

Held Minutes of BOARD OF TRUSTEES – BATAVIA TOWNSHIP 20

The Board of Trustees of Batavia Township met for their Regular Board Meeting at 5:00 p.m. Tuesday, September 1, 2026, at the Batavia Township Community Center.

CALL TO ORDER

Roll Call

After the Pledge of Allegiance, Jennifer Haley, Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Parsons, Mr. Perry, and Ms. Wessel. Also, present were Karen Swartz, Township Administrator, Taylor Corbett, Planning & Zoning Director, Cody Smith, Service Director, and Sheriff Deputy Pettit.

APPROVAL OF AGENDA, MINUTES, AND FINANCIALS

Mr. Perry motioned the Batavia Township Board of Trustees approve the September 1, 2026 agenda as presented. Ms. Wessel seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Ms. Wessel motioned the Batavia Township Board of Trustees approve the August 11, 2026 Regular Meeting Minutes, and the August 25, 2026 Special Meeting Minutes as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Ms. Wessel	yes	Motion carried

Ms. Haley let the Board know the Financials are now on Ohio Checkbook located on the Clermont County Treasurer’s website. August Financials will be available next month.

SHERIFF’S DEPARMENT REPORT

Deputy Pettit gave the Batavia Township crime stats for August, 2026.

For the Township the Sheriff’s office took 176 offense reports in August. The highest report type was personal crime at 48.

For incident reports, we had 76% for Township Deputies and 24% of nonTownship Deputies. For offense reports, 63 were taken by Township Deputies and 37 by nonTownship Deputies. \$400 in property was recovered. There were 263 neighborhoods patrolled, 2 requests for vacations which had 15 checks.

We had 2 overdoses in August. We had no burglaries. We had 2 breaking and entering reports.

Batavia Township Resident

The Board of Trustees honored Connie O’Conner for serving on the Parks and Events Advisory Committee from 2024 to 2026. Connie was presented a plaque for her time, knowledge, and input for the Parks Board.

COMMITTEE REPORTS

Chief Short gave his Central Joint Fire & EMS District report for July 2026. Total fire calls were 118, total EMS 394. Calls were up in July. We transported 286 patients. The total hours of training was 452.5 hours.

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Our mutual aid given was 30 times. We received mutual aid 32 times from neighboring Townships.

Mr. Parsons gave the August report for Batavia Union Cemetery. Batavia Township and the Village operate the Union Cemetery jointly. The new Cemetery Sexton started today and will complete the year 2026. We will decide which direction to take about the Sexton position at future meetings.

PLANNING AND ZONING DIRECTOR/INSPECTOR REPORT

Taylor Corbett, gave the August 2026 report for single and multi-family homes, including the permit stats.

We’ve had 1 single family home permit and 4 two-family home permits in Olivewood.

Our total single family home sales average for August is \$505,150.00. The average year to date is \$429,858.00.

For active home sales currently available, we have 66 units left in Kinsdale, 148 in Olivewood left, 68 units in the Preserves of Olive Branch. There are 42 units left in Willowgrove.

Total permits for the Township are at 280.

Taylor gave the Zoning Inspector’s report.

Taylor gave an update on Shawnee Station, the Preserves of Olive Branch, Kinsdale, Willowgrove, and Olivewood Park. Taylor gave an update also on the development on Hospital Drive, The Meadows which are 3-story apartment buildings.

Taylor gave an update on Vista Meadows expansion phase I, the townhome project which is off of Batavia Road, north of SR 32.

The Clermont County Planning Commission has no zoning map amendments. There is one case for the Zoning Commission. We have two cases for the next BZA.

SERVICE DIRECTOR REPORT

Cody Smith, Service Director, gave his August report.

We finished the storm restoration project on Possum Hollow. We redirected the creek to prevent the water from eroding the roadway.

We are completing a total of 47 patches in Stonegate Farms.

We completed another round of roadside mowing throughout the Township.

Storm cleanup has been completed.

All work for milling, resurfacing and curb replacement has been completed for 2026 for the Township. We are looking at roads improvements for 2027.

TOWNSHIP ADMINISTRATOR REPORT

Karen Swartz, Township Administrator gave her August activity report.

Karen addressed the issue of flock cameras. The Township does not have any license plate reading devices or flock cameras in Batavia Township, or any operated by Batavia Township. Anyone can Google the flock camera map and they can be found there. There are some cameras

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in Pierce Township, the Village of Batavia, and Union Township, so the appear to be in Batavia Township, but they are not in the Township.

The Rumpke contract will begin November 1st for \$21.50 per month. This includes weekly recycling instead of bi-weekly recycling. Residents should only pay the Republic bill until the end of October.

Neyra completed the sealing of the walkways at the park.

We have one insurance claim pending for the mower damage and one for the F600 damage on Possum Hollow.

Karen is researching switching our insurance plan for cost savings for next year. She will meet with representatives at the end of the month.

The building repairs from storm damage on August 11th have been completed.

The splashpad will be closing next Tuesday.

We will have a Batavia Township community shred event done at CJFED, 2401 SR 32, Batavia, Saturday, October 10th from 9 a.m. until noon. There is a limit of 3 boxes per household.

There will be a touch-a-truck event on October 24th from 10 a.m. until noon.

Trick or Treat has been set for Saturday, October 31st from 6-8 p.m.

FIRE LEVY DISCUSSION

Karen submitted a levy request to the Board of Elections for Fire and EMS services for all Township residents, including the Village of Batavia. This puts the fire and EMS services under the Township Trustees rather than a separate board that is governed by the Village and the Township. It ensures services despite the outcome of a dissolution which could be a factor in the future. The new levy will be at the same millage which is 8.4. It has been 16 years since CJFED had a levy passed.

