The Board of Trustees of Batavia Township met for their Regular Board Meeting at 5:00 p.m. Tuesday, October 6, 2026, at the Batavia Township Community Center.

CALL TO ORDER

Roll Call

After the Pledge of Allegiance, Jennifer Haley, Fiscal Officer, gave the roll call for the Board of Trustees. Present were: Mr. Parsons, Mr. Perry, and Ms. Wessel. Also, present were Karen Swartz, Township Administrator, Taylor Corbett, Planning & Zoning Director, Cody Smith, Service Director, and Sheriff Deputy Pettit.

APPROVAL OF AGENDA, MINUTES, AND FINANCIALS

Mr. Perry motioned the Batavia Township Board of Trustees approve the October 6, 2026 agenda as presented. Ms. Wessel seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Mr. Perry motioned the Batavia Township Board of Trustees approve the September 1, 2026 Regular Meeting Minutes as presented. Ms. Wessel seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Ms. Wessel	yes	Motion carried

Ms. Wessel motioned the Batavia Township Board of Trustees approve the September, 2026 Financials as presented. Mr. Perry seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Ms. Wessel	yes	Motion carried

SHERIFF'S DEPARMENT REPORT

Deputy Pettit gave the Batavia Township crime stats for September, 2026.

For the Township the Sheriff's office took 147 offense reports in September which is almost a 10% decrease compared to July. The highest report type was personal crime at 60.

For incident reports, we took 100% for Township Deputies. For offense reports, 88% were taken by Township Deputies and 22% by non-Township Deputies. $230,000 in property was recovered which was a semi-truck and trailer. There were 313 neighborhoods patrolled, and 1 request for vacations which had 4 checks.

We had 1 overdose in September. We had 2 burglaries, both in Greenbriar Mobile Home Park. We had 0 breaking and entering reports.

Captain Goslin introduced Deputy Jace Canter who will be replacing Deputy Dylan Baily. Deputy Baily will be in a new roll with the tracking bloodhound, Annie.

Deputy Dylan Baily and Bloodhound Annie were recognized for their service to Batavia Township. Deputy Baily was awarded a certificate of appreciation.

INTRUST IT

Dave Hatter and Amy Rigby gave a presentation about their IT services to Batavia Township. They are a Cincinnati based company in Blue Ash and have been in business for over 30 years. They have over 200 clients and have 70 employees.

COMMITTEE REPORTS

Ms. Wessel gave the August stats for Central Joint Fire & EMS District.

Total fire and EMS calls were 465. We had 197 transported to Mercy Clermont, 17 to Mercy Anderson, 5 to UC, 9 to Children's, and 1 to Good Samaritan Hospital. We had 29 times that mutual aid was given and we received 37 mutual aid calls.

Training hours totaled 583.

The next meeting will be on October 19 at 5:00 p.m. at the Township Community Center, and will be livestreamed on YouTube.

Mr. Parsons gave the September report for Batavia Union Cemetery. Batavia Township and the Village had a workday on September 17th. There is a meeting October 7th.

PLANNING AND ZONING DIRECTOR/INSPECTOR REPORT

Taylor Corbett, gave the September 2026 report for single and multi-family homes, including the permit stats.

We've had 309 permits so far this year. We have had 29 single family home permits so far this year. We still have 327 homes available in 5 developments that are currently active in construction. There were 29 zoning certificates that brought in $7,952.00.

The average home value is $433,694.00. There are still 136 lots available in Olivewood, 66 in Kinsdale, 68 in the Preserves for single family and 31 multi-family, and 26 available in Willowgrove.

There are no cases for the Clermont County Planning Commission on October 27th. There are 2 cases on October 8th for the Zoning Commission. The BZA will meet on October 26th at 5:30 p.m. and they have 1 case about the old Frisch's location.

SERVICE DIRECTOR REPORT

Cody Smith, Service Director, gave his September report.

The roadside mowing continues and is winding down.

We replaced a driveway culvert and some ditching on Summit Road.

We installed more playground mulch that was much needed, about 50 cubic yards.

Cemetery footers were completed.

We had water complaints on Curliss Lane. We cut berms and completed ditching on the entire length of the road. We resolved the flooding issue.

