, 46 information reports, and 2 juvenile reports. The highest type report was information reports which was 46.

The Batavia Township Deputies took 152 of the 162 offense reports, 33 incident reports, 17 traffic arrests, and 45 traffic warnings. We had 51 warrant service, served 404 civils. We had 55 assists. We had 42 adult arrests, 3 juvenile arrests, and 140 business checks. Batavia Township Deputies handled 82% of the Township incident reports and 68% of the offense

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reports. Property recovered totaled \$1200.00 (personal property). We patrolled 426 neighborhoods. We performed one vacation check. There were three overdoses in April. There were zero burglaries. There were two breaking and entering reports. Deputy Kellerman submitted the amount of support given to the Village of Batavia as well.

Clermont County Airport

Chuck Gallagher, President of Eastern Cincinnati Aviation and also the Airport Manager of Clermont County Airport, gave an overview of the history of the airport. The airport commerce area accounts for 263 jobs. The airport businesses include Sporty's mail order distribution, Eastern Cincinnati Aviation, Cincinnati Bionics, Sporty's Academy that operates flight schools including the UC Clermont Aviation Professional Pilot Program, Tristate Warbird Museum, and more. We have over 250 active students.

Chuck spoke about the future growth – Advanced Air Mobility (AAM), electronic aircrafts, drones, etc. We will be ready.

Chuck explained the impact zone/traffic patterns, and presented slides about the masterplan for the next 20 years, and FAA layout.

Adams Clermont Solid Waste District Bid

Hannah Lubbers, Director, spoke about the residential waste and recycling bid.

Hannah explained they will begin bidding out weekly recycling & submitting pricing for bi-weekly recycling. We included a volume-based waste option for those who do not produce much trash, and a \$2.00 reduction for a smaller cart. The service hours are changed to 6:00 a.m. to 10:00 p.m. We will do a weekly pick-up for one large item and one week per year that will have unlimited pick-up. We strengthened customer service requirements, a more consistent answering service, which will be local. We made the term a 5-year term with an option of a 3-5 year. The services would start on November 1st. There would not be a fuel surcharge. We may see 2, maybe 3 contractors submit bids.

COMMITTEE REPORTS

Chief Roy Short gave the March update for Central Joint Fire & EMS District. Aprils will be delivered to the District Board May 18th. We had a total of 447 calls of service: 92 total fire and 355 EMS calls. There were 29% mutual aid given, 71% mutual aid received. Total hours of training were 683 hours.

Chief Short gave a statement about the election results including that the Levy failed for November and May. Mr. Perry commented about a meeting on May 18th to present ideas for the current budget and that some cuts/reductions will need to be made. Mr. Parsons thanked the staff, both Township and CJFED for all the hard work in getting this important levy to pass.

Mr. Parsons reported for the Batavia-Union Cemetery Board for April 2026. There will be a joint meeting with Batavia Village on Monday, May 11 at 6:30 p.m. A local Scout will present his project for all the Veterans buried in the Cemetery.

PLANNING AND ZONING DIRECTOR/INSPECTOR REPORT

Taylor Corbett, gave the April 2026 report including the permit stats.

We had 7 single family home permits issued for Kinsdale and 2 individuals on Gary Lane and Amelia-Olive Branch. We had 2 multifamily home permits for Olivewood and 4 for Willowbrook.

The total average of sales in April 2026 is \$545,925.00. Year to date average is \$423,645.00.

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There has been a total of 115 permits thus far for 2026.

There will be no Zoning Commission meeting for May 2026. There are 2 BZA cases scheduled for May 18th due to the holiday on May 25th.

SERVICE DIRECTOR REPORT

Cody Smith, Service Director, gave the April report.

There was a sinkhole repair on Breckenridge, the third in the last 2 years.

We completed many curb repairs and these streets are now ready to be paved this summer.

We cleaned up a large tree that fell across Whitaker Lane.

We replaced a culvert and ditching was completed on Greenbriar Road.

We completed the pavement prep at the Township property at 2401 Old SR32.

We started our first round of roadside mowing.

We had 2 full burials and 1 cremation at Olive Branch, no sales. We completed a safety training that was held at Crossroads in Mason, Ohio.

Junk Days was successful, with 27 container pickups, and 41.34 tons of junk collected.

The paving budget was set at \$560,000 this year and the best bid was \$412,000 by Jurgensen.

