

RECORD OF PROCEEDINGS

Minutes of

June 2, 2026– REGULAR MEETING

Meeting

RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP 20

The Board of Trustees of Batavia Township met for their Regular Board Meeting at 5:00 p.m. Tuesday, June 2, 2026, at the Batavia Township Community Center.

CALL TO ORDER

Roll Call

After the Pledge of Allegiance, Jennifer Haley, Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Parsons, Mr. Perry, and Ms. Wessel. Also, present were Karen Swartz, Township Administrator, Taylor Corbett, Planning & Zoning Director, Cody Smith, Service Director, and Sheriff Deputy Kellerman.

APPROVAL OF AGENDA, MINUTES, AND FINANCIALS

Mr. Perry motioned the Batavia Township Board of Trustees approve the June 2, 2026 agenda as presented. Ms. Wessel seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Ms. Wessel motioned the Batavia Township Board of Trustees approve the May 6, 2026 Regular Meeting Minutes as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Ms. Wessel	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the May 12, 2026 Special Meeting Minutes as presented. Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the May 2026 Financials as presented. Ms. Wessel seconded the motion. On the roll being called:

Mr. Parsons	yes	
Ms. Wessel	yes	
Mr. Perry	yes	Motion carried

SHERIFF’S DEPARMENT REPORT

Deputy Kellerman gave the Batavia Township crime stats for May, 2026.

For the Township the Sheriff’s office took 201 offense reports in May. We had 28 violent crime reports, 31 property crimes, 62 personal reports, 17 drug/alcohol related reports, 50 information reports, and 3 juvenile reports. The highest type report was personal reports.

The Batavia Township Deputies took 70% of the incident reports and 77% of the offense reports. We recovered \$10 in property. We patrolled 380 neighborhoods. We performed one vacation check, 11 times. There were two overdoses in May. There were zero burglaries for the month of May. There were two breaking and entering reports.

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COMMITTEE REPORTS

Ms. Haley gave the May report for Central Joint Fire & EMS District. The CJFED Board funded upkeep and repairs for now on some of the dated equipment. The calls are up as well.

Mr. Parsons gave the report for Batavia Union Cemetery. We had two troops (Troops 477 and 742) help put flags on the graves of Veterans.

PLANNING AND ZONING DIRECTOR/INSPECTOR REPORT

Taylor Corbett presented the May 2026 report for single-family and multi-family homes, including permit statistics.

During May, three single-family home permits were issued in Kinsdale, two were issued in Olivewood, four were issued in Willowgrove, and one individual single-family home permit was issued.

The average sales price for homes in May 2026 was \$423,878.00. The year-to-date average sales price was \$423,691.00.

There were 72 available lots in Kinsdale, 180 available lots in Olivewood, and 42 available lots in Willowgrove.

Taylor also presented the Zoning Inspector’s report.

There would be no Zoning Commission meeting in June 2026. One Board of Zoning Appeals case was scheduled for June 22, 2026.

Taylor reported that a Growth Policy Advisory Board kick-off meeting had been held the previous evening.

Taylor also reported that he had completed an analysis of planning and zoning fee schedules used by several townships in southwest Ohio and surrounding areas. The analysis indicated that Batavia Township’s current fees are comparatively low.

SERVICE DIRECTOR REPORT

Cody Smith, Service Director, gave the May report.

We completed all the prep work for the parking lot, installed new pipe, set catch basins for storm water runoff, etc. for the paving work.

Resurfacing of the walking trail has been completed.

The sealcoat at the sports complex lot has been completed.

We received our new Kubota. We do not have the plow yet.

We completed fence repair at the Odd Fellows Cemetery.

We have been in full swing to trim and mow all the roads.

We had 2 full burials at Olive Branch, completed all footer requests, leveled and seeded all graves that needed attention, and installed new flags on Veterans markers.

The splashpad is up and running, all water pressure is running full force and the drainage is good as well. Attendance is very high as well.

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Cody gave the update on the 2026 paving. Jurgensen won the bid.

TOWNSHIP ADMINISTRATOR REPORT

Karen Swartz, Township Administrator, gave her May report.

The fence was installed today along the playground, volleyball court, and basketball areas. This was funded by the Clermont County Park District Grant.

We had turf damage near the playground from an E-bike, \$1200. The parents did pay for the damage.

We will have some of the trash cans cleaned monthly at the park.

The pond is stocked and algae free, thanks to Jim Decamp.

Our next park project is the Capital Grant for the extension of our parking lot.

The Energy Aggregation is updated on our website. For the gas, there is an average savings of \$63.00 over the Duke Energy rates, which fluctuate. Ours is set for the contract term.

Karen went over the American 250 events. The flag dedication will be held June 26th.

There was discussion about recording the meetings, cameras, not live streaming, budget, procedures, restrictions, etc.

PUBLIC HEARINGS

6:00 P.M. 2027 Tax Budget

Jennifer Haley spoke about the ORC 5705.28 stating the tax budget is to be approved by the Board by July 15 and turned into the County Auditor, etc. Ms. Haley and the Board had discussion. No public comment.