PUBLIC PARTICIPATION

Public participants were asked to fill out the form at the back of the room and return to Jennifer Haley, Fiscal Officer. There was no public participation.

OLD BUSINESS

Karen spoke about the lease with CJFED. Station 10 is owned by Batavia Township.

Karen is still working on communications improvements and Constant Contact.

NEW BUSINESS

Resolution 09-01-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 09-01-2026**, authorizing the abatement, control, or removal of vegetation, garbage, refuse, or debris for the following properties:

**PROPERTY
ADDRESS**

**PROPERTY
OWNER**

PARCEL ID

4277 Taylor Road
Batavia, Ohio 45103

Pamela Hamm

014549.007

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2265 Old SR 32 Batavia, Ohio 45103	Walter & Deana McCoy	012010A045.
4234 Roselawn Ave. Batavia, Ohio 45103	Vanguard Contracting LLC	014406.012.

Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Resolution 09-02-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 09-02-2026**, to show support for **Ohio House Bill 778**, which would provide safeguards for levies for fire and EMS services within Tax Increment Financing Districts and Community Reinvestment Areas in Ohio. Ms. Wessel seconded the motion. There was discussion. On the roll being called:

Mr. Parsons	yes	
Ms. Wessel	yes	
Mr. Perry	yes	Motion carried

Resolution 09-03-2026

Ms. Wessel motioned the Batavia Township Board of Trustees adopt **Resolution 09-03-2026**, for support of **Ohio Senate Bill 307**, which would provide changes to the Ohio Revised Code 5709.40 and allow for funding from Tax Increment Financing Districts for essential capital projects and encourage legislators to also include fire/EMS apparatuses. Mr. Perry seconded the motion. There was discussion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Resolution 09-04-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 09-04-2026**, the **Clermont County Hazard Mitigation Plan**. Ms. Wessel seconded the motion. There was discussion. On the roll being called:

Mr. Parsons	yes	
Ms. Wessel	yes	
Mr. Perry	yes	Motion carried

Resolution 09-05-2026

Ms. Wessel motioned the Batavia Township Board of Trustees adopt **Resolution 09-05-2026**, amending the appropriations for 2026. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Motion

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Ms. Wessel motioned the Batavia Township Board of Trustees authorize Karen Swartz, Administrator, to execute the **Fiscal 2027 Cemetery Grant Agreement** for the roof replacement at the Olive Branch Cemetery, with an awarded amount of \$5,000.00. Mr. Perry seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Ms. Wessel	yes	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees approve the Quote/Job 26-2207 with **Kanga-Roof**, 117 E. Main Street, Amelia, for improvements to the Olive Branch Cemetery for a metal roof replacement in the amount of \$7,935.03 and to issue a purchase order for services. Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Motion

Ms. Wessel motioned the Batavia Township Board of Trustees approve the acknowledgement and acceptance of a **Right of Way Permit and Bond** for work being completed on Apple Road for Clare Quehl of Loveland, Ohio, in the amount of \$600.00 from 8/12/2026 to 8/12/2027. Mr. Perry seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees approve Quote 26-7417 with **Griffin Sports Equipment**, of New Richmond, Ohio, for repairs to the backstop netting on the UC Clermont Baseball Field, in the amount of \$5,635.00 and issue purchase order #73-2026. These expenses will be reimbursed by UC Clermont as defined in the previously approved rental agreement. Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Ms. Wessel	yes	Motion carried

Motion

Ms. Wessel motioned the Batavia Township Board of Trustees approve the request for a new liquor license being requested by **Café Amelia**, located at 6 Amelia-Olive Branch Road, and to furthermore not request a hearing with the Ohio Division of Liquor Control. Mr. Perry seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees approve the request for a transfer of a liquor license by **The Salty Rim Mexican Bar & Grill LLC**, located at 2235 Bauer Road,

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Unit #8, and to furthermore not request a hearing with the Ohio Division of Liquor Control. Ms. Wessel seconded the motion. There was discussion. On the roll being called:

Mr. Parsons	yes	
Ms. Wessel	yes	
Mr. Perry	yes	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees authorize the following payments:

Vendor	Amount	Fund/PO	Purpose
Neyra Paving	\$19,327.42	37-2026 T/N	Sealcoating, Line striping for Front Lot, Back Lot, And Walking Path
TOTAL	\$19,327.42		

Ms. Wessel seconded the motion. On the roll being called:

Mr. Parsons	yes	
Ms. Wessel	yes	
Mr. Perry	yes	Motion carried

CEMETERY DEED

There were no Cemetery Deed transfers or purchases this month.

TRUSTEES DISCUSSION

Karen spoke about the Proclamation No. 0001-2026 from the Village of Batavia, and acknowledged that it was received by Batavia Township

EXECUTIVE SESSION

Mr. Perry motioned the Batavia Township Board of Trustees move into executive session pursuant to ORC Section 121.22(G)(8) to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or for negotiations with other political subdivisions respecting requests for economic development assistance and ORC Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employee. Ms. Wessel seconded the motion. Time: 5:58 p.m. On the roll being called:

Ms. Wessel	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

The Board returned to regular session at 7:05 p.m.

ADJOURNMENT

With no further business to come before the Board, Mr. Perry motioned to adjourn the meeting. Ms. Wessel seconded the motion. Meeting adjourned at 7:06 pm.

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Rex A. Parsons,
Chairman



Jennifer Haley,
Fiscal Officer

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