TOWNSHIP ADMINISTRATOR REPORT

Karen Swartz, Township Administrator gave her April report.

Karen applied for the CDBG Grant for the sidewalk project. The total project estimate was \$391,000. This would connect two neighborhoods to the park. We will provide a local match.

Karen is working with the County Engineer's office for the Elmwood Road bridge replacement. The approximate project timeline will be this year. Mr. Parsons suggested getting it completed before the beginning of next school year.

The Developer's crosswalk project to the park would connect the Olivewood development to the park.

Mr. Parsons asked about the lines on the road near the park. They are for warning traffic about sharp curves on the Clough Pike, just south of the park.

FIRE LEVY DISCUSSION

Karen spoke about educating the public about the need for this levy.

With the May 18th meeting, Mr. Perry suggested we need to get direction with budget tightening, lower the millage and just work with the current 2 firehouses. We definitely need another firehouse for the Township.

Karen spoke about external issues happening in the community and what would happen if the Village is dissolved. CJFED would also be dissolved at that point.

Ms. Wessel expressed her concern about tightening the budget.

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Mr. Parsons is very concerned about response times, that seconds matter. With the changes in intersection with Herold Road, the intersection at Bauer Road that is very dangerous, cause changes in response times and this is not fair to the Township Residents. We need to educate the public and spread the word. We do not want to cut services.

PUBLIC PARTICIPATION

Tom Jetter, 1236 Nottingham Rd., feels we are on the right track with the Township Fire Dept. and that joint districts do not work. He is concerned about laying off 6 fire personnel. He has made 30 runs in 1 day. Tom is very appreciative for what the Trustees are doing and feels the community needs to be educated.

OLD BUSINESS

Audio Upgrades

Karen is getting a second quote for the audio upgrades for affordability. We have to comply with closed caption with live streaming. We may need to record it and post it the next day.

Mr. Perry is concerned about spending the money for this upgrade when we have to tighten the budget for a fire department that is struggling.

Volunteer Opportunities

Ms. Wessel wants to create an avenue for residents to sign up for volunteering for certain specialties, including the village called the “Batavia Initiative.”

Ms. Wessel created a sign-up that would manage itself to grow more engagement. Mr. Perry and Mr. Parsons asked for examples for the next meeting and asked who would maintain this. Mr. Parsons noted we are members of Kiwanis who have volunteers, and that people can volunteer through Kiwanis. Mr. Perry is concerned about liability.

There was a 5-minute break.

PUBLIC HEARINGS

7:00 p.m. Case B-026-2Z Zoning Text Amendments Art. 50 Coordinated Development District – Continued from April 7, 2026

Taylor Corbett gave a summary of the case, how the CDD relates to the Growth Policy Plan. He gave a comparison to the old Article 36 PD and new article 50 CDD.

PUBLIC PARTICIPATION

Bill Albright, 4316 Marbe Lane, wants bigger lots as there is no required minimum. Bill had comments about the 2 failed fire levies, wants no more development and a slowdown on housing, and that the Village petition to dissolve is out there.

Monica Taylor, 4587 Ross Road, had comments about community engagement, placing buffers and certain requirements within R-1 or R-3, the idea of low density, and the protection of animals & insects. Mr. Parsons spoke to her concerns.

Fred Kaiser, 4714 Olive Branch-Stonelick Rd. spoke about minimum setbacks, the variety of CDD, depending on its borders, and Zoning Board discussions. Mr. Parsons and Taylor gave explanations.

Herbie Hays, 4902 Rapture Dr., commented about the fire levy and supporting Fire & EMS. He feels the meetings need to be public and accessible. He talked about a response on a Facebook

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post, the November meeting and pushed developments, and the village should pay its fair share to the Township.

Steve Brower, 3694 White Blossom Ct., stated he is a 24-year Air Force Veteran, and is concerned about developing every square inch of the Township, feels there is too much growth, and commented about the fire levy discussion.

Kathy Vancini, 4011 Windsong Ct., has traffic concerns with Amelia-Olive Branch and SR 125, and the traffic study on SR 125 that was done nine years ago. Taylor and the Trustees addressed her concerns.

Frank Koch, 4769 Silverwood, spoke about more specific requirements, structure sizes/standards, lot sizes and numbers, and running existing PDs as though it would be a CDD.

John Gray, 945 Locust Lane, commented that people are opposed to high density, and has concerns about lot sizes.

The Public Comments Section is now closed.

