

RECORD OF PROCEEDINGS
July 27, 2026– SPECIAL MEETING
RECORD OF PROCEEDINGS

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP 20

The Board of Trustees of Batavia Township met for a Special Board Meeting at 3:00 p.m. Thursday, July 27, 2026, at the Batavia Township Community Center.

CALL TO ORDER

Pledge of Allegiance

Roll Call

Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Parsons, Mr. Perry, and Ms. Wessel. Also, present were Karen Swartz, Township Administrator,

Public Comment

Mark Bradley, 4221 Peace Haven, expressed support for the Fire Levy.
Roy Short & Matt Brown were thankful for the board's support.

Resolution 07-05-2026

Mr. Perry motioned the Batavia Township Board of Trustees to adopt Resolution 07-05-2026 to proceed to levy a tax of 8.4 mills for fire and emergency services for the unincorporated and incorporated areas of Batavia Township on the November 3, 2026 election.

Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees to authorize a purchase order from the general fund and payment to Miller Heating and Cooling, LLC, in the amount of \$14,940.00 for emergency replacement of an HVAC unit at 2401 Old State Route 32.

Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Executive Session

Mr. Perry motioned the Batavia Township Board of Trustees move into executive session pursuant to ORC Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employee and ORC Section 121.22(G)(8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or to negotiations with other political subdivisions respecting requests for economic development assistance.

Ms. Wessel seconded the motion. Time: 3:15 p.m.

On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

The Board returned to regular session at 4:12 p.m.

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Minutes of

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Ms. Wessel motioned the Batavia Township Board of Trustees hire Jaime Brannock at a rate of \$25.00 per hour for a full-time position as Administrative Assistant with full benefits, contingent on a background check, drug test, and physical, and to start within the next three weeks, with a date to be determined, with a six-month probation. Mr. Perry seconded the motion. There was discussion. On the roll being called:

Mr. Parsons yes
Ms. Wessel yes
Mr. Perry yes
Motion carried

ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Ms. Wessel seconded the motion. Meeting adjourned at 4:18 p.m.

Rex A. Parsons

Rex A. Parsons,
Chairman

Jennifer Haley

Jennifer Haley,
Fiscal Officer