We completed two large areas of road repair on Foxdale Ct. We began drainage work on Brown Rd., replacing 120 feet of culvert pipe.

We had one cremation burial, an indigent burial. We had 2 graves sold for Olive Branch.

Cody spoke about the 2027 road resurfacing program.

TOWNSHIP ADMINISTRATOR REPORT

Karen Swartz, Township Administrator gave her September activity report.

The trash contract with Rumpke will begin November 1st. Residents should have received information from Rumpke. There is more information on Facebook and our website.

Our annual shred event will be Saturday, October 10th from 9-noon.

The Touch a Truck event will be Saturday, October 24th. Karen has invited community partners. The Village has not responded. We will have give aways and food.

Trick or Treat has been set for October 31st from 6-8 pm

We finalized the lease with CJFED for a 10-year term.

Karen has been working on the amount of street lights in the Township.

Our Gateway sign on SR 32 was hit by a motorist. Karen reached out to ODOT about the location of the sign.

Karen spoke about an annexation that has been filed for the Herold Rd Wedge Development Property.

Karen has been working with legal counsel about the fire department and the union transition, and about the levy.

Karen is working on contracts with non-dedicated roads in developments in the Township.

FIRE LEVY DISCUSSION

Karen read a statement that summarized the confusion and activity about the November Levy. The Levy will be for ALL Township residents, including the Village of Batavia.

The Trustees and Fiscal Officer had comments.

PUBLIC PARTICIPATION

Public participants were asked to fill out the form at the back of the room and return to Jennifer Haley, Fiscal Officer.

Bill Albright, Marbe Lane, had comments about more development and the Growth Policy Plan.

Keegan Slaney, 3769 Sturbridge Way, Pierce Township, is in favor of the Fire and EMS Levy. He feels energy costs and energy aggregation is important for the future, and increase our purchasing power.

Roy Short, 1560 Creekside Rd., spoke about fire and EMS services and what is at stake.

Julie Tolliver, 342 Sweetbriar, commented about funding for the fire Levy, schools, and property taxes.

Jared Shouse, 252 N. West St., Bethel, and 2 other addresses. He is a Union Representative for CJFED, speaking on behalf of the Levy and campaign.

There was a short break starting at 6:40 p.m.

The meeting continued at 6:54 p.m.

NEW BUSINESS

Resolution 10-01-2026

Ms. Wessel motioned the Batavia Township Board of Trustees adopt **Resolution 10-01-2026,** to create a Parks and Events Advisory Committee and related appointments for the following residents: Jason Petty, Jody Stephens, Granville Jacobs, and Jeff Burschard, and to appoint the Township Administrator or a staff member designated by the Township Administrator serve as the chair of the Board. Mr. Perry seconded the motion. There was discussion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Ms. Wessel	yes	Motion carried

Resolution 10-02-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 10-02-2026,** to observe Thursday, December 24, 2026 as a holiday for 2026 for Batavia Township Staff. Ms. Wessel seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Resolution 10-03-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 10-03-2026,** to establish an assessment for abatement of nuisance and certifying same to the Clermont County Auditor related to previously adopted **Resolution 08-03-2026** and **Resolution 09-01-2026** for the following locations and amounts:

PROPERTY ADDRESS	**PROPERTY OWNER**	**AUDITOR PARCEL ID #**	**ASSESSMENT AMOUNT**
4277 Taylor Road Batavia, Ohio 45103	Pamela Hamm	014549.007	$550.00
3915 Greentree Terrace	CVG Home Buyers	032023C238.	$600.00
2265 Old SR 32 Batavia, Ohio 45103	Walter & Deana McCoy	012010A045.	$1,150.00

Ms. Wessel seconded the motion. On the roll being called:

Mr. Parsons	yes	
Ms. Wessel	yes	
Mr. Perry	yes	Motion carried

Resolution 10-04-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 10-04-2026,** authorizing the abatement, control, or removal of vegetation, garbage, refuse, or debris for the following properties:

PROPERTY ADDRESS	**PROPERTY OWNER**	**AUDITOR PARCEL ID #**

3611 Burnham Woods Dr. Amelia, Ohio 45102	Marcial Segundo Ricouz Nunez	034538.068.
3700 Charter Oak Amelia, Ohio 45102	Samuel R. Bollinger	032023D281.
23 Donna Drive Amelia, Ohio 45102	Beverly A. Garrett	034437.009.
376 Judd Road Amelia, Ohio 45102	Dallas P. Coning	032023D216.