FIRE LEVY DISCUSSION

The Fire Board had a special meeting about having a levy. They discussed not funding a CJFED levy but moving forward with a Township levy. Karen and the Board had discussion about the options for a levy and potential issues.

Dennis Luken, 1391 Alameda Ct. commented that the message was not marketed well for the residents to understand what was going on for the May levy. Karen explained all the avenues through which the information was shared.

Hubert Hayes, 4202 Rapture Drive, stated the tax increase is too much and feels the Village put the Fire Department in this position.

Bill Albright, Marbe Lane, had comments about the Village dissolving and the high cost of a levy.

Board directed Karen to check with Legal and the Village to work out an agreement on annexation and abatements.

PUBLIC PARTICIPATION

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Bill Teeter, 1419 Old SR74, complimented the Township staff for their quick response time. He has issues with trash pickup and feels cheapest isn't always best for service.

Lonnie Winkler, 1562 Mountain Ash, also has issues with trash pickup.

OLD BUSINESS

Indigent Burials

An indigent burial bill will be forwarded to Pierce Township.

NEW BUSINESS

Resolution 06-01-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt Resolution 06-01-2026, authorizing the abatement, control, or removal of vegetation, garbage, refuse, or debris for the following properties located in Batavia Township:

PROPERTY ADDRESS	PROPERTY OWNER	PARCEL ID#
23 Donna Drive Amelia, Ohio 45102	Beverly A. Garrett	034437.009.
4302 Gary Lane Amelia, Ohio 45102	Harvinder Singh	014506.005.
4277 Taylor Road Batavia, Ohio 45103	Pamela Hamm	014549.007.
4248 Brookside Drive Batavia, Ohio 45103	Michael Smith & Gale E. Fawley-Smith	014401.002.

Ms. Wessel seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Resolution 06-02-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt Resolution 06-02-2026, declaring a motor vehicle(s) located on public or private property in Batavia Township, Clermont County, Ohio, to be junk motor vehicle(s) under r.c. 505.173 and ordering the removal of such vehicle(s) under resolution number 05-03-2022 and r.c. 505.871. The properties and descriptions are as follows:

PROPERTY ADDRESS	PROPERTY OWNER	PARCEL ID	DESCRIPTION OF VEHICLE(S)
1446 E. Gumbert Drive Amelia, Ohio 45102	Emily Sellers	032023D255.	Silver Toyota Corola Ohio plate: FL7658 VIN: 1NXBU4EE8AZ340 253

Ms. Wessel seconded the motion. On the roll being called:

Mr. Parsons	yes
Mr. Perry	yes

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Ms. Wessel yes Motion carried

Resolution 06-03-2026

Ms. Wessel motioned the Batavia Township Board of Trustees adopt Resolution 06-03-2026, to approve the 2027 Tax Budget. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Ms. Wessel yes
Mr. Parsons yes Motion carried

Resolution 06-04-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt Resolution 06-04-2026, adopting the proposed revised zoning permit fee schedule as presented, effective July 2, 2026. Ms. Wessel seconded the motion. On the roll being called:

Ms. Wessel yes
Mr. Perry yes
Mr. Parsons yes Motion carried

Motion

Ms. Wessel motioned the Batavia Township Board of Trustees approve a quote from Tri-State Visual, 8190 Beechmont Ave., #353, Cincinnati, Ohio 45255, for additional equipment and installation of enhancements to the audio equipment and addition of video equipment for the recording of meetings at 1535 Clough Pike, in the amount of \$25,520.00 and to issue a purchase order for services from the General Fund/RID and proceed with Policies and Procedures. Mr. Perry seconded the motion. There was discussion. On the roll being called:

Mr. Parsons yes
Ms. Wessel yes
Mr. Perry yes Motion carried

Motion

Mr. Parsons motioned the Batavia Township Board of Trustees approve the following payments:

<u>Vendor</u>	<u>Amount</u>	<u>Fund/PO</u>	<u>Purpose</u>
Neyra Paving	\$41,197.24* *includes fuel Surcharge of \$807.79	37-2026	Asphalt Surfacing-Walking Path at 1535 Clough Pike
Neyra Paving	\$38,919.12* *includes fuel Surcharge of \$763.12	37-2026	Asphalt Base and Surfacing Salt Barn at 2401 Old SR32
Ohio Farm Bureau	\$540.00	General Fund	Membership for 5 Staff
Environmental Products Group	\$11,203.68	Permissive	Repairs to the Vac Truck

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TOTAL \$91,428.04

Mr. Perry seconded the motion. On the roll being called:

Mr. Perry yes
Mr. Parsons yes
Ms. Wessel yes Motion carried

TRUSTEES DISCUSSION

Mr. Parsons received residential complaints about noise that comes from a factory located in an annexed area of the Village. Mr. Parsons shared this information with Chip Stewart from the Village. The noise can be heard in Lexington Run.

ADJOURNMENT

With no further business to come before the Board, Ms. Wessel motioned to adjourn the meeting. Mr. Parsons seconded the motion. Meeting adjourned at 7:57 p.m.

Rex A. Parsons
Rex A. Parsons,
Chairman

Jennifer Haley
Jennifer Haley,
Fiscal Officer