There was discussion by the Board. Ms. Wessel spoke about conservation issues.

Mr. Perry spoke about the 30% greenspace, the landowner, working with the developer, and that there has to be give-and-take in the decision-making. There was discussion on the possibilities with the CDD.

Mr. Parsons stated that he understands the public's concerns, feels this is so restrictive that no one will use it, and that the Growth Policy Plan is a step in the right direction. He also stated that we should address the lot-size issue when doing the GPP.

The Board reopened public discussion on the zoning case.

Monica Taylor feels there is not much land available.

Joanne Martino, Village of Batavia, commented that development is coming, and residents should attend the village meetings, county meetings, etc.

Bill Albright shared more concerns.

Mr. Hays had more questions.

Taylor Corbett gave more details and explanations to the questions and concerns.

Resolution 05-06-2026

Ms. Wessel motioned the Batavia Township Board of Trustees to adopt **Resolution 05-06-2026** to approve **Case B-026-2Z**, as presented with revisions. Mr. Perry seconded the motion. There was discussion. On the roll being called:

Ms. Wessel	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

This will go through a 30-day referendum period. Mr. Corbett will continue working on applications. We will continue working on the Growth Policy Plan and address the lot sizes.

There was a 5-minute break.

NEW BUSINESS

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Motion

Ms. Wessel motioned the Batavia Township Board of Trustees advertise for proposals/bids for the 2026 Batavia Township Waste Collection and Recycling Services for the unincorporated areas of Batavia Township, to be in the local paper and to be posted on the website, with the bid opening to be held on June 18, 2026, with services to be effective November 1, 2026, and terminating October 31, 2031. Mr. Perry seconded the motion. There was discussion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Ms. Wessel	yes	Motion carried

Resolution 05-01-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 05-01-2026**, to execute an agreement with the Board of County Commissioners, Clermont County, for improvements relative to the Elmwood Road Re-alignment and Road Bridge Project T120-0.98, for a local match of \$25,000.00 with estimated project costs of \$372,000.00, with the project being completed and managed by the Clermont County Engineer and to issue a purchase order from Requisition 114-26 from the MVL Fund for \$25,000 to the Clermont County Auditor. Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Resolution 05-02-2026

Ms. Wessel motioned the Batavia Township Board of Trustees adopt **Resolution 05-02-2026**, to oppose the elimination of all property taxes in Ohio and to forward the Resolution to the Ohio Governor to show support for essential services provided by local governments. Mr. Perry seconded the motion. There was discussion. On the roll being called:

Ms. Wessel	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Resolution 05-03-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 05-03-2026**, to authorize the Batavia Township Administrator, Karen Swartz, to enter into a natural gas aggregation agreement with a natural gas supplier for Batavia Township Residents, as part of the Batavia Township Energy Program approved by the township voters in 2017. Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Resolution 05-04-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 05-04-2026**, authorizing the abatement, control, or removal of vegetation, garbage, refuse, or debris for the following property located in Batavia Township:

PROPERTY ADDRESS	PROPERTY OWNER	PARCEL ID#
3700 Charter Oak	Samuel R. Bollinger	032023D281.

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Amelia, Ohio 45102

23 Hitchcock Lane
Amelia, Ohio 45102

Mary E. Giwer

032022E004W.

137 E. Main Street
Amelia, Ohio 45102

OTW Properties #5 LLC

050105.006.

3915 Greentree Terrace
Amelia, Ohio 45102

Deborah M. Youngblood
Trustee

032023C238.

Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Resolution 05-05-2026

Ms. Wessel motioned the Batavia Township Board of Trustees adopt **Resolution 05-05-2026**, to amend appropriations for the current expenses for 2026 to increase the funds in the Special Assessment – ESDI 1 Amelia Shopping Center Fund # 2401-190-599, Other Expenses, from \$0 to \$39,896.65. Mr. Perry seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees authorize a quote and purchase order 47-26, with Couch Fence for additional fencing around the front playground for \$10,448.00 using General Funds, with reimbursement through the Clermont County Park Grant in the amount of \$7,836.00. The remainder will come from the RID Funds. Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Motion

Ms. Wessel motioned the Batavia Township Board of Trustees approve the 2026 pricing for lawn services for the Township properties, an increase, with Legendary Lawn and Landscape of New Richmond, Ohio:

<u>Location</u>	<u>Services</u>	<u>Current Pricing</u>	<u>Proposed Pricing May – 2026</u>
Clough Pike	Fertilizing (per round)	\$3,000.00	\$3,200.00
	Mowing	\$1,075.00	\$1,175.00
	Mulching & Plant		
	Maintenance	\$3,499.00	\$3,499.00
Old S.R. 32	Mowing	\$175.00	\$210.00
	Mowing	\$99.00	\$99.00
Brian Wilson Field	Fertilizing (per round)	\$99.00	\$129.00

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Soccer Fields	Mowing-Additional mowing	\$350.00	\$350.00.
	Per field layout(seasonal)		

Other Services	Bed maintenance	\$55.00	\$55.00
	(weekly rate)		

Mr. Perry seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees accept a proposal from Libbee Group of Batavia, Ohio for hydroseeding of fields at the Batavia Township Community Center and Park, and to issue a purchase order, in the amount of \$6,890.00 from the General Fund/RID for services. Ms. Wessel seconded the motion. There was discussion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Motion

Ms. Wessel motioned the Batavia Township Board of Trustees accept a proposal from Above and Beyond Carpentry of New Richmond, Ohio, for the installation of doors on the Sports Complex Building, and to issue a purchase order, in the amount of \$12,860.00 from the General Fund/RID for services. Mr. Perry seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Perry	yes	
Mr. Parsons	abstained	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees appoint the following Batavia Township Residents or Business Owners to the Growth Policy Plan Advisory Committee for the 2027 Update to advise the Trustees on updates and improvements to the plan through the update process starting in May 2026 through December 2027.

Representative

Address

Glenn Kamphaus	1738 Clough Pike, Batavia, OH 45103
Jodie Stephens/Auxier	3710 Mackey Drive, Amelia, OH 45102
Chris Clifton	4102 Amelia Olive Branch Rd., Batavia, OH 45103
Travis Miller	1333 Lakefront Drive, Amelia, OH 45102
Duane Phelps	1817 Chapel Woods Drive, Batavia, OH 45103
Chuck Gallagher	2001 Sportys Drive, Batavia, OH 45103
Greg Jacobs	934 ½ B SR 28, Milford, OH 45150
Alicia Morlatt	65 S. Market St., Batavia, OH 45103
Fred Ross	4373 Windemere Circle, Batavia, OH 45103
Brandon Hicks	1386 Oaks Trail, Batavia, OH 45103
David Snow	2116 Crossridge Drive, Batavia, OH 45103
Kristine West-Kahl	4244 Wigeon Place, Batavia, OH 45103
Connie O’Conner	4230 Barton Drive, Batavia, OH 45103
Matt Kunz	2010 Plumb Lane, Batavia, OH 45103
Mike Moles	2324 Bauer Road, Batavia, OH 45103

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Paul Front 3960 SR 132, Batavia, OH 45103
West Hickey 4246 Grissom Drive, Batavia, OH 45103

Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry yes
Ms. Wessel yes
Mr. Parsons yes Motion carried

Motion

Ms. Wessel motioned the Batavia Township Board of Trustees approve the following payments:

<u>Vendor</u>	<u>Amount</u>	<u>Fund/PO</u>	<u>Purpose</u>
Batavia Union Cemetery	\$8,500.00	18-26	2 nd quarter installment 2026
Batavia Athletic Boosters	\$300.00	Req 112-26	Donation for assistance with Easter Egg Hunt
War Bird Museum	\$500.00	Req 113-26	Donation
Pace Equity	\$39,896.65	ESID Fund 1	ESID Payment
Republic	\$13,967.62	General	Junk Days
TOTAL	\$63,164.27		

Mr. Perry seconded the motion. On the roll being called:

Ms. Wessel yes
Mr. Perry yes
Mr. Parsons yes Motion carried

TRUSTEES DISCUSSION

Mr. Parsons continued the discussion about the fire levy outcome. We need to educate the community about the need. Karen spoke about a levy if the Village were to dissolve. Mr. Perry commented we need to be prepared to bring back a levy. At the July meeting the Village will take control of the CJFED Board.

Karen suggested having two meetings a month, possibly moving zoning meetings to a different day. The Board discussed the options.

ADJOURNMENT

With no further business to come before the Board, Ms. Wessel motioned to adjourn the meeting. Mr. Parsons seconded the motion. Meeting adjourned at 9:45 p.m.



Rex A. Parsons,
Chairman



Brianna Ramsey,
Temporary Appointed Fiscal Officer