Ms. Wessel seconded the motion. On the roll being called:

Mr. Parsons	yes	
Ms. Wessel	yes	
Mr. Perry	yes	Motion carried

Resolution 10-05-2026

Ms. Wessel motioned the Batavia Township Board of Trustees adopt **Resolution 10-05-2026,** and declare a motor vehicle(s) located on public or private property in Batavia Township, Clermont County, Ohio, to be junk motor vehicle(s) under r.c. 505.173 and ordering the removal of such vehicle(s) under **Resolution 05-03-2022** and r.c. 505.871. The properties and descriptions are as follows:

PROPERTY ADDRESS	**PROPERTY OWNER**	**AUDITOR PARCEL ID#**	**DESCRIPTION OF VEHICLE(S)**
4039 State Route 132 Batavia, Ohio 45103	Forrest E. Keel	012009B026	Silver Pontiac Sunfire VIN: 4G2JB32T3YB200168 Plate: FGZ5454

Mr. Perry seconded the motion. There was discussion. On the roll being called:

Mr. Parsons	yes	
Ms. Wessel	yes	
Mr. Perry	yes	Motion carried

Resolution 10-06-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 10-06-2026,** to certify assessments to the Teegarden and Hopkins Subdivisions Lighting District, at a cost to affected properties of $34.09 each for the 2025-2026 billing cycles. Ms. Wessel seconded the motion. There was discussion. On the roll being called:

Mr. Parsons	yes	
Ms. Wessel	yes	
Mr. Perry	yes	Motion carried

Resolution 10-07-2026

Ms. Wessel motioned the Batavia Township Board of Trustees adopt **Resolution 10-07-2026,** authorizing Karen Swartz, Township Administrator, to execute contracts with Developers/Builders to provide snow and ice removal for the undedicated streets within Batavia Township within planned developments. Mr. Perry seconded the motion. There was discussion. On the roll being called:

Ms. Wessel	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Resolution 10-08-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 10-08-2026,** committing to employ all current employees of the Central Joint Professional Fire-EMS District and commit to accept the terms of the current Collective Bargaining Agreement with Local 4273 relative to staffing, employee benefits with onboarding to the Batavia Township Fire Department in 2028, contingent on the passage of the November 3, 2026 Fire Levy by Batavia Township Voters. Ms. Wessel seconded the motion. There was discussion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

Resolution 10-09-2026

Mr. Perry motioned the Batavia Township Board of Trustees adopt **Resolution 10-09-2026,** amending appropriations for the current expenses for 2026, increasing the ESID I Amelia Shop Center Fund #2401-190-599 from $39,896.65 to $79,793.30 effective October 5, 2026. Ms. Wessel seconded the motion. There was discussion. On the roll being called:

Mr. Parsons	yes	
Ms. Wessel	yes	
Mr. Perry	yes	Motion carried

Motion

Ms. Wessel motioned the Batavia Township Board of Trustees authorize Karen Swartz, Township Administrator, to execute agreements with Duke Energy, relative to the installation of up to ten (10) new streetlights annually on township roads, based on review of existing lighting and development in the Township. Mr. Perry seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees release the **Right of Way Bond** for work being completed at 4246 Grissom Drive for Garrett Excavating, in the amount of $5,000.00 for work completed and inspected. Ms. Wessel seconded the motion. On the roll being called:

Mr. Parsons	yes	
Mr. Perry	yes	
Ms. Wessel	yes	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees to authorize Cody Smith, Service Director, to notify Jeremy Evans, County Engineer of Batavia Township's intent to participate in the 2027 Road Resurfacing Program and to determine an estimated budget and list of roads to be bid for paving, as discussed. A formal agreement will be presented to the Board in early 2027. Ms. Wessel seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Parsons	yes	
Mr. Perry	yes	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees to approve Quote #BT_MGS4a_PA, dated September 14, 2026, with Sign Graphics & Design of Milford, Ohio, in the amount of $7,450.00 for the approval and installation of the gateway sign on State Route 32, due to the accident that occurred on August 31, 2026, with all expenses reimbursable through Westfield Insurance, Claim # 0002764509. Ms. Wessel seconded the motion. On the roll being called:

Mr. Perry	yes	
Mr. Parsons	yes	
Ms. Wessel	yes	Motion carried

Motion

Ms. Wessel motioned the Batavia Township Board of Trustees approve a lease agreement with Central Joint Fire and EMS District (CJFED) Board for space occupied and/or shared property located at 2401 Old State Route 32, in Batavia Township for the provision of Fire/EMS services, for a term of ten years from May 1, 2026, and ending April 30, 2036, in the amount of $1.00, with cost sharing services as outlined in the agreement for repairs, utilities and insurance. Mr. Perry seconded the motion. There was discussion. On the roll being called:

Ms. Wessel	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees approve the 2027 membership to the Clermont Chamber of Commerce in the amount of $719.00. Ms. Wessel seconded the motion. On the roll being called:

Mr. Parsons	yes	
Ms. Wessel	yes	
Ms. Perry	yes	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees not request a hearing with the Ohio Division of Liquor Control, relative to a new license to Epic Smoke LLC, Choice Cigars & Tobacco #1, 2234 Bauer Road, Unit D. Ms. Wessel seconded the motion. On the roll being called:

Mr. Parsons	yes	
Ms. Wessel	yes	
Ms. Perry	yes	Motion carried

Motion

Ms. Wessel motioned the Batavia Township Board of Trustees not request a hearing with the Ohio Division of Liquor Control, relative to a new license to Marbe Carryout, 1451 Old State Route 74. Mr. Perry seconded the motion. On the roll being called:

Ms. Wessel	yes
Mr. Perry	yes

Mr. Parsons	yes	Motion carried

Motion

Ms. Wessel motioned the Batavia Township Board of Trustees not request a hearing with the Ohio Division of Liquor Control, relative to the transfer of a license for the Los Cabos Mexican Restaurant located at 1248 State Route 125, from Cervantes Enterprise LLC to Aztec International Foods, Inc. Mr. Perry seconded the motion. On the roll being called:

Ms. Wessel	yes	
Mr. Perry	yes	
Mr. Parsons	yes	Motion carried

Motion

Mr. Perry motioned the Batavia Township Board of Trustees authorize the following payments:

Vendor	Amount	Fund/PO	Purpose
A & A Safety, Inc.	$12,215.13	PO 74-2026	Road Striping on Judd and Apple Road
A & A Safety, Inc.	$6,911.37	PO 63-2026	Road Striping Greenbriar Rd
Treasurer, State of Ohio	$20,000.00	PO 90-2026	Refund for Shine A Light on Dumpers Grant
Tri-State Visual	$25,520.00	PO 59-2026	Audio and Video Upgrades
Sign Graphics	$3,725.00	PO 86-2026	50% Deposit for Sign Replacement for SR 32
TOTAL	**$68,371.50**		

Ms. Wessel seconded the motion. There was discussion. On the roll being called:

Mr. Perry	yes	
Ms. Wessel	yes	
Mr. Parsons	yes	Motion carried

CEMETERY DEED

There was a Cemetery Deed transfer sold to Penny Back in Olive Branch Cemetery, Section B, Lot 111, Graves 5 & 6.

TRUSTEES DISCUSSION

There will be a December Special Meeting to conduct year-end business, on Tuesday, December 15, 2026 at 2:00 p.m.

EXECUTIVE SESSION

Mr. Perry motioned the Batavia Township Board of Trustees move into executive session pursuant to ORC Section **121.22(G)(1)** to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of public employee or official and ORC Section **121.22(G)(8)** to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or for negotiations with other political

subdivisions respecting requests for economic development assistance. Ms. Wessel seconded the motion. Time: 7:18 p.m. On the roll being called:

Mr. Parsons	yes	
Ms. Wessel	yes	
Mr. Perry	yes	Motion carried

The Board returned to regular session at 8:20 p.m.

ADJOURNMENT

With no further business to come before the Board, Ms. Wessel motioned to adjourn the meeting. Mr. Parsons seconded the motion. Meeting adjourned at 8:21 p.m.

Rex A. Parsons,
Chairman

Jennifer Haley,
Fiscal Officer

RECORD OF PROCEEDINGS

Minutes of Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____